

REVIEW AND APPROVAL REQUESTED FOR:

Contract Amendment Resolution Ordinance Policy Other

County Counsel
REVIEW ROUTING SHEET

Date Prepared: 12/10/25Need Date: 12/24/25**PROCESSING DEPARTMENT**

Department: CAO
 Dept Contact: Alison Winter
 Phone: x6765
 Dept. Signature: Alison Winter Digitally signed by Alison Winter
Date: 2025.12.02 16:28:39 -08'00'
 Title: Principal Management Analyst

Org Code: 0200000
 Funding Source: GF
 PL String: _____
 Legistar #: _____

CONTRACT INFORMATION

CONTRACT #: _____

CONTRACT AMENDMENT #: _____

Contracting Department: _____
 Contractor/Vendor Name: _____
 Contract Term: _____ Contract Value: _____

Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.

ORDINANCE/RESOLUTION/POLICY INFORMATION

TITLE / SUBJECT: Designation of appointed department heads
 NUMBER (If Assigned): Chapter 2.14.010

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSEL

Amending the County Ordinance Chapter 2.14.010 to allow for the appointment of Chief Probation Officer by the BOS.

COUNTY COUNSEL

Approved Disapproved Date: 12/18/25 By: David Livingston Digitally signed by David Livingston
Date: 2025.12.18 13:08:03 -08'00'
 Approved Disapproved Date: _____ By: _____

COMMENTS _____

CONTRACT AMENDMENT ONLY**HR APPROVAL**

Compliance with Human Resources requirements? Yes: No:

Compliance verified by: _____

RISK APPROVAL

Approved Disapproved Date: _____ By: _____
 Approved Disapproved Date: _____ By: _____

COMMENTS _____