



County of El Dorado

330 Fair Lane, Building A
Placerville, CA 95667

Minutes - Draft Parks and Recreation Commission

Commission Members:

Wayne Lowery - Chair, District I
Donna Mullens-Becker - Vice Chair, District II
Jon Hospitalier - District III
Torin Dunnivant - District IV
Danny McLaughlin - District V

Staff

Laura Schwartz, Assistant Chief Administrative Officer
Zach Perras, Parks Manager
Jessica Araiza, Administrative Technician

Tuesday, April 14, 2026

3:00 PM

<https://edcgov-us.zoom.us/j/83085961136>

**330 Fair Lane, Building A
Conference Room A
Placerville, CA 95667**

**Teleconference
South Lake Tahoe Office
3368 Lake Tahoe Blvd #102
South Lake Tahoe, CA 96150**

PUBLIC PARTICIPATION INSTRUCTIONS: The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 830 8596 1136. To observe the live stream of the Parks and Recreation meeting go to <https://edcgov-us.zoom.us/j/83085961136>. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes. By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Parks and Recreation Commission meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 4:00 p.m. on the Wednesday prior to the meeting. Please submit your comment to the Parks Division at parks@edcgov.us. Your comment will be placed into the record and forwarded to the Parks and Recreation Commission.

Public comment will be received on each agenda item listed under Discussion Items as called by the Chair. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to 3 minutes and individuals speaking for a group are allocated 5 minutes. (Adopted 8/10/93 by the Board of Supervisors) Except with the consent of the Commission, individuals shall be allowed to speak to an item only once. Upon completion of public comment the matter shall be returned to the Commission for deliberation. Members of the public shall not be entitled to participate in that deliberation, or be present at the podium during such deliberation, except at the invitation of the Commission for a point of clarification or question by the Commission. The Commission reserves the right to waive said rules by a majority vote.

Although the County strives to offer remote participation, be advised that remote Zoom participation is provided for convenience only. In the event of a technological malfunction, the only assurance of live comments being received by the Commission is to attend in person. Except for a noticed teleconference meeting, the Commission reserves the right to conduct the meeting without remote access if there is a malfunction.

An audio recording of this meeting will be published to the website.

The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Parks and Trails Division of the Chief Administrative Office if you require accommodations at (530) 621-5360.

Materials related to an item on this Agenda submitted to the Parks and Recreation Commission after distribution of the agenda packet are available for inspection during normal business hours at the Parks Division Office located in Building A, 330 Fair Lane, Placerville. Such documents are also available on the Parks and Recreation's Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

The Parks and Recreation Commission is concerned that written information submitted to the Commission the date of the meeting may not receive the attention it deserves. The Parks staff cannot guarantee that any FAX, e-mail, or mail received the day of the meeting will be delivered to the Commission prior to action on the subject matter.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Commission from taking other action.

CALLED TO ORDER AND ROLL CALL AT 3:06 PM

PLEDGE OF ALLEGIANCE

Commissioner Mullens-Becker led Pledge of Allegiance.

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

No public comment.

A motion was made by Commissioner Lowery, seconded by Commissioner McLaughlin to Adopt the Agenda and approve the Consent Calendar with the discussed changes to Item #4 on the Draft Minutes from the March 3, 2026 meeting.

CONSENT CALENDAR

1. [26-0664](#) Parks, a division of the Chief Administrative Office, recommends the Commission approve the minutes from the Parks and Recreation Commission meeting on March 3, 2026.

This item was approved on the Consent Calendar.

2. [26-0665](#) Parks, a division of the Chief Administrative Office, recommends the Commission receive and file an update on Parks projects.

This item was approved on the Consent Calendar.

END OF CONSENT CALENDAR

OPEN FORUM

Matters not on the agenda may be addressed by the general public during Open Forum. Public comments during Open Forum are limited to three minutes per person and the total amount of time reserved for Open Forum may be limited.

Public Comment: G. McCormick

AGENDA ITEMS

3. [26-0666](#) Parks, a division of the Chief Administrative Office, recommends the Commission elect a Chair and Vice Chair for 2026.

No public comment.

A motion was made by Commissioner McLaughlin, seconded by Commissioner Lowery to elect Commissioner Mullens-Becker as Chair and Commissioner Dunnivant as Vice Chair.

- 4. [26-0669](#) Parks, a division of the Chief Administrative Office, recommends the Commission review the list of 2026 event and tabling opportunities and assign Commissioners.

No public comment.

No action taken.

- 5. [26-0670](#) Parks, a division of the Chief Administrative Office, recommends the Commission discuss ideas for recognizing parks and trails volunteers.

Public Comment: G. McCormick

No action taken.

- 6. [26-0671](#) Parks, a division of the Chief Administrative Office, recommends the Commission discuss the Draft Guidelines for Private Events Related to Park Closures and make recommendation that the guidelines be approved, and incorporated into the Parks and Recreation Cost Recovery Fee Study Project.

No public comment.

No action taken.

COMMISSION MEMBER COMMENTS AND FUTURE AGENDA ITEMS

Commissioner Lowery: Handed out Around Here magazine. Tour of districts. SPTC JPA meeting on May 11. FATRAC will give presentation tomorrow at El Dorado Hills Rotary Club.

Commissioner Dunnivant: Great meeting with CLAC. Thanked Commissioner Lowery for chairing Commission.

Commissioner Mullens-Becker: Meeting with CLAC went well.

Commissioner McLaughlin: Kids Fishing Derby at Sawmill Pond on June 6.

STAFF COMMENTS AND ANNOUNCEMENTS

Shannon McDonald, Administrative Analyst II: Grant applications for the Rubicon Trail are still available for public review. May is Bike Month details coming soon.

Zachary Perras, Parks Manager: Waiting on grant response for Forebay Park. Thanked Commissioner Lowery for his time with the Commission.

ADJOURNED AT 4:35 PM