

COUNTY OF EL DORADO

HEALTH & HUMAN SERVICES

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AGENCY DIVISIONS

Administration & Finance
Behavioral Health
Community Services
Protective Services
Public Health
Self-Sufficiency

Date: December 13, 2022

To: Honorable Board of Supervisors
Cc: Don Ashton, Chief Administrative Officer

From: Olivia Byron-Cooper, Interim Director of Health & Human Services Agency *OB-C*

Subject: Retroactive Financial MOUs Notification – Item 22-2295, January 3, 2023
Disaster CalFresh MOUs with Alpine, Calaveras, Mendocino and Tuolumne Counties

This memo is to notify you that four retroactive Memorandum of Understandings (MOUs) have been created and are on the Board of Supervisors Agenda for January 3, 2023 (File ID: 22-2295). Health and Human Services Agency (HHS) staff work to minimize these requests where we can control. Specific to this situation, retroactive MOUs were unavoidable, and I wanted to provide you with the background context.

On June 9, 2022, Self-Sufficiency entered a request into HHS's Contract Request System to process the subject MOUs with Alpine, Calaveras, Mendocino and Tuolumne Counties. On June 24, 2022, HHS staff began drafting the MOUs so that the internal review and various approval processes could be started in preparation for them to be fully-executed by the requested start date of November 1, 2022. The MOUs were to be executed by the CAO's designee, but upon review by the designee, the contracts were determined to be potentially classified as Financial MOUs as the language in them requires "reimbursements for all associated costs for the technical support provided by the Supporting County".

This question was sent to County Counsel, who determined the MOUs should be classified as Financial due to that language. Because the MOUs are for emergency aid, they do not include verbiage referencing a not to exceed amount and therefore; must be signed by the Board of Supervisors. HHS is requesting the MOUs be retroactive to the original requested date of November 1, 2022, which is the day after the preceding MOUs expired.

As always, please let me know if you have any questions or would like to discuss anything further.