



County of El Dorado

Charter Review Committee
330 Fair Lane, Building "A"
Placerville, CA 95667

Minutes - Draft Charter Review Committee

Jim Mitrisin, Chair, District 3
Richard Ross, Vice-Chair, District 1
Cherie Raffety, District 2
Laurel Brent Bumb, District 4
Pat Frega, District 5

Alternate Members:
Tim White, District 1
Mindy Jackson, District 3

Paula Frantz, Sr. Deputy County Counsel
Emma Owens, Principal Management Analyst
Kaylee Runkle, Sr. Deputy Clerk of the Board of Supervisors

Monday, December 12, 2022

5:00 PM

<https://edcgov-us.zoom.us/j/86537382627>

330 Fair Lane, Building A, Placerville, CA
OR Live Streamed - [Click here to view](#)

PUBLIC PARTICIPATION INSTRUCTIONS: The Committee meeting room will be open to the public. The meeting will continue to be live-streamed via Zoom.

Members of the public may address the Committee in-person or via Zoom to make a public comment. The public should call into 530-621-7603 or 530-621-7610. The Meeting ID is 865 3738 2627. Please note you will not be able to join the live-stream until the posted meeting start time.

To observe the live stream of the Committee meeting go to <https://edcgov-us.zoom.us/j/86537382627>.

If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment. Speakers will be limited to 3 minutes.

By participating in this meeting, you acknowledge that you are being recorded.

If you choose not to observe the Committee meeting but wish to make a comment on a specific agenda item, please submit your comment in writing. You are encouraged to submit your comment in writing by 4:00 PM on the Friday before the meeting to ensure the Committee has adequate time to review. Please submit your comment to the Clerk of the Board at edc.cob@edcgov.us. Your comment will be placed into the record and forwarded to Committee members.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Committee Chair.

Individuals will have three minutes to address the Committee. Except with the consent of the Committee, individuals shall be allowed to speak to an item only once.

Individual Committee members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Committee.

If a person providing input to the Committee creates a disruption by refusing to follow Committee guidelines, the Committee Chair may take the following actions:

Step 1. Request the person adhere to Committee guidelines. If the person refuses, the Committee Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Committee Chair may order a recess of the Committee meeting.

Step 3. If the disruption continues, the Committee Chair may order the removal of the person from the Committee meeting.

CALLED TO ORDER AT 5:00 P.M.

ROLL CALL

Present: 4 - Member Ross, Member Mitrisin, Member Raffety and Member Brent Bumb

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

A motion was made by Member Harper, seconded by Member Ross to Adopt the Agenda and Approve the Consent Calendar.

Yes: 5 - Member Ross, Member Mitrisin, Harper, Member Raffety and Member Brent Bumb

CONSENT CALENDAR

1. [22-1360](#) Charter Review Committee recommending as a result of ongoing concerns related to COVID-19, approve the following finding pursuant to Government Code subsection 54953(e)(3) in order to allow for the continued use of virtual or hybrid Charter Review Committee meetings as authorized under Assembly Bill 361: Pursuant to Government Code subsections 54953(e)(3)(A) and (e)(3)(B)(ii), the Charter Review Committee has reconsidered the circumstances of the Governor's proclaimed state of emergency resulting from COVID-19 and finds that the El Dorado County Public Health Officer continues to recommend measures to promote social distancing, as documented in the September 30, 2021 "Public Health Officer's Recommendations for Safe Board and Commission Meetings During COVID-19 Pandemic".

This matter was approved on the Consent Calendar.

Yes: 5 - Member Ross, Member Mitrisin, Harper, Member Raffety and Member Brent Bumb

2. [22-2194](#) Approval of the Minutes from the regular meeting on November 14, 2022.

This matter was approved on the Consent Calendar.

Yes: 5 - Member Ross, Member Mitrisin, Harper, Member Raffety and Member Brent Bumb

END OF CONSENT CALENDAR

OPEN FORUM

Public Comment: T. White

Open Forum is an opportunity for members of the public to address the Committee on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. The Committee Chair may limit public comment during Open Forum.

MEMBER REPORTS

**Member Harper reported on the following:
Feedback from a constituent regarding term limits.
Member Harper will be moving out of state, her last Committee meeting will be January 9, 2023.**

STAFF/COUNSEL REPORTS

Emma Owens reported County Counsel is not in attendance. Emma will take note of any questions for County Counsel and report back to the group.

AGENDA ITEMS

3. [22-2075](#) Charter Review Committee to determine a Chair and Vice-Chair of the Committee, following the resignation of Member Bill Carey. (Continued from November 14, 2022, Item # 3).
A motion was made by Member Harper, seconded by Member Raffety to appoint Member Mitrison as the Committee Chair.
Yes: 5 - Member Ross, Member Mitrison, Harper, Member Raffety and Member Brent Bumb
A motion was made by Member Mitrison, seconded by Member Harper to appoint Member Ross as the Committee Vice-Chair.
Yes: 5 - Member Ross, Member Mitrison, Harper, Member Raffety and Member Brent Bumb
4. [22-2236](#) Charter Review Committee to receive input from invited stakeholders and discuss possible revisions to the Charter.
Public Comment: T. White, A. Nevis
The Committee received feedback from invited stakeholder, Brian Veerkamp.
5. [22-2237](#) Charter Review Committee to review Charter Section 504. Sheriff's Salary Limitation and learn how Charter Section 504 is implemented from the Director of Human Resources.
The Committee received a presentation from Human Resources Director Joey Carruesco summarizing how Charter Section 504 is implemented by his staff.
Direction was given to staff to gather recruitment retention data for Deputy Sheriff positions.

6. [22-2077](#) Charter Review Committee to establish an Ad Hoc Communications Committee. (Continued from November 14, 2022, Item # 5).
- A Motion was made by Member Brent Bumb, seconded by Member Ross to establish an Ad Hoc Communications Committee and appoint Member Ross and Member Mitrisin to the committee.**
- Member Brent Bumb volunteered to reach out to Chamber of Commerce contacts and determine their interest in promoting Charter Review Committee communications to the public through their social media platforms.**
- Yes:** 4 - Member Ross, Member Mitrisin, Harper and Member Brent Bumb
- Abstained:** 1 - Member Raffety
7. [22-1784](#) Charter Review Committee to solicit input from the public and stakeholders on a possible revision to the Charter that would increase the number of the members of the Board of Supervisors from five (5) to seven (7) members, ~~no~~ a decision on this possible revision ~~will~~ may be taken during this meeting. (Continued from November 14, 2022 Item #7).
- A motion was made by Member Raffety, seconded by Member Harper recommending no revision be made to the Charter concerning the number of Board of Supervisors members and for the Board of Supervisors to remain at five members.**
- Yes:** 5 - Member Ross, Member Mitrisin, Harper, Member Raffety and Member Brent Bumb
8. [22-2238](#) Charter Review Committee to determine the topics and confirm the date for the next meeting, scheduled for January 9, 2023.
- 1) Discuss the role, authority, and oversight of the Grand Jury and a possible revision to the Charter regarding the Grand Jury.
 - 2) Discuss adding mandates to the Charter for a certain level and or type of communication that will result in greater outreach to the public.
 - 3) Determine a recommended revision or no revision to the Charter regarding staggered terms for Elected Department Heads.
 - 4) Determine a recommended revision or no revision to the Charter regarding terms limits of members of the Board of Supervisors.

ADJOURNED AT 7:15 P.M.