

# RESOLUTION ROUTING SHEET

Date Prepared: 8/26/2022

Need Date: 9/8/2022

**PROCESSING DEPARTMENT:**

Department: Human Resources

Contact Name: Jordan Meyer

Phone: x5623

Email Address: jordan.meyer@edcgov.us

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco  
Date: 2022.08.26 11:54:52 -07'00'

Requesting Department: HHSA/HR Org Code: 0800000

Service Requested: Resolution Review

Description:  
Add one (1.0) Full Time Equivalent (FTE) Office Assistant I/II and one (1.0) FTE Social Worker III allocation in the Health and Human Services Agency.

**COUNTY COUNSEL:**

Approved:

Disapproved:

Date: 8/30/2022

County Counsel Signature: Stephen Mansell Digitally signed by Stephen Mansell  
Date: 2022.08.30 16:45:31 -07'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

**PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT**