



# County of El Dorado

330 Fair Lane, Building A  
Placerville, CA 95667

## Minutes Parks and Recreation Commission

### *Commission Members*

*John Arenz - District V*  
*Wayne Lowrey - District I*  
*Charles Callahan - District II*  
*Kris Payne - District III*  
*Julia McIver - District IV*

### *Staff*

*Vickie Sanders, Parks Manager*  
*Chelsea Doyle, Department Analyst*

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Thursday, December 19, 2019

3:00 PM

Board of Supervisors Meeting Room  
330 Fair Lane  
Placerville, CA 95667

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An audio recording of this meeting will be published to the website. Please note that due to technology limitations, the link will be labeled as "Video" although only audio will play. The meeting is not video recorded.

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The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

**CALL TO ORDER 3:02 PM AND ROLL CALL**

**Present:** 5 - Callahan, Payne, Arenz, McIver and Lowrey

**PLEDGE OF ALLEGIANCE**

Commissioner Arenz led the Pledge of Allegiance.

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

A motion was made by Commissioner Lowery, seconded by Commissioner Arenz to adopt the agenda and approve the consent calendar.

**OPEN FORUM**

**Public Comment:** J. Neau, J. Amos, J. Westfall, M. Lane, D. Thomas

**20-0074** OPEN FORUM (See attachment)

**Attachments:** [A - Public Comment Recd 12/19/19](#)

**20-0093** OPEN FORUM (See attachment)

**Attachments:** [20-0093 Public Comment](#)

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

**CONSENT CALENDAR**

1. **19-1845** Chief Administrative Office, Parks Division recommending the Commission approve the meeting minutes from the Parks and Recreation Commission regular meeting of November 21, 2019.

**Attachments:** [A - PRC Minutes 11.21.19](#)

A motion was made by Commissioner Lowery, seconded by Commissioner Arenz to approve the meeting minutes from November 21, 2019.

## DISCUSSION ITEMS

2. **19-1824** The Chief Administrative Office, Parks and Trails Division, recommends that the Parks and Recreation Commission receive an overview of The Brown Act, California Government Code 54950 - 54963, including proper Commissioner to Commissioner Communication and Staff to Commissioner Communication. (Est. Time: 30 Min.)

**FUNDING:** N/A

**Attachments:** [A - Brown Act Gov Code 54950-54963](#)

[B - PRC Brown Act Presentation](#)

[C - Public Comment Recd 121919](#)

The Commission received a presentation given by Janeth SanPedro of County Counsel to provide information regarding the Brown Act.

No formal action taken.

Public Comment: M. Lane, J. Neau

3. **19-1409** The Chief Administrative Office, Parks Division, recommends that the Parks and Recreation Commission receive an overview of County Ordinance Article X Section 2.20.660 through 2.20.740 that creates the Parks and Recreation Commission. This item was continued from the Parks and Recreation Commission meeting on September 19, 2019 (Item 3) so that staff and the Commission could have a thorough workshop regarding the role of the Parks and Recreation Commission. (Est. Time: 30 Min.) (Cont. 09/19/19, Item 3)

**FUNDING:** N/A

**Attachments:** [A - County Ordinance Article X Section 2.20.660 - 2.20.750](#)

[B - Parks and Recreation Commission Ordinance Presentation](#)

A motion was made by Commissioner Lowery, seconded by Commissioner Callahan to place the issue of bylaws on the next agenda.

No public comment.

Yes: 5 - Callahan, Payne, Arenz, McIver and Lowrey

**4. 19-1829**

The Chief Administrative Office, Parks Division, recommends that the Parks and Recreation Commission (PRC) receive an overview regarding PRC agenda items. This overview will include how Commissioners should request an agenda item on the agenda, agenda packets, what Commissioners can expect from agenda items, and what staff can expect from Commissioner requested items. (Est. Time: 30 Min.)

**FUNDING:** N/A

- Attachments:** [A - Form for Agenda Item Request](#)  
[B - 2020 Agenda Items Due to Staff](#)  
[C - Agenda Items and Packets Presentation](#)

The Commission received a presentation given by Parks Division staff to provide information regarding agenda items and expectations.

Public Comment: M. Lane, J. Neau

**5. 19-1837**

The Chief Administrative Office, Parks Division, recommends that the Parks and Recreation Commission (PRC) receive an overview regarding the role of the Parks and Trails Master Plan, the River Management Plan, and the Saturated Soils Water Quality Protection Plan. These documents outline visions, goals and policies and provide direction to staff. (Est. Time: 30 Min.)

**FUNDING:** N/A

- Attachments:** [A - General Plan Parks Element](#)  
[B - Parks and Trails Master Plan 2012](#)  
[C - 2018 River Management Plan](#)  
[E - Parks Master Plans](#)  
[F - Public Comment Recd 122919](#)

A motion was made by Commissioner Callahan, seconded by Commissioner McIver to continue item 5 as item 1 on the agenda.

Public Comment: M. Lane

Yes: 5 - Callahan, Payne, Arenz, McIver and Lowrey

**COMMISSION MEMBER ANNOUNCEMENTS AND COMMENTS**

- Commissioner Arenz reported on Lime Scooters and the Old Depot Bike Park meeting
- Commissioner Lowery provided a copy of the El Dorado Hills 2020 resource guide, reported on the CPRS Conference in San Diego

- Commissioner McIver reported on her meeting with Jeanne Amos and Mary Cory regarding the Sacramento Placerville Transportation Corridor and the Rail Program and reported on the river adhoc committee for Chili Bar
- Commissioner Payne reported on status of the new class I section of trail from Missouri Flat to El Dorado

**STAFF COMMENTS AND ANNOUNCEMENTS**

No staff comments or announcements.

**5:09 PM ADJOURNMENT**