

**El Dorado County Public Health Department  
Vital Statistics Office**

**Cost Recovery Survey**

**Item:** Certificate of Still Birth

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**Background:**

Senate Bill 850 (Chapter 661, Statutes of 2007), the Missing Angels Act, requires that beginning on January 1, 2008, each Local Registrar with whom a fetal death is registered issue a Certificate of Still Birth upon request by the father or mother. This is a new service -- no agency in California has issued Certificates of Still Births previously.

Local Registrars are authorized by the Missing Angels Act to charge an appropriate fee for a Certificate of Still Birth, not to exceed the agency's costs in processing and issuing the certificate.

To determine the appropriate fee for El Dorado County, the Vital Statistic Office of the Public Health Department conducted the following Cost Recovery Survey for issuing Certificates of Still Birth.

The State of California can also issue Certificates of Still Births. The State's fee is \$20 per certificate. Since this is a new program, other counties are in the process of setting their fees for this program.

**Staff time:**

<b>Tasks/Action</b>	<b>Estimated Time (to nearest whole minute)</b>
Receive request from father or mother	2
Review Fetal Death Certificate	2
Prepare Certificate of Still Birth	15
Copy onto certified paper, affix seal and Registrar's signature	8
Collect fee, put into cash register, prepare receipt	3
Distribute certificate to father or mother (in-person, through mail)	4
Copy and send to State and Recorder/Clerk's office	3
Log and File	2
Maintain fees collected	2
Maintain inventory of forms	1
Telephone	3

<b>Total</b>	<b>45 minutes</b>
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**Other Costs:**

Postage	\$1.30
Certified paper	0.78
Office supplies	2.00
<b>Total</b>	<b>\$4.08</b>

**Total Cost:**

Staff Salary (\$21.22 x 45 minutes)	\$15.92
Other Costs	4.08
<b>Total</b>	<b>\$20.00</b>