

# CONTRACT ROUTING SHEET

Date Prepared: 3-4-14

Need Date: 3-4-14

**PROCESSING DEPARTMENT:**

Department: Econ Dev

Dept. Contact: Judi McCallum x 6577

Phone #: \_\_\_\_\_

Department \_\_\_\_\_

Head Signature: \_\_\_\_\_

**CONTRACTOR:**

Name: Lake Tahoe South Shore Chamber of Commerce

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** CAO-Econ Dev

Service Requested: Review and Approve

Contract Term: \_\_\_\_\_ Contract Value: \$3,000.00

Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: x

Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 3/4/14 By: J. S. [Signature]

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

EL DORADO COUNTY COUNSEL  
2014 MAR -4 PM 2:05

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 3/4/14 By: [Signature]

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_