



# County of El Dorado

Charter Review Committee  
330 Fair Lane, Building "A"  
Placerville, CA 95667

## Minutes - Draft Charter Review Committee

*Jim Mitrising, Chair, District 3*  
*Richard Ross, Vice-Chair, District 1*  
*Cherie Raffety, District 2*  
*Laurel Brent Bumb, District 4*  
*Pat Frega, District 5*

*Alternate Members:*  
*Tim White, District 1*  
*Mindy Jackson, District 3*

*Emma Owens, Principal Management Analyst*  
*Kaylee Runkle, Sr. Deputy Clerk of the Board of Supervisors*

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Monday, April 10, 2023

5:00 PM

<https://edcgov-us.zoom.us/j/86537382627>

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**Board Meeting Room 330 Fair Lane, Building A, Placerville, CA  
OR Live Streamed - [Click here to view](#)**

**PUBLIC PARTICIPATION INSTRUCTIONS:** The Committee meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom.

Members of the public may address the Committee in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 865 3738 2627. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Committee meeting go to <https://edcgov-us.zoom.us/j/86537382627>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Committee meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Friday before the meeting to ensure the Committee has adequate time to review. Please submit your comment to the Clerk of the Board at [edc.cob@edcgov.us](mailto:edc.cob@edcgov.us). Your comment will be placed into the record and forwarded to Committee members.

**PROTOCOLS FOR PUBLIC COMMENT**

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

**CALLED TO ORDER AT 5:00 P.M.**

**ROLL CALL**

**Alternate Members Jackson and White were present in the audience.**

**Present:** 4 - Member Ross, Member Mitrisin, Member Brent Bumb and Member Frega

**Absent:** 1 - Member Raffety

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

**A motion was made by Member Brent Bumb, seconded by Member Ross to Adopt the Agenda and Approve the Consent Calendar.**

**Yes:** 4 - Member Ross, Member Mitrisin, Member Brent Bumb and Frega

**Absent:** 1 - Member Raffety

**CONSENT CALENDAR**

1. [23-0656](#) Approval of the Minutes from the regular meeting on March 13, 2023.

**This matter was Approved on the Consent Calendar.**

**Yes:** 4 - Member Ross, Member Mitrisin, Member Brent Bumb and Frega

**Absent:** 1 - Member Raffety

**END OF CONSENT CALENDAR**

**OPEN FORUM**

Open Forum is an opportunity for members of the public to address the Committee on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Committee Chair may limit public comment during Open Forum.

**MEMBER REPORTS**

**Member Ross reported on the following:  
Public outreach.**

**Member Frega reported on the following:  
Status of recommendations to the Board of Supervisors.**

**Member Mitrisin reported on the following:  
List of status of items reviewed by the Committee.  
Ad Hoc Communications Committee update.**

[23-0816](#) Member Reports (see attachment)

## STAFF/COUNSEL REPORTS

Emma Owens reported County Counsel will not be sending a representative to Committee meetings going forward. Emma will forward any questions or comments from the Committee to County Counsel and she will convey the answers to the Committee.

## AGENDA ITEMS

2. [23-0750](#) Charter Review Committee to review “comparable class of positions” and how the determination of those salaries is occurring currently, under Charter Section 504.

**A motion was made by Member Brent Bumb, seconded by Member Frega, directing staff to return to the next meeting with an agenda item for the Committee to make a recommendation to the Board of Supervisors, requesting the Board review the three comparator agencies and determine if those comparator agencies are the correct agencies for Charter Section 504.**

**Yes:** 4 - Member Ross, Member Mitrisin, Member Brent Bumb and Frega

**Absent:** 1 - Member Raffety

3. [23-0751](#) Charter Review Committee to review the proposed revision to Charter Section 205, regarding travel to each district by the Board of Supervisors for public meetings; make any needed revisions; and determine if the Committee is recommending a revision to Charter Section 205.

**A motion was made by Member Frega, seconded by Member Brent Bumb to make a recommendation to the Board of Supervisors with the proposed language change for Charter section 205 as follows: The Board of Supervisors shall provide by ordinance for the frequency, manner and time of holding all regular and special meetings. The Board of Supervisors is required, if requested by any of the supervisors before the adoption of the annual calendar of the regular meetings of the Board, to hold one meeting per calendar year in that supervisorial district.**

4. [23-0531](#) Charter Review Committee to discuss the Taxpayer's Association's suggested Charter additions regarding department presentations and the budget hearing (items 1 & 2 from public comment letter received for item # 5 on February 13, 2023) and receive an overview of the budget process. (Cont. 3/13/2023, Item 5)

*Public Comment: T. White*

**The Committee discussed the suggested revisions and requested staff attach prior strategic plan updates to the Board to this item for next month's meeting.**

**A motion was made by Member Brent Bumb, seconded by Member Ross to continue the item to the next regular meeting.**

**Yes:** 4 - Member Ross, Member Mitrisin, Member Brent Bumb and Frega

**Absent:** 1 - Member Raffety

5. [23-0752](#) Charter Review Committee to discuss Charter Section 402 relating to Elected Department Heads and Charter Section 407 relating to the Agricultural Commissioner position and historical background of this position being appointed rather than elected.

**A motion was made by Member Ross, seconded by Member Brent Bumb to no longer consider the topic of making the Agricultural Commissioner an elected position.**

**Yes:** 4 - Member Ross, Member Mitrisin, Member Brent Bumb and Frega

**Absent:** 1 - Member Raffety

6. [23-0753](#) Charter Review Committee to determine the topics and confirm the date for the next meeting, scheduled for May 8, 2023.

**1. Continued item # 4: Charter Review Committee to discuss the Taxpayer's Association's suggested Charter additions regarding department presentations and the budget hearing (items 1 & 2 from public comment letter received for item # 5 on February 13, 2023) and receive an overview of the budget process.**

**2. Charter Review Committee to review the proposed recommendation to the Board of Supervisors, requesting the Board review the three comparator agencies and determine if those comparator agencies are the correct agencies for Charter Section 504, make any revisions, and determine if the Committee is making the recommendation.**

**3. Charter Review Committee to receive an update from the Ad Hoc Communications Committee.**

**4. Charter Review Committee to examine term limits for Elected Department Heads and whether certain Elected Department Heads should be appointed rather than elected.**

**ADJOURNED AT 6:22 P.M.**