

**COUNTY OF EL DORADO  
PROPERTY TRANSFER REQUEST**

SURPLUS       INTERDEPARTMENT      POSTED TO EDCNET \_\_\_\_\_

TRANSFER FROM (INDEX CODE) <b>791100</b>	TRANSFER TO (INDEX CODE)
DEPARTMENT: <b>Child Support Services</b>	DEPARTMENT:
APPROVED (DEPT HEAD)      DATE <b>Laura Roth      2/1/07</b>	APPROVED (DEPT HEAD)      DATE

SPECIFIC LOCATION (ADDRESS): 3057 BRIW ROAD SUITE B PLACERVILLE

Where in Facility? \_\_\_\_\_

FIRST CONTACT PERSON: Mark Smith      PHONE: 642-7296

SECOND CONTACT PERSON: Laura Roth      PHONE: 642-7363

COUNTY TAG #	DESCRIPTION	SERIAL/VIN #	CONDITION
32197	DELL SX-260 Computer	1FF H921	GOOD
32218	DELL SX-260 Computer	BHFH921	GOOD

PURCHASING USE ONLY	DATE
PICKUP BY CENTRAL SERVICES	
BOARD APPROVAL	
PICKUP BY AUCTIONEER	
COPY TO AUDITOR	

REMARKS: _____
AUDITOR RECORDS UPDATED BY: _____
DATE: _____
<b>ALL PARTS OF FORM GO TO PROCUREMENT AND CONTRACTS AT START OF PROCESS. UPON COMPLETION COPIES WILL BE DISTRIBUTED.</b>
WHITE (AUDITOR)      YELLOW (TO DEPT) PINK (FROM DEPT)      GOLD (PURCHASING)