

Agreement # _____

Legistar # _____

AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 08/20/2020

Need Date: 09/02/2020

PROCESSING DEPARTMENT:

Department: Planning & Building
Dept. Contact: Chris Smith
Phone: 6624
Department
Head Signature: 

CONTRACTOR:

Name: _____
Address: _____
Phone: _____
Org Code: _____
Project # _____
(if applicable): _____
Funding Source: _____

CONTRACTING DEPARTMENT: Planning & Building Department

Service Requested: Review Revised Board Policy J-6

Description: General Plan Amendment Initiation Hearing & Voluntary Conceptual Review Process

Contract Term: _____ Contract Value: _____

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: Date: 8/24/20 By: D. Livingston DL
Approved: Disapproved: Date: _____ By: _____

HR APPROVAL: WILL BE REVIEWED THROUGH WORKFLOW

RISK MANAGEMENT: WILL BE REVIEWED THROUGH WORKFLOW

PLEASE EMAIL SIGNED DOCUMENT TO: christopher.smith@edcgov.us

Thank you!