

# CONTRACT ROUTING SHEET

Date Prepared: 9-1-17

Need Date: 9-5-17

**PROCESSING DEPARTMENT:**

Department: Community Development Services, Long Range Planning

Dept. Contact: Anne Novotny *AN*

Phone #: 530-621-5931

Department: \_\_\_\_\_

Head Signature: *Rogers*

**CONTRACTOR:**

Name: N/A

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

**CONTRACTING DEPARTMENT:** Community Development Services, Long Range Planning

Service Requested: Resolution Review and Approval

Contract Term: N/A Contract Amendment Value: N/A

Compliance with Human Resources requirements? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Attached is draft ROI 139-2017 for minor updates to the Zoning Ordinance. Staff is planning to take both this ROI and another ROI for major Zoning Ordinance updates (ROI 140-2017) concurrently to the Board for adoption on 9/12/17.

Resolution requires County Counsel review and approval – initials confirm approval. *RJW* *9/1/17*

PLEASE CALL CINDY JOHNSON AT x4650 WHEN READY FOR PICK UP.

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

N/A \_\_\_\_\_

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract).

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

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Dept. Contact: Anne Novotny *an*

Phone #: 530-621-5931

Department: \_\_\_\_\_

Head Signature: *Roger [Signature]*

**CONTRACTOR:**

Name: N/A

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

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Attached is draft ROI 140-2017 for major updates to the Zoning Ordinance. This ROI is being routed to the Board concurrently with another ROI for minor updates to the Zoning Ordinance (ROI 139-2017). Staff is planning to take both ROIs together to the Board for adoption on 9/12/17.

Resolution requires County Counsel review and approval – initials confirm approval. *KJM* *9/1/17*

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N/A \_\_\_\_\_