

County of El Dorado  
**RECORDS DISPOSITION  
 SCHEDULE**

Rev 3/99

Department: EL DORADO COUNTY SHERIFF  
 Organizational Unit: RECORDS  
 Address: 300 FAIR LANE, PLACERVILLE, CA 95667

Schedule A-1  
 Amending 112108  
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B.O.S. Approval Number

Item Number	Cubic Feet	TITLE AND DESCRIPTION OF RECORDS	RETENTION			A	V	REMARKS
			Office	Dep	CR			
55		<p>Routine recordings: All routine recordings will be retained 1 year, 1 month.</p> <p>If classified as "Admin Review" or "Admin Training": These videos will be retained for 3,650 days (10 years) or until they have been reclassified to lower retention classification. In no case will that retention be less than 1 year.</p> <p>All recordings marked as "Evidence" will be retained until the case is adjudicated, all appeals exhausted and or statue has run.</p>	13 mos.		CR	13 mos.		<p>Govt. Code 26202.6                      Requires after 1 year                      May destroy recordings of routine recordings.</p> <p>G.C. 26206.6 ©                      For purposes of this section, routine video monitoring means videotaping by a video or electronic imaging system designed to record the regular and ongoing operation of the departments described in subdivision (a), including mobile –in-car video system, jail observation and monitoring systems, and building security tapping systems.</p>