

**EL DORADO COUNTY PROBATION DEPARTMENT  
M E M O R A N D U M**

**TO:** Board of Supervisors

**CC:** Tiffany Schmid, Chief Administrative Officer  
Alison Winter, Principal Management Analyst

**FROM:** Nikki Moeszinger, Chief Fiscal Officer  
Brian J. Richart, Chief Probation Officer

**DATE:** August 9, 2024

**RE:** Retroactive Agreement for Services #8884, Rane Community Development Inc.–  
Legistar Item 24-1175; September 10, 2024

---

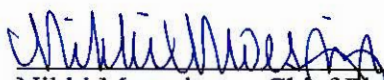
The purpose of this memorandum is to provide a timeline with justification as to the retroactive nature of Agreement for Services #8884 (Agreement) with Rane Community Development Inc. (Rane)

Since June 7, 2019, Rane Community Development (Rane) has been providing grant writing, meeting facilitation, and consulting to the Community Corrections Partnership (CCP).

The CCP approved their FY 2024-25 budget on February 16, 2024 (CCP Item 24-0352). Part of the CCP budget is Professional Services, which includes funding for Rane. The Board of Supervisors approved and accepted the CCP budget on June 25, 2024 (Legistar Item 24-0395).

Rane's previous agreement ended on June 30, 2024. Probation wishes to continue services with Rane for consulting, analysis, and grant writing; and to minimize downtime; desires to make Rane's new agreement retroactively effective to July 1, 2024. A draft agreement was sent to the vendor on June 10, 2024, and the contract process was moved along as efficiently as possible, with a Board of Supervisors date scheduled as soon as practicable.

Thank you for your consideration.

  
\_\_\_\_\_  
Nikki Moeszinger, Chief Fiscal Officer