

AUDITOR / CONTROLLER'S USE

EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )

**BUDGET TRANSFER REQUEST**

TRANSFER #	
JOURNAL #	
DATE	
INPUT BY	
TO BE COMPLETED BY DEPARTMENT	
DEPT NAME	Library
DEPT CONTACT & EXT.	Carolyn Brooks x5546

BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL

BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL

Budget Transfer Type: Transfer 1: BoS Approval

Legistar Number & Date: 21-0893 6/8/2021

DOCUMENT TOTAL	\$52,800.00
NUMBER OF LINES	4
NET TOTAL	\$0.00
PAGE 1 OF 1	

*Carolyn Brooks* 5/26/21  
 DEPARTMENT AUTHORIZATION SIGNATURE AND DATE

DIRECTIONS:

- MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
- REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
- IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		4300000	1954	43EDH -43FOL -DONATIONS -43EDH		INC	\$ 24,500	FY2021 INC REV EDH FOL DONATE
2	43400	4300000	4516	43EDH -43OPER -C40SERSUP -43EDH		INC	\$ 24,500	FY2021 INC EXP EDH BOOKS
3		4300000	1954	43CAMPRK -43FOL -DONATIONS -43CAMPRK		INC	\$ 1,900	FY2021 INC REV CP FOL DONATION
4	43400	4300000	4461	43CAMPRK -43OPER -C40SERSUP -43CAMPRK		INC	\$ 1,900	FY2021 INC EXP CP MINOR EQUIP
5								
6								
7								
8								
9								
10								
11								
12								

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE 5/26/21  
*Joe Harn*  
 CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE  
 CHIEF ADMINISTRATIVE OFFICER DATE

SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE  
 ATTEST: CLERK, BOARD OF SUPERVISORS DATE

**MEMO SHEET: BUDGET TRANSFER INFORMATION**

Department Name*	Library	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Laura Belko	Document total*	\$ 52,800
Contact phone*	x5544		

**BUDGET TRANSFER HEADER**

Prepared date*	05/20/21	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	20/21	
Short Description* (10 characters)	DONATIONS	

Legistar Item Number*	21-0893
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**\* REQUIRED FIELDS**

Project Strings Required	Yes
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By signing this memo I hereby certify that:  
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature\*

*Craig B. Burdick*

**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\*** (will be scanned into FENIX TCM)

This budget transfer increases revenues and appropriations in the Library budget for FY 20/21. The Friends of the Library donated \$24,500 for books and \$1,900 for minor equipment.

**FOR AUDITOR'S OFFICE USE ONLY**

Audit date: \_\_\_\_\_  
 Audited by: \_\_\_\_\_

Budget Transfer number: \_\_\_\_\_  
 Interfaced by: \_\_\_\_\_  
 Processed on: \_\_\_\_\_