REVIEW AND APPROVAL REQUESTED FOR:	
Contract Amendment Resolu	ution Ordinance Policy Other
County Counsel	
REVIEW ROUTING SHEET	
. 9/27/25	0/10/25
Date Prepared: 8/27/25	Need Date: 9/10/25
PROCESSING DEPARTMENT	
Department: CAO - P&C	Org Code: <u>3730300</u>
Dept Contact: Timmi King	Funding Source:
Phone: x5102 Dept. Signature: Matthew Potter Digitally signed by Matthew Potter Date: 2025.08.25 09:35:35-0700	PL String: n/a
Title: Sr. Admin Analyst	Legistar #: TBD
CONTRACT INFORMATION	
CONTRACT #: 4600	CONTRACT AMENDMENT #: II
Contracting Department: Planning and Building Department	
Contractor/Vendor Name: Helix Environmental Planning, Inc.	
Contract Term: 9 years, as amended Contract Value: \$400,000	
Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.	
ORDINANCE/RESOLUTION/POLICY INFORMATION	
TITLE / SUBJECT: NUMBER (If Assigned):	
DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL Title: On Call Commercial Connabis Permitting Services	
Title: On-Call Commercial Cannabis Permitting Services	
COUNTY COUNSEL	
Approved Disapproved Date: 8/27/25 Approved Disapproved Date: 8/27/25 By: Jefferson Billingsley Digitally signed by Jefferson Billingsley Date: 2025.08.27 12:31:35-07'00'	
Approved Disapproved Date: By:	
* with comments of 9/27/25	
* with comments of 8/27/25.	
CONTRACT AMENDMENT ONLY	
HR APPROVAL	
Compliance with Human Resources requirements? Yes: Vol. No:	
Compliance verified by: Vilory Galicia Date: 2025.09.02 14:35:24-07'00'	
RISK APPROVAL Approved Disapproved Date: 8/27/25 By: Karen M. Bianchini Digitally signed by Karen M. Bianchini Date: 2025,08.27 15:30:04-0700'	
	,
Approved Disapproved Date: By: By:	