

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE**

2020 W. El Camino Avenue, Suite 670, 95833  
P.O. Box 952054  
Sacramento, CA 95833  
(916) 263-2771  
[www.hcd.ca.gov](http://www.hcd.ca.gov)



October 2, 2020

**MEMORANDUM FOR:** All Potential Applicants

**FROM:** Jennifer Seeger, Deputy Director  
Division of Financial Assistance

**SUBJECT: Emergency Solutions Grants Program – Coronavirus (ESG-CV)  
Notice of Funding Availability (Round 2)**

Under the Coronavirus Aid, Relief, and Economic Stimulus (CARES) Act enacted March 27, 2020, the California Department of Housing and Community Development (Department) is pleased to announce the availability of an additional approximately \$253 million in federal funds for the Emergency Solutions Grants (ESG) Program. Funding for this Notice of Funding Availability (NOFA) is made available pursuant to CARES Act, Title XII, Homeless Assistance Grants Section. Since the CARES Act waives some of the standard regulatory requirements for the ESG program for this funding allocation only, it will be referred to as “ESG-CV2” funding. These funds have been made available through the second tranche and final allocation from the U.S. Department of Housing and Urban Development (HUD).

The ESG-CV (Round 2) NOFA funding and the related application timeline is detailed below. This ESG-CV (Round 2) NOFA also includes new sections highlighting the priorities of this round of funding: (1) to serve those most in need through Rapid Rehousing and Emergency Shelter; and (2) to ensure all eligible persons receive equitable services with dignity, respect and compassion regardless of circumstance, ability, or identity. This includes marginalized populations, Black, Native and Indigenous, Latinx, Asian, Pacific Islanders, and other people of color, immigrants, people with criminal records, people with disabilities, people with mental health and substance use vulnerabilities, people with limited English proficiency, people who identify as transgender, people who identify as LGBTQ+, and other individuals that may not have access to mainstream support.

In an effort to issue awards in an efficient and timely manner, the Department eliminated the separate Administrative Entity (AE) and Balance of State (BoS) allocations and moved to a single direct-allocation method. This method of ESG-CV distribution was approved in the Executive Order issued on May 29, 2020, which provides for partial waiver of the California State ESG Regulations. This ESG-CV (Round 2) NOFA is issued in accordance with the Authorizing Legislation outlined in Part II of the attached.

The Department will be opening the ESG-CV (Round 2) applications for application submittal for the ESG-CV (Round 2) funds through the eCivis Grants Management System portal beginning **October 7, 2020**. Applications and all required documentation with the exception of authorizing resolutions **must be received by the Department no later than Wednesday, October 21, 2020, 5:00 p.m. Pacific Daylight Time (PDT)**. However, earlier applications are highly encouraged. Applications will be reviewed as they are received, and the Department will make awards on an over-the-counter basis. Any applications received after **Wednesday, October 21, 2020, 5:00 p.m. PDT** will not be accepted.

**Please note: Any applicant from a jurisdiction negatively impacted by the 2020 wildfires will be allowed an additional 2 weeks to submit an ESG-CV (Round 2) application. Consequently, those jurisdictions will be required to submit all necessary information by November 4, 2020.**

The grantee must submit an Authorizing Resolution (AR) validly approved by the applicant's governing board. **The Department requires that the applicant utilize the ESG-CV (Round 2) resolution template language. The award amount authorized in the AR should be the allocated ESG-CV (Round 2) funding amount as shown in Appendix A.** Failure to include required elements in the AR, or errors in the AR, will require execution of a corrected AR and will delay execution of the Department's Standard Agreement for ESG-CV (Round 2) funds. **ARs are due no later than 2 weeks after the ESG-CV (Round 2) application deadline. Applicants from a jurisdiction impacted by the 2020 wildfires will have two weeks after the November 4, 2020 application deadline to submit their ARs.** Applicants are encouraged to re-visit their profiles in the [eCivis Grants Management System portal](https://portal.ecivis.com/#/login) located at <https://portal.ecivis.com/#/login> to ensure these are up-to-date. Profile set-up instructions can be found on the ESG webpage at <https://www.hcd.ca.gov/grants-funding/active-funding/esg.shtml>.

Applicants are encouraged to begin the application process early to ensure successful submission before application deadlines. If you have any trouble logging into the portal or have questions on how to complete the online application, please contact eCivis at [support@ecivis.com](mailto:support@ecivis.com) or 877-2-ECIVIS (877-232-4847) or contact the Department at [ESG@hcd.ca.gov](mailto:ESG@hcd.ca.gov). To receive ESG-CV (Round 2) NOFA FAQs, notice of the ESG-CV (Round 2) NOFA webinar, and other program information and updates, please [subscribe](#) to the ESG-CV (Round 2) listserv at [https://www.hcd.ca.gov/HCD\\_SSI/subscribe-form.html](https://www.hcd.ca.gov/HCD_SSI/subscribe-form.html). For questions or assistance, please email [ESG@hcd.ca.gov](mailto:ESG@hcd.ca.gov).

Attachment

# Federal Emergency Solutions Grants Program - Coronavirus

## Notice of Funding Availability – Round 2



**Gavin Newsom, Governor  
State of California**

**Lourdes Castro Ramírez, Secretary  
Business, Consumer Services and Housing Agency**

**Gustavo Velasquez, Director  
California Department of Housing and Community Development**

Division of Financial Assistance, Federal Programs Branch  
Emergency Solutions Grants Program  
2020 W. El Camino Avenue, Suite 200, Sacramento, CA 95833  
ESG Program Email: [ESG@hcd.ca.gov](mailto:ESG@hcd.ca.gov)

**October 2, 2020 (Round 2)**

## Contents

<b>I. Overview</b>	<b>1</b>
A. Notice of Funding Availability	1
B. Tentative program timeline – Round 2	2
C. Advancing racial equity	2
D. Prioritization for Emergency Shelters and Rapid Rehousing	4
<b>II. Authorizing legislation</b>	<b>4</b>
<b>III. Program requirements</b>	<b>5</b>
<b>IV. Duplication of Benefits</b>	<b>6</b>
<b>V. State Annual Action Plan requirements relative to ESG</b>	<b>6</b>
A. Amounts available for Administrative activities	7
B. Eligible costs	7
C. Minimum and maximum grant limits	8
D. Eligible activities	8
E. Match requirements	10
F. Nonentitlement areas	10
<b>VI. ESG-CV application submission requirements</b>	<b>10</b>
A. Application process	10
B. Application packaging and submittal	10
<b>VII. Milestones and Deadlines</b>	<b>11</b>
A. Expenditure Milestone Expectations	11
B. NOFA Deadline Amendment Process	11
<b>Appendix A: Estimated Allocation – Rounds 1 and 2</b>	<b>12</b>

## I. Overview

### A. Notice of Funding Availability

Under the Coronavirus Aid, Relief, and Economic Stimulus (CARES) Act enacted March 27, 2020, the California Department of Housing and Community Development (Department) will receive additional funding from the United States Department of Housing and Urban Development (HUD) in the amount of approximately \$253 million in federal funds for the Emergency Solutions Grants Program (ESG). These funds are referred to herein as the ESG-Coronavirus (ESG-CV) funds and will be allocated to eligible Continuum of Care (COC) Service Areas listed in [Appendix A](#). This ESG-CV (Round 2) Notice of Funding Availability (NOFA) provides funding for the following objectives:

- Prevent, prepare for, and respond to Coronavirus among individuals and families who are experiencing homelessness or receiving homeless assistance in a coordinated response that considers all available funding streams, housing resources, staffing resources and other community assets that can be marshalled. The Department recommends that grantees use the California Business, Consumer Services and Housing Agency and the Homeless Coordinating and Financing Council's (HCFC) [Guide to Strategic Uses of Key State and Federal Funds to Reduce Homelessness During the COVID-19 Pandemic](https://www.bcsb.ca.gov/hcfc/documents/covid19_strategic_guide.pdf) available at the following link:  
[https://www.bcsb.ca.gov/hcfc/documents/covid19\\_strategic\\_guide.pdf](https://www.bcsb.ca.gov/hcfc/documents/covid19_strategic_guide.pdf).
- Prioritize the use of ESG-CV (Round 2) funds for Rapid Rehousing to assist households experiencing literal homelessness move to the safest location possible—housing. Prioritize the use of ESG-CV (Round 2) Rapid Rehousing funds to assist households staying in non-congregate shelter move to housing. Prioritize the use of ESG-CV (Round 2) funds for Emergency Shelter as needed while providing pathways to housing from emergency shelter.
- Address racial disproportionality in homeless populations and achieve equitable provision of services for Black, Native and Indigenous, Latinx, Asian, Pacific Islanders and other people of color who are disproportionately impacted by homelessness and COVID-19.
- Provide housing and services that are low barrier, trauma informed, culturally responsive and housing first oriented. Per HUD guidance, individuals and families assisted with these ESG-CV funds must not be required to receive treatment or perform any other prerequisite activities as a condition for receiving shelter, housing, or other services for which these funds are used.

The funds are distributed to COC Service Areas to **only the awardees of the ESG Coronavirus NOFA issued on June 1, 2020**. If a jurisdiction wishes to change the Administrative Entity administering the ESG-CV funding, they can do so in a contract amendment after the Standard Agreements have been executed for the ESG-CV1 and ESG-CV2 funding.

Eligible ESG-CV (Round 2) applicants include only those awardees who were awarded funding in the ESG Coronavirus NOFA Awards currently posted to the HCD website at the following link: <https://www.hcd.ca.gov/grants-funding/active-funding/esg/docs/2020-esg-cv1-awards.pdf>

This NOFA outlines ESG-CV (Round 2) application requirements and timelines for AEs and COCs receiving funding in this allocation. AEs are responsible for administering ESG-CV (Round 2) funds in collaboration with their local COC for their respective COC Service Area.

All references to the “state” are references to the State of California. All references to “ESG-CV (Round 2) funding” references the second tranche and final federal allocation of ESG-CV funds administered by the Department unless otherwise noted.

**B. Tentative program timeline – ESG-CV (Round 2)**

<b>ESG-CV (Round 2) NOFA released</b>	<b>October 2, 2020</b>
<b>ESG-CV (Round 2) Application released</b>	<b>October 2, 2020</b>
<b>ESG-CV (Round 2) Application window opens</b>	<b>October 7, 2020</b>
<b>ESG-CV (Round 2) Application deadline (standard)</b>	<b>October 21, 2020</b>
<b>ESG-CV (Round 2) Application deadline (jurisdictions impacted by wildfires only)</b>	<b>November 4, 2020</b>
<b>Department announces awards*</b>	<b>As applications received</b>

\* Award timeline is dependent on receipt of HUD’s grant agreement to the Department.

**C. Advancing racial equity**

Grantees should prioritize the advancement of racial equity at all levels of the homeless response system. The Department asks grantees to be leaders in their homeless response systems, facilitating partnerships among service organizations and promoting racial equity practices. Grantees must respond to disproportionality in access to services, service provision and outcomes. Grantees cannot simply rely on delivering a standardization of services to address equity. Grantees have the responsibility to examine their data to ensure all eligible persons receive equitable services, support, and are served with dignity, respect, and compassion regardless of circumstances, ability, or identity.

When applying for ESG-CV (Round 2) funds, applicants should consider:

- What are your community’s racial demographics and the demographics of those within your homeless response system?

- What are the outcomes of the homeless response system based on race? What are your requirements for all sub-grantees to look at data to determine racial disparities and then put a plan in place to address them?
- How do underserved and marginalized communities learn about and enter ESG-CV programming? What marketing and communication strategies are used to increase equitable access to ESG-CV programming?
- How does your grant making process include prioritization for programs that are addressing the disproportionate impacts that homelessness and COVID-19 has on communities of color, particularly Black, Latinx, Asian, Pacific Islander, and Native and Indigenous communities?
- How are the voices of Black, Latinx, Asian, Pacific Islander, Native and Indigenous communities and those with lived experience of homelessness being centered in a meaningful, sustained way in creating effective approaches to reducing and ending homelessness? How are they involved in the funding decision-making process?
- How are these funds accessible to smaller and non-traditional organizations that have historically been serving communities of color but may not have previously participated formally in the COC or be a part of the homeless provider community, and how would these funds address the organization capacity of organizations that are led by Black, Latinx, Asian, Pacific Islander, and Native and Indigenous people that support the goal of making homelessness rare, brief, and non-recurring?
- List your partner organizations that are addressing racial equity in the housing and homeless response system and how do you partner with them?

The Department will require applicants to submit related racial and ethnic data metrics of the homeless population and those served by the COC service area from their Homeless Management Information System (HMIS) on a quarterly reporting basis.

The Department recommends that grantees refer to and utilize the Racial Equity Tools available on the HUD Exchange to inform efforts to advance racial equity within the homeless response system. The tools are available at the following link: <https://www.hudexchange.info/homelessness-assistance/racial-equity/#covid-19>.

The Department also encourages grantees to refer to the Increasing Equity in the Homeless Response System through Expanding Procurement Tool from the HUD Exchange to help guide practices in this area at the following link: <https://files.hudexchange.info/resources/documents/Homeless-System-Response-Increasing-Equity-in-the-Homeless-Response-System-Through-Expanding-Procurement.pdf>



## **D. Tribal Nations**

Historically, Native Americans comprise one of the poorest groups in the United States. Persistent poverty and inadequate housing conditions continue to be key issues on tribal lands. Moreover, a lack of understanding of tribal sovereignty, familiarity with distinct Indian nations, and awareness of cultural differences increase the complexity for ESG-CV grantees to support addressing these concerns.

The Department is supporting communities who prioritize building an ESG-CV grantee-tribal partnership in addressing homelessness in tribal communities. How is your community providing planning resources, strategies for collaboration and partnerships, and programmatic options for individuals or organizations interested in finding solutions to homelessness among Native Americans and within Tribal Nation land?

## **E. Prioritization for Emergency Shelters and Rapid Rehousing**

Due to the current public health emergency, the needs of those with highest risk are being prioritized (e.g. households that are experiencing literal homelessness and living in emergency shelters or living in unsheltered locations thereby making them at greater risk for COVID-19 infection and increasing the risk of community spread).

In alignment with public health needs, the Department strongly encourages local communities to use ESG-CV (Round 2) funding for Rapid Rehousing to help move households to the safest location possible—their own homes.

For ESG-CV (Round 2), grantees must prioritize funding Rapid Rehousing and Emergency Shelter activities over Homelessness Prevention in order to meet the immediate needs of literally homeless individuals. Homeless Prevention may be allowed only if the applicant can demonstrate that all homeless individuals (sheltered and unsheltered) within their COC Service Area per the most recent point-in-time (PIT) count are already housed or will be housed with current ESG-CV or other sources of funding. If the applicant sufficiently demonstrates the need has been met to house all homeless individuals, the applicant may apply for funding for Homeless Prevention. See section V5 for further detail.

## **II. Authorizing legislation**

Funding under this NOFA is made available pursuant to the CARES Act, Title XII, Homeless Assistance Grants Section of and as authorized by the McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11371 et seq., Subtitle B of Title IV. This ESG-CV (Round 2) NOFA should be read in conjunction with the above referenced CARES Act and the following regulations that establish state and federal ESG requirements. Relevant legal authority includes, but is not limited to, the following:



- Code of Federal Regulations (CFR), Title 24, Part 576,
- 24 CFR Part 91 relating to Annual Action Plan requirements,
- 24 CFR Part 58, relating to environmental reviews,
- Homeless Definition Final Rule: The Interim Rule, published in the Federal Register on December 4, 2015, cited above, provides the homeless definition that applies to the ESG program,
- Chronically Homeless Definition Final Rule: The Interim Rule, published in the Federal Register on December 4, 2015, cited above, provides the chronically homeless definition that applies to the ESG program,
- Office of Management and Budget (OMB) requirements for Universal Identifier and Central Contractor Registration, 2 CFR Part 25, Appendix A to Part 25,
- HUD Availability of Waivers Memorandum issued April 1, 2020,
- HUD Community Planning & Development Memorandum issued May 22, 2020,
- HUD Community Planning & Development Notice 20-08 issued September 1, 2020, and
- Any future HUD issued Waivers or Memorandum.

If state or federal statutes or regulations, or other laws, relating to the ESG and/or ESG-CV program are modified by Congress, HUD, the Department, or the state Legislature, the changes may become effective immediately and impact the work that was awarded funding under this NOFA.

If there is a conflict between the state and federal regulations, the federal regulations shall prevail. In addition, the Department reserves the right, at its sole discretion, to suspend or amend the provisions of this NOFA. If such an action occurs, the Department will notify interested parties.

### **III. Program requirements**

#### **The provider selection process:**

Grantees are responsible for awarding **ESG-CV (Round 2)** funds to eligible service providers for ESG-CV-eligible activities in their approved COC Service Area(s).

Grantees shall select qualified service providers through a process that is consistent with the following requirements:

- Follows a fair and open process that avoids conflicts of interest,
- Follows the procurement requirements of 2 CFR 200, 24 CFR Part 84,

- Evaluates provider capacity and experience, including the ability to deliver services in non-entitlement areas,
- Evaluates eligibility and quality of services, including adherence to Core Practices pursuant to the Standard Agreement,
- Utilizes data and considers community input to identify unmet needs,
- Prioritizes providing services in a racially equitable manner as outlined in Section 1C,
- Prioritizes Emergency Shelter and Rapid Rehousing activities as outlined in Section 1D,
- Considers project-level performance measures when evaluating proposals, and
- Collaborates with the local COC.

#### **IV. Duplication of Benefits**

A Duplication of Benefit (DOB) occurs when a program beneficiary receives assistance from multiple funding sources totaling an amount that exceeds the need for a particular funding need. The duplication is the amount of assistance provided in excess of the need. It is the Department's responsibility to ensure that each ESG-CV (Round 2) activity provides assistance only to the extent that the recipient's project's funding need(s) has not been met by another funding source.

Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Stafford Act) prohibits federal agencies from providing assistance to any "person, business concern, or other entity" for any loss for which the entity has already received financial assistance from another source (See: 42 USC § 5155(a)). The Federal Register Notice, published on November 16, 2011 (Docket No. FR-5582-N-01), requires adequate policies and procedures in place to prevent a DOB and provide for the recapture of funds, if necessary.

Applicants will be required to complete DOB documentation with application. Recipients will be required to continue to report on DOB during the expenditure period for the ESG-CV (Round 2) funds.

#### **V. State Annual Action Plan requirements relative to ESG**

Pursuant to 24 CFR Part 91, and as required by HUD, the following requirements regarding the grantee activities are in the Department's Annual Action Plan.

## A. Amounts available for Administrative activities

Of the allocation available to each grantee, 3.2 percent of federal ESG-CV (Round 2) funds may be used to pay for direct Administrative activities costs. For the estimated Administrative activities amounts, see [Appendix A](#).

## B. Eligible costs

Grantees and their recommended subgrantees must follow all OMB Cost Principles and Generally Accepted Accounting Principles (GAAP). OMB and budget requirements are listed in 2 CFR Part 200. Costs charged to ESG-CV must be *allowable*, *allocable*, and *reasonable*. Shifting costs between awards to overcome funding deficiencies is **not** allowed.

Allowable costs must conform to any limitations or exclusions set forth in the federal cost principles. Additionally, the ESG-CV allowable costs must comply with the policies and procedures afforded all activities within the grantee or subgrantee organization and be treated consistently (whether as a direct or indirect cost). Finally, allowable costs must comply with the GAAP and the costs must be adequately documented.

Allocable costs are those treated consistently with other costs incurred for the same purpose in like circumstances. These costs must meet the requirements listed in 2 CFR Part 200.405.

Reasonable costs do not exceed in nature or amount of costs that would be incurred by a prudent person under the circumstances prevailing at the time a decision was made to incur the cost.

Eligible costs may be direct or indirect. They must be incurred for the same purpose in like circumstances and must be treated consistently as either direct or indirect costs.

- Direct costs are those costs that can be identified specifically with a particular final cost objective (such as the ESG-CV award) and can be directly assigned to an activity relatively easily with a high degree of accuracy.
- Indirect costs are those that have been incurred for common or joint objectives and cannot be readily identified with a particular final cost objective or activity. Grantees that allow their subgrantees to seek reimbursement for indirect costs must comply with all OMB requirements, including 2 CFR Part 200.403(b) and Part 200, Appendix 4. Grantee records must include evidence of the modified total direct cost calculations, indirect cost limits, and supporting documentation for actual direct cost billing.

All eligible costs incurred after the date of the ESG-CV (Round 2) award letter issued by the Department are reimbursable after full execution of the state Standard Agreement. Per the CARES Act, contractors may request

reimbursement for allowable costs incurred to prevent, prepare for, and respond to coronavirus including costs that are incurred, including costs incurred prior to the award letter and prior to the date of the enactment of the CARES Act. **Per the HUD CPD Notice 20-08, costs incurred after January 21, 2020 – the date the first confirmed case of COVID-19 was reported in the United States – will be eligible for reimbursement.** However, each recipient must maintain adequate documentation to assure these waivers and alternative requirements are used only with respect to ESG-CV eligible activities implemented to prevent, prepare for, and respond to Coronavirus. In addition, no funds shall be expended until any required environmental review process has been completed, if required under 24 CFR Part 50.

### **C. Minimum and maximum grant limits**

The grantee will be responsible for setting any minimum and maximum grant amounts to subgrantees since it will be evaluating provider applications and managing these contracts. The Department will monitor grantees to ensure that they effectively manage the number of awards they make.

### **D. Eligible activities**

For the ESG-CV (Round 2) NOFA, all activities permitted under the federal ESG regulations shall be eligible under 24 CFR Part 576.102. Please note the following CARES Act provisions that are especially pertinent to the ESG-CV funding:

- The maximum allocation spending cap on Emergency shelter activities of 60 percent of the aggregate amount of assistance provided for the grantee established pursuant to section 415(b)(1) of the McKinney-Vento Homeless Assistance Act (42 U.S.C 11374) **shall not apply** to amounts provided under the CARES Act.
- Emergency Shelter funds may be used only for the costs of providing emergency shelter during the period beginning on the date the grantee began preventing, preparing for, and responding to coronavirus and ending on January 31, 2022 per the HUD CPD Notice 20-08.
- Despite this federal allowance, the Department encourages local communities to use the bulk of funds for Rapid Rehousing to assist households to move as quickly as possible to housing during the pandemic.
- Homeless Prevention may be allowed only if the applicant can demonstrate that all homeless individuals (sheltered and unsheltered) within their COC Service Area per the most recent point-in-time (PIT) count are already housed or will be housed with current ESG or other sources of funding. If applicant sufficiently demonstrates need has been met to house all homeless individuals, the applicant may apply for funding for Homeless Prevention.

- ESG-CV (Round 2) funding amounts provided under the CARES Act may be used to provide temporary emergency shelters (through leasing of existing property, temporary structures, or other means) to prevent, prepare for and respond to coronavirus, and that such temporary emergency shelters shall not be subject to the minimum periods of use as required by section 416(c)(1) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11357(c)(1)). Federal habitability and environmental review standards and requirements shall not apply to the use of such ESG-CV (Round 2) funding amounts for those temporary emergency shelters that have been determined necessary to prevent, prepare for, and respond to coronavirus.
- ESG-CV (Round 2) funding amounts provided under the CARES Act may be used for training on infectious disease prevention and mitigation and to provide hazard pay (including for time worked prior to the date of enactment of the CARES Act) for staff working directly to prevent, prepare for, and respond to coronavirus among persons who are homeless or at risk of homelessness, and that such activities shall not be considered administrative costs for purposes of the administrative cap.
- Grantee will receive approximately three percent of its ESG-CV (Round 2) grant for the payment of Administrative activities costs.
- Under 24 CFR Part 576.106(d), rental assistance payments provided as part of an RR or HP activity typically cannot exceed HUD's Fair Market Rent (FMR) as provided under 24 CFR Part 888, except as provided in the HUD Waiver dated April 1, 2020, the HUD Community Planning & Development Memorandum issued May 22, 2020, HUD Community Planning & Development Notice 20-08 issued September 1, 2020 and any future HUD Notices, and must comply with HUD's standard for rent reasonableness per 24 CFR Part 982.507. After expiration of HUD's waiver referenced above, requests for exceptions to FMR can be made to HUD through the Department and must be approved in writing by HUD. Contact your Department representative in the Federal Programs Branch for further assistance.
- None of the ESG-CV (Round 2) funds provided under the CARES Act may be used to require people experiencing homelessness to receive treatment or perform any other prerequisite activities as a condition for receiving shelter.
- Per the HUD CPD Notice 20-08, under Additional Eligible Activities for Temporary Emergency Shelters, acquisition of real property (e.g. hotels, ancillary structures, parking lots) are eligible. The total amount of ESG-CV (Round 2) funds used for acquisition must not exceed \$2.5 million per real property. The Department strongly encourages grantees to use the bulk of their ESG-CV (Round 2) funds for Rapid Rehousing so that households can move to housing and to use ESG-CV (Round 2) for temporary shelter when necessary to address emergency health and safety needs in partnership with local public health.

- Per the HUD CPD Notice 20-08 5b(ii) regarding *Short-Term and Medium-Term Rental Assistance*, “The requirement at 24 CFR 576.106(d) that prohibits rental assistance where the rent for the unit exceeds the Fair Market Rent established by HUD, as provided under 24 CFR Part 888, is waived so long as the rent complies with HUD’s standards of rent reasonableness, as established under 24 CFR 982.507.”

#### **E. Match requirements**

No match requirements apply to the ESG-CV funding allocation.

#### **F. Nonentitlement areas**

The grantee must ensure that all funded activities are available to nonentitlement areas of the COC Service Area using the Coordinated Entry System and other means. The grantee shall facilitate outreach to populations in the nonentitlement areas and shall evaluate participation from these areas at least annually. Funded activities may also serve households located in ESG entitlement areas.

### **VI. ESG-CV application submission requirements**

#### **A. Application process**

Submit applications through the eCivis Grants Management System portal. Applications that do not meet the filing deadline will not be eligible for funding. The online ESG-CV (Round 2) application link will be available at the [ESG webpage](https://www.hcd.ca.gov/grants-funding/active-funding/esg.shtml) at <https://www.hcd.ca.gov/grants-funding/active-funding/esg.shtml>.

#### **B. Application packaging and submittal**

The Department will be opening the ESG-CV (Round 2) applications for application submittal for the ESG-CV (Round 2) funds through the eCivis Grants Management System portal beginning **October 7, 2020**. Applications and all required documentation with the exception of authorizing **resolutions must be received by the Department no later than Wednesday, October 21, 2020, 5:00 p.m. Pacific Daylight Time (PDT)**. However, earlier applications are highly encouraged. Applications will be reviewed as they are received, and the Department will make awards on an over-the-counter basis. Any applications received after **Wednesday, October 21, 2020, 5:00 p.m. PDT** will not be accepted.

**Please note: Any applicant from a jurisdiction negatively impacted by the 2020 wildfires will be allowed an additional 2 weeks to submit an ESG-CV (Round 2) application. Consequently, those jurisdictions will be required to submit all necessary information by November 4, 2020.**

The grantee must submit an Authorizing Resolution (AR) validly approved by the applicant’s governing board. **The Department requires that the applicant utilize the ESG-CV (Round 2) resolution template language. The award amount authorized in**

**the AR should be the ESG-CV (Round 2) funding allocated as shown in Appendix A.** Failure to include required elements in the AR, or errors in the AR, will require execution of a corrected AR and may delay execution of the Department’s Standard Agreement for ESG-CV (Round 2) funds. **ARs are due no later than 2 weeks after the ESG-CV (Round 2) application deadline. Applicants from a jurisdiction impacted by the 2020 wildfires will have two weeks after the November 4, 2020 application deadline to submit their ARs.**

Applicants are encouraged to re-visit their profiles in the [eCivis Grants Management System portal](https://portal.ecivis.com/#/login) located at <https://portal.ecivis.com/#/login> to ensure these are up-to-date. Profile set-up instructions can be found on the ESG webpage at <https://www.hcd.ca.gov/grants-funding/active-funding/esg.shtml>. Applicants are encouraged to begin the application process early to ensure successful submission before application deadlines. If you have any trouble logging into the portal or have questions on how to complete the online application, please contact the Department at [ESG@hcd.ca.gov](mailto:ESG@hcd.ca.gov).

**VII. Milestones and Deadlines**

**A. Expenditure Milestone Expectations**

In line with HUD’s expenditure deadlines included in the CPD-20-08 ESG-CV Notice, the Department requires grantees to meet the following expenditure deadlines for **ESG-CV (Round 2)** funding. Should the grantee not meet the following expenditure expectations, the Department in its sole discretion reserves the right to recapture the difference in funds between the actual expenditure amount at the expenditure deadline and expected expenditure. The Department also reserves the right in its sole discretion to mandate a corrective action or remediation plan to ensure future timely expenditure of ESG-CV Round 2 funds.

<b>Percentage of ESG-CV (Round 2) Award</b>	<b>Expenditure Deadline</b>
20%	July 31, 2021
40%	September 30, 2021
60%	November 30, 2021
80%	January 31, 2022

**B. ESG-CV (Round 2) NOFA Deadline Process**

Should any of the deadlines referenced in the NOFA change due to guidance from HUD or for any reasons as recommended by the Department, grantees will be notified by the Department’s email eblast. Any changes to deadlines will result in less restrictive due dates and deadlines.

Please do not hesitate to reach out for Technical Assistance. Questions regarding the ESG-CV (Round 2) NOFA and application process and requests for technical assistance can be directed to [ESG@hcd.ca.gov](mailto:ESG@hcd.ca.gov).



## Appendix A: Estimated Allocation – Round 2

Note: Round 1 allocation and Total Allocation amounts are included for reference purposes only.

CoC #	CoC Name	ESG-CV1 Formula Allocation	ESG-CV2 Admin	ESG-CV2 Formula Allocation*	Total ESG-CV Allocation
526	Amador, Calaveras, Tuolumne, & Mariposa Counties	\$547,800	\$55,200	\$1,710,000	\$2,257,800
604	Bakersfield/Kern County	\$906,700	\$29,200	\$906,700	\$1,813,400
519	Chico/Paradise/Butte County	\$921,500	\$186,400	\$5,776,946	\$6,698,446
523	Colusa, Glenn, & Trinity Counties	\$547,800	\$2,900	\$90,000	\$637,800
512	Daly/San Mateo County	\$833,900	\$399,100	\$12,372,664	\$13,206,564
521	Davis/Woodland/Yolo County	\$837,100	\$153,700	\$4,763,815	\$5,600,915
525	El Dorado County	\$437,000	\$23,100	\$716,000	\$1,153,000
514	Fresno/Madera County	\$1,008,100	\$48,800	\$1,512,000	\$2,520,100
522	Humboldt County	\$983,800	\$145,200	\$4,500,000	\$5,483,800
613	Imperial County	\$1,028,100	\$64,500	\$2,000,000	\$3,028,100
530	Inyo, Mono, & Alpine Counties	\$365,200	\$55,500	\$1,719,500	\$2,084,700
529	Lake County	\$670,300	\$6,500	\$200,000	\$870,300
600	Los Angeles City & County	\$5,223,900	\$1,019,000	\$31,589,000	\$36,812,900
507	Marin County	\$599,600	\$164,000	\$5,082,562	\$5,682,162
509	Mendocino County	\$705,100	\$153,500	\$4,758,723	\$5,463,823
520	Merced City & County	\$870,800	\$74,200	\$2,300,000	\$3,170,800
517	Napa City & County	\$340,900	\$16,100	\$500,000	\$840,900
531	Nevada County	\$444,400	\$144,400	\$4,477,299	\$4,921,699
502	Oakland/Alameda County	\$1,748,000	\$322,600	\$10,000,000	\$11,748,000
611	Oxnard/San Buenaventura/Ventura County	\$651,300	\$23,500	\$730,000	\$1,381,300
516	Redding/Shasta, Siskiyou, Lassen, Plumas, Del Norte, Modoc, & Sierra Counties	\$856,100	\$36,900	\$1,143,900	\$2,000,000
505	Richmond/Contra Costa County	\$1,065,100	\$161,300	\$5,000,000	\$6,065,100
608	Riverside City & County	\$1,477,800	\$1,019,000	\$31,589,000	\$33,066,800
515	Roseville/Rocklin/Placer	\$504,600	\$145,000	\$4,495,631	\$5,000,231

CoC	CoC Name	ESG-CV1	ESG-CV2	ESG-CV2	Total
	County				
503	Sacramento City & County	\$1,143,200	\$109,700	\$3,400,000	\$4,543,200
506	Salinas/Monterey & San Benito Counties	\$857,100	\$103,700	\$3,215,000	\$4,072,100
609	San Bernardino City & County	\$1,246,600	\$96,800	\$3,000,000	\$4,246,600
601	San Diego City and County	\$2,060,400	\$64,500	\$2,000,000	\$4,060,400
500	San Jose/Santa Clara City & County	\$2,289,500	\$719,200	\$22,295,426	\$24,584,926
614	San Luis Obispo County	\$467,600	\$162,000	\$5,022,401	\$5,490,001
602	Santa Ana/Anaheim/Orange County	\$2,444,700	\$587,400	\$18,207,901	\$20,652,601
603	Santa Maria/Santa Barbara County	\$1,031,300	\$197,400	\$6,119,469	\$7,150,769
504	Santa Rosa/Petaluma/Sonoma County	\$790,600	\$160,900	\$4,987,187	\$5,777,787
511	Stockton/San Joaquin County	\$750,500	\$96,800	\$3,000,000	\$3,750,500
527	Tehama County	\$675,600	\$138,500	\$4,294,336	\$4,969,936
510	Turlock/Modesto/Stanslaus County	\$857,100	\$734,400	\$22,767,898	\$23,624,998
518	Vallejo/Solano County	\$754,700	\$112,900	\$3,500,000	\$4,254,700
513	Visalia, Kings, & Tulare Counties	\$1,191,700	\$48,400	\$1,500,000	\$2,691,700
508	Watsonville/Santa Cruz City & County	\$983,800	\$289,200	\$8,966,458	\$9,950,258
524	Yuba City & County/Sutter County	\$672,400	\$80,600	\$2,500,000	\$3,172,400
<b>TOTAL</b>		<b>\$41,791,700</b>		<b>\$252,709,817</b>	<b>294,501,517</b>

\*ESG-CV2 Allocation Total includes the allocated Admin amount