

**COUNTY OF EL DORADO
PROPERTY TRANSFER REQUEST**

SURPLUS INTERDEPARTMENT POSTED TO EDCNET _____

TRANSFER FROM (INDEX CODE) <p align="center" style="font-size: 1.2em;"><i>145320</i></p>	TRANSFER TO (INDEX CODE) <p align="center" style="font-size: 1.2em;"><i>Surplus</i></p>
DEPARTMENT: <p align="center" style="font-size: 1.2em;"><i>Fleet + Mgmt</i></p>	DEPARTMENT:
APPROVED (DEPT HEAD) DATE <p align="center"><i>[Signature]</i> <i>2-6-07</i></p>	APPROVED (DEPT HEAD) DATE

SPECIFIC LOCATION (ADDRESS): *2443 Headington Rd*

Where in Facility? *BACK Lot*

FIRST CONTACT PERSON: *Bob Kelly* PHONE: *x4920*

SECOND CONTACT PERSON: *Tari Hill* PHONE: *x4906*

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
<i>See Attached</i>			

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____
AUDITOR RECORDS UPDATED BY: _____
DATE: _____
ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.
WHITE (AUDITOR) YELLOW (TO DEPT) PINK (FROM DEPT) GOLD (PURCHASING)