


# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 8/26/2019

Need Date: 9/4/2019

**PROCESSING DEPARTMENT:**

Department: Dept. of Transportation  
Dept. Contact: Ashley Johnson  
Phone: Ext. 4925  
Department  
Head Signature: 

**CONTRACTOR:**

Name: Sourcwell  
Address: 202 12th St. Northeast  
Staples, MN 56479  
Phone: (309) 765-0924  
Org Code: 3600010  
Project String  
(if applicable): 36001000-36INDIRECT

Funding Source: Road Fund

**CONTRACTING DEPARTMENT:** Department of Transportation

Service Requested: Review and Approve

Description: Sourcwell Contract #080818-JAL for the purchase of a Larue blower

Contract Term: 10/29/18-10/29/22 Contract Value: Varies

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: X Disapproved: \_\_\_\_\_ Date: 9/4/19 By: Bre Mookis  
Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved as to form and use of NJPA/Sourcwell Contract, subject to required findings under Procurement Policy section 5.9(d)(1)(3) and county code section 3.12.100(D).

Actual order not included or reviewed.

Identify Sourcwell contract on PO/Agreement and include any additional terms to address County-specific requirements.

PLEASE EMAIL FOR PICK-UP [ashley.johnson@edcgov.us](mailto:ashley.johnson@edcgov.us) Thank you!

**RECEIVED**  
*Colo*  
AUG 27 2019  
BY: 3:25pm