Counsel please include this information in your billing description.	Contract #: 12-53546 Legistar # 12-1113 P&C # N/A	
	Index Code: 303410	Charge To #: 97005 RUPO 02
	Project Description:	Easement Acquisition Agreement, Temporary Construction Easement, and Certificate of Acceptance between County and CSD for New York Creek Trail (East) Project

CONTRACT ROUTING SHEET

PROCESSING DEPARTMENT:

Department: Transportation
Dept. Contact: Janel Gifford
Phone: x5974
Department Head Signature: _____
Janel Gifford, P.E.
Office Engineer/Contract Services Unit

CONTRACTOR:

Name: **El Dorado Hills Community Services District**
Address: 1021 Harvard Way
El Dorado Hills, CA 95762
Phone: (916) 933-6624

CONTRACTING DEPARTMENT: Transportation

Service Requested of Counsel/Risk: **Review & Approve**

Contract Term: **See Article 4 of Ease Acq Agt & Articles 3 & 5 of TCE** **Contract Amount**: **$0**

Compliance with Human Resources Requirements? **Yes:** **X** **No:** _____

Compliance verified by: **N/A Temporary Construction Easement**

COUNTY COUNSEL: (must approve all contracts and MOUs**)**

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

Please return directly to DOT.

RISK MANAGEMENT: (All contracts and MOUs except boilerplate grant funding agreements)

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____

OTHER APPROVAL (Specify department(s) participating or directly affected by this contract).

Department(s): _____

Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____