

AUDITOR / CONTROLLER'S USE	
TRANSFER #	
JOURNAL #	
DATE	
INPUT BY	

EL DORADO COUNTY APPROPRIATION TRANSFER ( 29125 GOV. CODE )

## BUDGET TRANSFER REQUEST

BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL

BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL

DOCUMENT TOTAL	\$62,000.00
NUMBER OF LINES	4
NET TOTAL	\$0.00
6/7/2023	PAGE 1 OF 1

TO BE COMPLETED BY DEPARTMENT	
DEPT NAME	Library

Budget Transfer Type:	Transfer 1: BoS Approval
Legistar Number & Date:	23-1176 6/27/2023

DEPT CONTACT & EXT.	Bryce Lovell x5546
---------------------	--------------------

 6.9.23

6/7/2023 PAGE 1 OF 1

DEPARTMENT AUTHORIZATION SIGNATURE AND DATE

DATE

**DIRECTIONS:**

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		4300000	0880	43PALACE-43STATE-STATE-43STATE		INC	\$ 30,000	INC STATE REV FOR GRANT
2		4300000	4267	43PALACE-43OPER-C40SERSUP-43PALACE		INC	\$ 30,000	INC EBOOKS FOR GRANT
3		4300000	1954	43EDH-FOL-DONATIONS-43EDH		INC	\$ 1,000	INC FOL DONATION FAC EXP
4		4300000	7232	43EDH-43OPER-5072INTFND-43EDH		INC	\$ 1,000	INC INTFND FOR FOL FAC EXP
5								
6								
7								
8								
9								
10								
11								
12								

_____	JOE HARN, C.P.A. AUDITOR / CONTROLLER	DATE
_____	CHIEF ADMINISTRATIVE OFFICE - ANALYST	DATE
_____	CHIEF ADMINISTRATIVE OFFICER	DATE

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

_____	SIGNATURE: CHAIR, BOARD OF SUPERVISORS	DATE
_____	ATTEST: CLERK, BOARD OF SUPERVISORS	DATE

**MEMO SHEET: BUDGET TRANSFER INFORMATION**

Department Name*	Library	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	Laura Belko	Document total*	\$ 62,000
Contact phone*	x5544		

**BUDGET TRANSFER HEADER**

Prepared date*	06/07/23	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)
Fiscal year	FY22/23	
Short Description* <small>(10 characters)</small>	BUDXFR	

Legistar Item Number*	23-1176
-----------------------	---------

\* REQUIRED FIELDS

Project Strings Required	Yes
--------------------------	-----

By signing this memo I hereby certify that:  
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature\* 

**BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION\*** (will be scanned into FENIX TCM)

The budget transfer increases revenues and appropriations for Fiscal Year 2022/2023 for library ebooks and facilities charges in the amount of \$31,000 as a result of California State Library Grant funds and donations from the Friends of the Library.

On February 21, 2023 the Board accepted the Books for All Grant #40-9402 from the California State Library. A budget transfer was not completed at that time, we are bringing a budget transfer for the grant amount of \$30,000 for Board approval.

Library Department received a donation from the Friends of the Library to reimburse the Library for Facilities charges at the El Dorado Hills Library (\$1,000).

**FOR AUDITOR'S OFFICE USE ONLY**

Audit date: \_\_\_\_\_  
 Audited by: \_\_\_\_\_

Budget Transfer number: \_\_\_\_\_  
 Interfaced by: \_\_\_\_\_  
 Processed on: \_\_\_\_\_