

REVIEW AND APPROVAL REQUESTED FOR:

☐ Contract ☐ Amendment ☒ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 3/19/25Need Date: 4/11/25**PROCESSING DEPARTMENT**

Department: Treasurer-Tax Collector
Dept Contact: Sean Coppola
Phone: x5464
Dept. Signature: Karen E. Coleman
Title: Treasurer-Tax Collector

Org Code: 0410000
Funding Source: _____
PL String: _____
Legistar #: 25-0592

CONTRACT INFORMATION

CONTRACT #: _____ CONTRACT AMENDMENT #: _____

Contracting Department: _____

Contractor/Vendor Name: _____

Contract Term: _____ Contract Value: _____

*Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.***ORDINANCE/RESOLUTION/POLICY INFORMATION**

TITLE / SUBJECT: Establish the minimum base tax for recording a lien
NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

R&T Code Section 2191.10 authorizes the Board to adopt a resolution to set the minimum base tax (excluding any interest, penalties or other fees) for the Tax Collector to record a lien.

COUNTY COUNSEL

Approved ☒ Disapproved ☐ Date: 4/3/25
Approved ☐ Disapproved ☐ Date: _____

By: Janeth D. SanPedro
By: _____

Digitally signed by Janeth D. SanPedro
Date: 2025.04.03 11:49:49 -07'00'

COMMENTS

with edits as noted.

CONTRACT AMENDMENT ONLY**HR APPROVAL**

Compliance with Human Resources requirements? Yes: ☐ No: ☐
Compliance verified by: _____

RISK APPROVAL

Approved ☐ Disapproved ☐ Date: _____ By: _____
Approved ☐ Disapproved ☐ Date: _____ By: _____

COMMENTS