



County of El Dorado


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To: Honorable Board of Supervisors

From: Sue Hennike 
Sue hennike (Mar 28, 2024 06:51 PDT)
Assistant Chief Administrative Officer

Date: March 26, 2024

Subject: Retroactive Perpetual Agreement 8178 with Stuart Tunick for Emergency Medical Services and Preparedness and Response Storage Unit Rentals

The purpose of this memorandum is to provide an explanation for retroactive perpetual Agreement 8178 with Stuart Tunick.

The Emergency Medical Services (EMS) and Emergency Preparedness and Response (EP&R) Division has stored EP&R Program supplies with Stuart Tunick since March or 2020. The storage is primarily needed for supplies that are used for training and exercises. Since EP&R lacks adequate storage space for these supplies, this additional storage space is necessary for the division to have easy access to these supplies when they are needed.

Central Fiscal and the EP&R Division have been working with Stuart Tunick since late 2022 to obtain renewal agreements to replace Agreements 4736 and 5163 when they were set to expire. It was the intent to obtain one agreement for all three units with a three-year term locked in rate, however, the vendor was unable to provide this to the County as they only offer month-to-month rental agreements for their units. While working on the renewal agreement, Stuart Tunick initiated rate increases to the units, which resulted in additional revisions to the draft Agreement further delaying the execution of an Agreement.

The EP&R Division continued to utilize the storage units while a renewal agreement was in process for the rental of all three units on a month-to-month basis. It was not feasible or cost effective for the Division to change storage locations while a new agreement was being put in place. The proposed perpetual Agreement 8178 will allow the EMS Agency continued use of storage units 131, C114, and C153 on a month-to-month basis, retroactive to April 1, 2023 for unit 131 and July 1, 2023 for units C114 and C153. The annual cost for the rental of these three units is estimated at \$6,192, with a monthly cost estimated at \$516 per month.

Thank you for your consideration.








Retro Memo Stuart Tunick Agreement 8178 - 3.26.24

Final Audit Report

2024-03-28

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