AUDITOR / CONTROLLER'S USE	
TRANSFER #	
JOURNAL #	
DATE	
INPUT BY	

EL DORADO COUNTY APPROPRIATION TRANSFER (29125 GOV. CODE)

BUDGET TRANSFER REQUEST

BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL

BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL

DOCUMENT TOTAL	$100,000.00
NUMBER OF LINES	4
NET TOTAL	$0.00

TO BE COMPLETED BY DEPARTMENT	
DEPT NAME	Department of Transportation
DEPT CONTACT & EXT.	Stephanie Lisius x 5851

Budget Transfer Type:	Transfer 1: BoS Approval
Legistar Number & Date:	26-1114 July 21, 2026

DEPARTMENT AUTHORIZATION SIGNATURE AND DATE

6/19/2026 PAGE 1 OF 1

DATE

DIRECTIONS:

1. MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
2. REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
3. IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	36O17	3670727	7000		DOT	INC	$ 25,000	INC OPER XFER OUT PFFP ADM
2	36V18	3670727	7700			DEC	$ 25,000	DEC CONTINGENCY
3		3620200	2020	36200ENG-36BUDGET-36REV-36GENERAL		INC	$ 25,000	INC OPER XFER IN PFFP ADM
4		3600010	7700	360GNDPT-36BUDGET-36EXP-36RRNO		INC	$ 25,000	INC CONTINGENCY
5								
6								
7								
8								
9								
10								
11								
12								

JOE HARN, C.P.A. AUDITOR / CONTROLLER DATE

CHIEF ADMINISTRATIVE OFFICE - ANALYST DATE

CHIEF ADMINISTRATIVE OFFICER DATE

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

SIGNATURE: CHAIR, BOARD OF SUPERVISORS DATE

ATTEST: CLERK, BOARD OF SUPERVISORS DATE

S:\APFORMS\BUDGET TRANSFER 2.XLS

DISTRIBUTION: WHITE - BOS / YELLOW - AUDITOR / PINK - CHIEF ADMINISTRATIVE OFFICE / GOLD - DEPARTMENT

MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	**Department of Transportation**	**Budget Transfer Type:**	**Transfer 1: BoS Approval**
Clerk*	**Stephanie Lisius**	**Document total***	**$ 100,000**
Contact phone*	**5851**		

BUDGET TRANSFER HEADER

Prepared date*	**06/19/26**	**Check Applicable***	☑ One Time (after Adopted Budget)
Fiscal year	**25/26**		☐ Continuing (include in the Adopted Budget)
Short Description* (10 characters)	**INCOPXFER**		

Legistrar Item Number*	26-1114 July 21, 2026

*** REQUIRED FIELDS**

Project Strings Required	**Yes**

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

Department of Transportation is requesting a budget transfer increasing operating transfers for the administration of the Bass Lake Hills Specific Plan Public Facilities Financing Plan (BLHSP PFFP). The fees collected under the BLHSP PFFP include a 4% administration fee to cover the staff costs of maintaining the fee program. This administration portion covers annual updates based upon the inflationary index, major updates as required by the Mitigation Fee Act and project changes within the plan area, and review of reimbursement materials. Increased staff time has been logged during FY25/26 due to the review of reimbursement binders for projects constructed under the BLHSP PFFP which are subject to approved reimbursement agreements. Sufficient funds exist in the revenue fund to cover the time spent on the review of developer-submitted materials, but a budget transfer must be executed to allocate funds appropriately in the current fiscal year.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	______________________	Budget Transfer number:	______________________
Audited by:	______________________	Interfaced by:	______________________
		Processed on:	______________________