



MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	CAO	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk* <i>AH</i>	Ambria Hamilton	Document total*	\$ 18,000
Contact phone*	x5147		

BUDGET TRANSFER HEADER

Prepared date*	05/29/24	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)		
Fiscal year	23/24			
Short Description* <small>(10 characters)</small>	ADR			
		Legistar Item Number*	24-1051 6/25/24	
* REQUIRED FIELDS		Project Strings Required:	Yes	

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

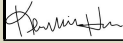
 Authorized signature*	 Laura Schwartz <small>Laura Schwartz (Jun 6, 2024 14:24 PDT)</small>
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BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

The revenue from Court alternate dispute resolution fees has exceeded the budget projections for FY 23/24. This budget transfer add appropriations for court fee revenue and professional services to disperse the full amount of funds received.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____

AUDITOR / CONTROLLER'S USE		EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)			
TRANSFER #		BUDGET TRANSFER REQUEST		DOCUMENT TOTAL	\$18,000.00
JOURNAL #		BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL		NUMBER OF LINES	2
DATE		BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL		NET TOTAL	\$0.00
INPUT BY					
TO BE COMPLETED BY DEPARTMENT		Budget Transfer Type:	Transfer 1: BoS Approval		
DEPT NAME	CAO	Legistar Number & Date:	24-1051 6/25/24		
DEPT CONTACT & EXT.	Ambria Hamilton x5147	 <u>Laura Schwartz</u> <small>Laura Schwartz (Jun 6, 2024 14:24 PDT)</small>		5/29/2024	PAGE 1 OF 1
DEPARTMENT AUTHORIZATION SIGNATURE AND DATE				DATE	

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1		0670715	1506			INC	\$ 9,000	INC CT FEE FOR ADR CONTRACT
2	06409	0670715	4300			INC	\$ 9,000	INC PROF SVC FOR ADR CONTRACT
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

<p>_____ JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE</p> <p>_____ CHIEF ADMINISTRATIVE OFFICER DATE</p>	<p>APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO</p> <p>_____ SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE</p> <p>_____ ATTEST: CLERK, BOARD OF SUPERVISORS DATE</p>
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S:\APFORMS\BUDGET TRANSFER 2.XLS

DISTRIBUTION: WHITE - BOS / YELLOW - AUDITOR / PINK - CHIEF ADMINISTRATIVE OFFICE / GOLD - DEPARTMENT












ADR Contract BT

Final Audit Report

2024-06-06

Created:	2024-06-04
By:	Ambria Hamilton (ambria.hamilton@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAATS1zk5jZqh0XByBMHkq30bIR4J1y0ef1

"ADR Contract BT" History

-  Document created by Ambria Hamilton (ambria.hamilton@edcgov.us)
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-  Document approved by Ambria Hamilton (ambria.hamilton@edcgov.us)
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-  Document emailed to Jeremy Apodaca (jeremy.apodaca@edcgov.us) for approval
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-  Document approved by Jeremy Apodaca (jeremy.apodaca@edcgov.us)
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-  Document emailed to Kerri Williams (kerri.williams-horn@edcgov.us) for signature
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-  Document e-signed by Kerri Williams (kerri.williams-horn@edcgov.us)
Signature Date: 2024-06-05 - 3:28:49 PM GMT - Time Source: server- IP address: 207.104.47.251
-  Document emailed to Laura Schwartz (laura.schwartz@edcgov.us) for signature
2024-06-05 - 3:28:50 PM GMT
-  Document e-signed by Laura Schwartz (laura.schwartz@edcgov.us)
Signature Date: 2024-06-06 - 9:24:41 PM GMT - Time Source: server- IP address: 207.104.47.251
-  Agreement completed.
2024-06-06 - 9:24:41 PM GMT

