



The County of El Dorado

Chief Administrative Office

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TO: Members of the Board of Supervisors
FROM: Terri Daly
RE: Update on Strategic Investment Team Progress

Attached to this memo is a spreadsheet which outlines the current Strategic Investment Plan for the County for the next five years, developed by the Strategic Investment Teams. The Teams were initiated in November to make progress toward our investment goals of maximizing our efficiency in use of all taxpayer dollars. The attached spreadsheet includes the projects that each Investment Team is tackling and the overall timing of the implementation of the project.

The Team Leaders of the Investment Teams (Laura Roth-HR; Karl Weiland-IT; Ron Briggs-Risk; John Knight-Facilities; John Knight-Economic Development; Greg Sly-Department Accountability) are working to continue developing this Strategic Investment Plan document in order to:

- provide a clear picture of the strategic direction for the County organization;
- communicate the plan, the progress, and the accomplishments to our County residents;
- encourage participation from all employees within the organization;
- establish a baseline for decision-making when new projects arise;
- track progress and results;
- provide flexibility and adaptability in our Strategic Plan going forward.

Each project in the overall Strategic Plan will have a detailed project plan including the results expected for the project, the project leader and team, the steps to complete the project, and the budget for the project. We will develop means to track the results of the projects in order to identify the return on investment that we realize from our efforts.

Many of the projects in the Strategic Investment Plan are already underway, including work on updating the extra help procedures, replacing our applicant tracking system and improving our process for handling employee complaints and investigations. We hope to find immediate relief for

departments from the cumbersome “break in service” process and an immediate decrease in use of paper, among other savings.

In addition to these efforts, the CAO office is working on methods of measuring our success in these investment areas. We are trying to find the balance between analyzing significant measurements and having realistic snapshots of our progress. We will continue to provide regular updates on our progress on the original guiding principals of the Strategic Investment Strategy:

- Limit Government
- Invest Wisely
- Be Flexible and Ready to Act

Thank you for your consideration.