

**FY 2011-12  
FIXED ASSET REQUEST JUSTIFICATION**

Dept: Child Support Services

**Instructions:** This form is intended for use with sub-objects 6040 thru 6045 only.  
Subtotal by sub-object and Fund Type.

Fund Type	Index Code	Sub Object	Qty	Item Description	Unit	Total	Check One:		Justification
					Cost	Cost	New	Replace	
20	7779456	6042	4	Polycom video HDX 6000 HD Coded EGL	\$ 4,129	\$ 16,516	1	3	The new video conferencing equipment is required to replace existing outdated analog equipment that is at least eight years old and is no longer covered by warranty. The current equipment has compatibility issues with the rest of the county video conferencing equipment. Should the current equipment fail the department loses video conferencing capability and incurs additional travel costs.
20	7779456	6042	4	Warranty for Polycom Prem HDX 6000 series	\$ 595	\$ 2,380	4	0	Required warranty purchase with video equipment.
			1	tax/shipping	\$ 1,413	\$ 1,413			
				<b>Total</b>		\$ 20,309			

Dept Head Signature: *Lana D Royl*

Date: 8/3/11