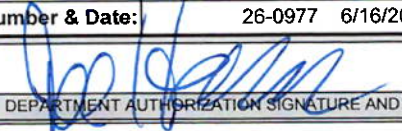



AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$140,000.00		
TRANSFER #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL				NUMBER OF LINES	5		
JOURNAL #						NET TOTAL		\$0.00	
DATE									
INPUT BY									
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:		Transfer 1: BoS Approval					
DEPT NAME	Auditor-Controller	Legistar Number & Date:		26-0977 6/16/2026					
DEPT CONTACT & EXT.	Sonja Cook	 DEPARTMENT AUTHORIZATION SIGNATURE AND DATE				5/29/2026	PAGE 1 OF 1		
DIRECTIONS: 1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT 2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE 3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST									

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		0340000	1320			INC	\$ 50,000	INC ADMIN REVENUES
2	03400	0340000	4260			DEC	\$ 7,000	DEC OFFICE EXPENSES
3	03400	0340000	4609			DEC	\$ 5,000	DEC STAFF DEVELOPMENT
4	03400	0340000	4261			DEC	\$ 8,000	DEC POSTAGE
5		0340000	3000			INC	\$ 70,000	INC SALARIES & BENEFITS
6								
7								
8								
9								
10								
11								
12								

 _____ JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE	APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO
_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE	
_____ CHIEF ADMINISTRATIVE OFFICER	
_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE	
_____ ATTEST: CLERK, BOARD OF SUPERVISORS DATE	

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	Auditor-Controller	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	SCOOK <i>[Signature]</i>	Document total*	\$ 140,000
Contact phone*	X5421		

BUDGET TRANSFER HEADER

Prepared date*	05/27/26	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (Include In the Adopted Budget)
Fiscal year	FY25/26	
Short Description* <small>(10 characters)</small>	BUDTSFR	

Legistar Item Number*	26-0977 6/16/2026
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*** REQUIRED FIELDS**

Project Strings Required	No
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By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

[Signature]
 Authorized signature*

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

Permanent, full-time employees in the Auditor-Controller's Office performed more billable accounting work than expected during fiscal year 2025-26. Accordingly, departmental revenues will be about \$50,000 more than expected, but also extra help salaries and overtime costs are higher than expected. The attached budget transfer will increase the department's estimated revenues and salary appropriations by \$70,000.

FOR AUDITOR'S OFFICE USE ONLY

Audit date: _____
 Audited by: _____

Budget Transfer number: _____
 Interfaced by: _____
 Processed on: _____



County of El Dorado

330 Fair Lane, Building A
Placerville, California
530 621-5390
FAX 622-3645
www.edcgov.us/bos/

Master Report

File Number: 26-0977

*File ID #: 26-0977	Agenda Item Type:	Status: Draft
Version: 1	Reference:	Gov Body: Board of Supervisors
		Created: 05/27/2026

Agenda Title: 06/16/26 Auditor-Controller Budget Transfer

Final Action:

Title: Auditor-Controller recommending the Board of Supervisors approve and authorize the Chair to sign the attached budget transfer increasing Estimated Revenues and Salaries and Benefits. (4/5 vote required)

FUNDING:

Notes:

Sponsors: ::

Attachments: ::

:: ::

Contact: Joe Harn ::

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File 26-0977

Auditor-Controller recommending the Board of Supervisors approve and authorize the Chair to sign the attached budget transfer increasing Estimated Revenues and Salaries and Benefits. (4/5 vote required)

FUNDING:

DISCUSSION / BACKGROUND

Permanent, full-time employees in the Auditor-Controller's Office performed more billable accounting work than expected during fiscal year 2025-26. Accordingly, departmental revenues will be about \$50,000 more than expected, but also extra help salaries and overtime costs are higher than expected. The attached budget transfer will increase the department's estimated revenues and salary appropriations by \$70,000.

ALTERNATIVES

The Board could determine not to approve and authorize the Budget Transfer.

PRIOR BOARD ACTION

N/A

OTHER DEPARTMENT / AGENCY INVOLVEMENT

N/A

CAO RECOMMENDATION / COMMENTS

[This section is completed by the CAO's Office. This section is required]

FINANCIAL IMPACT

The Auditor-Controller's Net County Cost will remain unchanged.

CLERK OF THE BOARD FOLLOW UP ACTIONS

Clerk of the Board to obtain Board Chair signature on the original Budget Transfer and return the Budget Transfer to the Chief Administrative Office for processing.

STRATEGIC PLAN COMPONENT

N/A

CONTACT

Joe Harn