


Counsel please include this information in your billing description.	>	Contract #: 17-31166	Legistar #: 18-0225	P & C #: 2532
	>	Index Code: 300100 3610150	Law Log #:	Activity Code: 95191 A010E
	>	Project Country Club Heights Erosion Control Project - Request to Advertise		
	>	Description:		

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:

Department: Department of Transportation
 Division: Transportation
 Dept Contact: Dan Kikkert
 Phone: x7914
 Dept Head Signature: 

John Kahling Deputy Director
Engineering

CONTRACTING DEPT: Transportation Division

Service Requested: Review & Approve

Contract Term: Work Days

Contract/Amendment Amount: \$0.00

Compliance with Human Resources Requirements: Yes: X No: _____

Compliance verified by: _____ Contract Notification Sent: _____ HR Response Received: _____

Ok Per: N/A Public Works

COUNTY COUNSEL: (must approve all contracts and MOUs)

Approved: ✓ Disapproved: _____ Date: 2/26/18 By: D. Livingston 
 Approved: _____ Disapproved: _____ Date: _____ By: _____

Please forward to Risk Management upon approval.

RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)

Approved: ✓ Disapproved: _____ Date: 2-28-18 By: NS
 Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract)

Approved: _____ Disapproved: _____ Date: _____ By: _____
 Approved: _____ Disapproved: _____ Date: _____ By: _____

AM9:09 HR/RM FEB 27 '18