Agreement #	
Legistar #	

AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: _	d: Need Date:			
PROCESSING DEPARTMENT:		CONTRACTOR:		
Department:		Name: Address:		
Phone: Department Head Signature:		Phone:		
		Org Code: Project # (if applicable):		
CONTRACTING D Service Requested Description:	l:			
Contract Term:		Contract Value:		
Approved:		Date: By:		

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL FOR PICK-UP hhsa-contracts@edcgov.us Thank you!

Agreement # N/A	- Amendment # N/A	Legistar # 22-0240 (N/A)
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REVENUE, POLICY, ETC. ROUTING SHEET

Date Prepared:	01/13/2022	Need Date:	01/27/2022
PROCESSING D Department: Dept. Contact: Phone:	EPARTMENT: HHSA - Contracts Ashley Wells x6906	CONTRACT Name: Address:	OR: Veterinary Services Boilerplate Template
Department Head Signature:	Nita Wracker MBA CPA Date: 2022.01.13 15:02:05 Digitally signed by Nita Wracker MBA CPA Date: 2022.01.13 15:02:05	Phone:	
J	Nita Wracker, MBA, CPA Agency Chief Fiscal Officer	Org Code: Project String (if applicable	
•	DEPARTMENT: HHSA - Animal Sed: Review of updated boilerplate for vete eterinary Services		
Contract Term: N		Contract Value:	N/A
Approved:	SEL: (must approve all contraction of the contract	Date: 01/14/20	By: Roger A. Runkle Digitally signed by Roger A. Runkle Diese: 2022.01.14 10:36:49-0600.
Compliance with	Human Resources requiremen ed by: Lauren Montalvo	∫ Digital	ly signed by Lauren Montalvo 2022.02.03 17:16:08 -08'00'
Approved:	MENT APPROVAL: (all contract of the contract	ots & MOU's excep Date: 01/20/202 Date:	ot boilerplate grant funding contract 22 By: Michael Andersen Desire trace of the contract of
OTHER APPRO\ Departments: Approved: Approved:	/AL: (Specify department(s) page 2015) Disapproved: Disapproved: Disapproved:	articipating or dired Date: Date:	ctly affected by this contract). By: By:
Compliance verifi RISK MANAGEN Approved: Approved: OTHER APPROV Departments: Approved:	ed by: Lauren Montalvo IENT APPROVAL: (all contract Disapproved: Disapproved:	Digital Date: Cts & MOU's excep Date: 01/20/202 Date: articipating or direct Date: Date:	by signed by Lauren Montalvo 2022.02.03 17:16:08 -08'00' of boilerplate grant funding co