



City of South Lake Tahoe

"making a positive difference now"

April 28, 2009

Ms. Linda Milligan, Analyst
County of El Dorado
330 Fair Lane
Placerville, CA 95667

Dear Ms. Milligan:

**Subject: Annual Public Hearing for Continued Snow Removal Equipment Purchase
Funded through the Existing County Service Area #3 Parcel Assessment**

In accordance with the Extension of the Joint Powers Agreement executed in January 1999 for the purpose of continuing the provision of snow removal services within County Service Area (CSA) #3, City staff is forwarding to you the enclosed items.

- 1) The original minute order for the public hearing held at the City Council's regular meeting of April 7, 2009;
- 2) A copy of the staff report for the public hearing; and,

Since no opposition was voiced, it is the recommendation of the City Council of the City of South Lake Tahoe that the \$20.00 per-improved-parcel assessment, levied on CSA #3 parcels for the purpose of purchasing new snow removal equipment, be continued.

County of El Dorado produced a list of parcels within the City upon which the charge is to be levied.

Please do not hesitate to call if you have any questions (530) 542-6034.

Sincerely,

Andra Burnam
Associate Management Analyst

Enclosures

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City of South Lake Tahoe

"making a positive difference now"

MINUTE ORDER

**CITY OF SOUTH LAKE TAHOE
CITY COUNCIL
SOUTH TAHOE REDEVELOPMENT AGENCY (STRA)
SOUTH TAHOE JOINT POWERS FINANCING AUTHORITY (STJPFA)
SOUTH TAHOE JOINT POWERS PARKING AUTHORITY (STJPPA)
MEETING**

**Tuesday, April 7, 2009, 9:00 a.m.
City Council Chambers, 1901 Airport Rd.
South Lake Tahoe, California 96150**

BY THE ORDER OF THE CITY OF SOUTH LAKE TAHOE CITY COUNCIL:

PUBLIC HEARING:

- (a) **Annual Public Hearing for Continued Snow Removal Equipment Purchase Funded through the Existing County Service Area No. 3 (CSA #3) Parcel Assessment**

Public Works Associate Management Analyst Andra Burnam presented her staff report dated March 17, 2009. She indicated that the Joint Powers Agreement (JPA) between the City and El Dorado County (EDC) was executed on September 20, 1989, and that an extension was executed by both parties in March 1999. Burnam explained that the agreement provided for the County to form a Zone of Benefit within County Service Area No. 3 (CSA #3) which allowed the County to levy and collect a charge of \$20 per improved parcel. She stated that those funds collected, less a 1% administrative cost fee, were then remitted to the City and earmarked specifically for the purchase of new snow removal equipment. Burnam reported that approximately \$223,000 was collected last year and it was anticipated that approximately \$224,000 would be collected this year.

Burnam reported that the City acting as the advisory board to CSA #3 was holding an annual public hearing regarding this levy and she stated that this presentation was fulfillment of the JPA's annual public hearing requirement. In conclusion, Burnam indicated that pursuant to the JPA agreement, the City would forward to the County its recommendations and the substance of the testimony, if any, for County review.

At 9:25 a.m., Mayor Birdwell opened the public hearing. No one appeared in order to be heard and Mayor Birdwell closed the public hearing at 9:26 a.m.

MINUTE ORDER – Page 2

**CITY OF SOUTH LAKE TAHOE
CITY COUNCIL
SOUTH TAHOE REDEVELOPMENT AGENCY (STRA)
SOUTH TAHOE JOINT POWERS FINANCING AUTHORITY (STJPFA)
SOUTH TAHOE JOINT POWERS PARKING AUTHORITY (STJPPA)
MEETING**

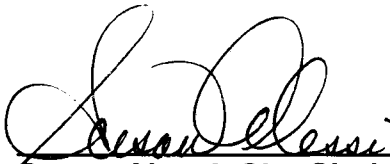
**Tuesday, April 7, 2009, 9:00 a.m.
City Council Chambers, 1901 Airport Rd.
South Lake Tahoe, California 96150**

PUBLIC HEARING: (Continued)

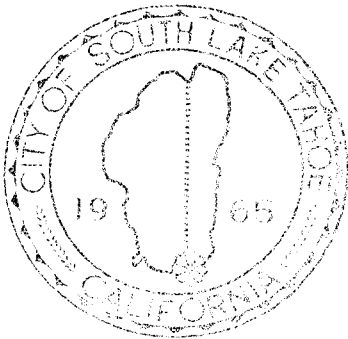
IT WAS MOVED BY COUNCILMEMBER LOVELL, SECONDED BY COUNCILMEMBER CRAWFORD AND UNANIMOUSLY CARRIED TO APPROVE THE RECOMMENDED ACTION; AND TO DIRECT THE CITY CLERK TO FORWARD COMMENTS AND RECOMMENDATION TO THE EL DORADO COUNTY BOARD OF SUPERVISORS VIA MINUTE ORDER.

=====
I, Susan Alessi, City Clerk for the City of South Lake Tahoe, do hereby certify that the above is a true and correct excerpt of the April 7, 2009 regular City Council/STRA/STJPFA/STJPPA meeting minutes which were approved by the City Council on April 21, 2009.

Dated: April 22, 2009.



**Susan Alessi, City Clerk
City of South Lake Tahoe**





City of South Lake Tahoe

"making a positive difference now"

Staff Report City Council Meeting of April 7, 2009

Date: March 17, 2009

To: David Jinkens, City Manager

From: Andra Burnam, Associate Management Analyst

Re: Annual Public Hearing for Continued Snow Removal Equipment Purchase Funded through the Existing County Service Area No. 3 Parcel Assessment; and Forward Recommendation and the Substance of the Testimony at the Hearing, if any, to the El Dorado County Board of Supervisors

Hear staff report, receive public comment, receive City Council comments; and direct the City Clerk to forward comments and recommendations to the El Dorado County Board of Supervisors via Minute Order.

History and Discussion:

On September 20, 1989, a Joint Powers Agreement (JPA) between the City of South Lake Tahoe and El Dorado County was executed to allow the County to form a Zone of Benefit within County Service Area No. 3 (CSA 3), which lies entirely within the municipal boundaries of the City of South Lake Tahoe. The agreement allows the County to levy a charge of \$20.00 per improved parcel. The County remits all funds collected to the City, less one percent (1%) for administrative costs. These funds are dedicated to purchase new snow removal equipment for the City of South Lake Tahoe. Due to a ten-year sunset clause in the original JPA, an extension was executed by both parties in March 1999 and the agreement shall be continued in full force and may only be terminated upon 180 days written notice by either party. Upon receipt of such notice, the City and County must meet and mutually agree to the termination of the agreement.

Since the inception of the JPA, the City has purchased fifteen (15) snow graders/plows; one (1) snow blower/loader combination; and two (2) snow blowers. The newest equipment purchased in 2007 (3 graders and 1 blower) is being financed and will be paid off in 2016.

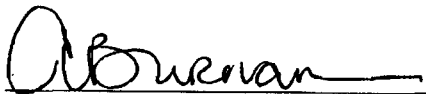
Pursuant to the JPA, the City acts as the advisory board to the County Service Area, and shall hold at least one public hearing annually regarding the levy. Following the public hearing, the City is required to forward to the County its recommendations and the substance of the testimony, if any, for County review.

Financial Implications:

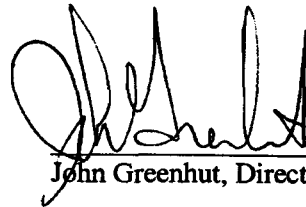
Last year, the City received \$222,634 from the County CSA 3 tax receipts from 11,273 improved parcels. This year there are 11,304 improved parcels and the County should collect \$223,819 in fees.

The adopted snow removal budget in 2006 by the City Council provided direction to purchase three (3) new graders and one (1) new blower; which are currently part of the snow removal fleet. The Finance Department secured financing under the City's Master Lease/Purchase Agreement with Banc of America Public Capital Corporation and the monies collected from CSA 3 will pay for the debt service of this lease/purchase through 2016.

By:

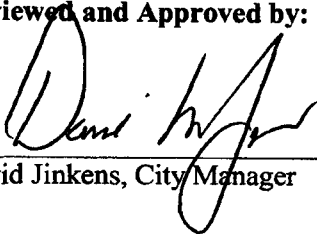


Andra Burnam, Associate Management Analyst



John Greenhut, Director of Public Works

Reviewed and Approved by:



David Jinkens, City Manager

c: Linda Milligan, El Dorado County Environmental Management Department
Jose Mercado, Fleet Manager
Christine Vuletich, Director of Finance
Debbie McIntyre, Accounting Manager
Nancy Dawson, Purchasing Manager

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**NOTICE OF ANNUAL PUBLIC HEARING REGARDING
COUNTY SERVICE AREA #3 PARCEL FEE FOR SNOW
REMOVAL EQUIPMENT PURCHASES**

NOTICE IS HEREBY GIVEN that the City Council of the City of South Lake Tahoe will be conducting a required Public Hearing on Tuesday, April 7, 2009 at 9:00 a.m. (or as soon thereafter as possible) in the City Council chambers located at 1901 Airport Road, South Lake Tahoe, California, to receive public comment on continued snow removal equipment purchases funded through the existing County Service Area #3 parcel fee. Any and all comments received will then be forwarded to the El Dorado County Board of Supervisors.

All interested persons are invited to attend and to speak on this matter. You may also address your comments to the City Council in care of the City Clerk.

Susan Alessi

SUSAN ALESSI - CITY CLERK
City of South Lake Tahoe
1901 Airport Road
South Lake Tahoe, Ca 96150
(530) 542-6004

**NOTE TO TAHOE DAILY TRIBUNE ONLY: Please publish one time
on Friday, March 27, 2009. Please provide Affidavit of Publication.**



*Proof and
Statement of Publication*

3079 Harrison Avenue,
South Lake Tahoe, CA 96150
Phone (775) 881-1201
Fax (775) 887-2408

Account Number: #1065746

Legal Acct
City of South Lake Tahoe
1901 Airport Rd., Ste. 206
South Lake Tahoe, CA 96150
Attn: Susan Alessi

Jody Mudgett says:
That (s)he is a legal clerk of the **TAHOE DAILY TRIBUNE**, a newspaper published Wednesday, Friday, and Saturday at South Lake Tahoe, in the State of California.

**NOTICE OF ANNUAL PUBLIC HEARING
REGARDING COUNTY SERVICE AREA #3
PARCEL FEE FOR SNOW REMOVAL
EQUIPMENT PURCHASES
Ad #319406**

of which a copy is hereto attached, was published in said newspaper for the full required period of **1 time** commencing on **March 27, 2009**, and ending **March 27, 2009**, all days inclusive.

Signed: *Jody Mudgett*

STATEMENT:

Date	Amount	Credit	Balance
03/27/09	\$70.88	\$0	\$70.88

**NOTICE OF ANNUAL
PUBLIC HEARING
REGARDING COUNTY
SERVICE AREA #3
PARCEL FEE FOR
SNOW REMOVAL
EQUIPMENT
PURCHASES**

NOTICE IS HEREBY GIVEN that the City Council of the City of South Lake Tahoe will be conducting a required Public Hearing on Tuesday, April 7, 2009 at 9:00 a.m. (or as soon thereafter as possible) in the City Council chambers located at ~~1901 Airport Road, South Lake Tahoe, California,~~ to receive public comment on continued snow removal equipment purchases funded through the existing County Service Area #3 parcel fee. Any and all comments received will then be forwarded to the El Dorado County Board of Supervisors. All interested persons are invited to attend and to speak on this matter. You may also address your comments to the City Council in care of the City Clerk.

SUSAN ALESSI
CITY CLERK
City of South Lake Tahoe
1901 Airport Road,
Suite 206
South Lake Tahoe,
CA 96150
(530) 542-6004
Pub: March 27, 2009.
Ad#3194106

