

## CONTRACT ROUTING SHEET

Date Prepared: September 11, 2015

Need Date: ASAP - BOS date 9/29/15

**PROCESSING DEPARTMENT:**

Department: Procurement & Contracts  
Dept. Contact: Ashley Boyd  
Phone #: x5804  
Department Head Signature: [Signature]

**CONTRACTOR:**

Name: Liebert, Cassidy, Whitmore  
Address: 6033 W. Century Blvd., 5<sup>th</sup> Floor  
Los Angeles, CA 90045  
Phone: 310-981-2000

**CONTRACTING DEPARTMENT:** Human Resources

Service Requested: Employment & Labor Relations Svcs, Training, Allied Agencies.  
Contract Term: Three (3) Years (no change) Contract Value: \$300,000.00  
Compliance with Human Resources requirements? Yes:  No:   
Compliance verified by: Requested 9/11/15 APPROVED 9/11/15 - JUDIE ENGEL

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 9/14/15 By: [Signature]  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

EL DORADO COUNTY COUNSEL  
2015 SEP 11 PM 3:09

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved:  Disapproved:  Date: 9/15/2015 By: [Signature]  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

COMPLIANT IN EBIX

RECEIVED  
RISK MGMT DEPT.  
15 SEP 15 AM 8:52

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_