




OFFICE OF THE
DISTRICT ATTORNEY
EL DORADO COUNTY, CALIFORNIA

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M E M O R A N D U M

TO : Honorable Board of Supervisors

FROM : Vern Pierson 
District Attorney [Vern Pierson \(Apr 20, 2023 16:02 PDT\)](#)

DATE : April 20, 2023

SUBJECT : Retroactive Amendment I to Agreement #4038 with Karpel
Computer Systems Inc, Board Item
23-0842

The purpose of this memorandum is to provide an explanation for the retroactive Amendment I to Agreement #4038 with Karpel Computer Systems Inc.

In July 2022, the El Dorado County District Attorney's Office contracted with Sun Ridge Systems, Inc. via Agreement #6708 for the implementation and purchase of licenses for RIMs (Records Information Management) software. The purpose of procuring RIMs was to coordinate a records maintenance system with the County Sheriff's Office for overall law enforcement recordkeeping and record sharing efficiency. One component of the RIMs software is the Karpel interface. This interface would allow the RIMs software to communicate with Karpel, which is the District Attorney's case management system. The interface component has two parts: one is the interface on RIMs end to connect to Karpel and the second is the interface on Karpel's end to conversely connect with RIMs. The RIMs software project requires the interface by both parties to be implemented for the software project to be considered complete. The RIMs project entailed a lengthy timeline for the implementation process and, therefore, the Karpel RIMs interface was not initiated until December 2022. The office authorized Karpel to move forward with the interface component, which carries a \$2,000 annual maintenance fee, without amending Agreement #4038 to include the interface as part of the overall Karpel case management system design. The Chief Administrative Office, Fiscal Division (Fiscal) was unaware of the steps the District Attorney's Office had taken with Karpel and did not receive the prorated invoice for the Karpel RIMs interface maintenance fee until January 19, 2023, at which time staff assessed the best way to handle the situation.

Additionally, during this time period, the District Attorney's Office indicated they would need to replace another component to the Karpel case management software, which is the eCourts interface. The El Dorado County Superior Court replaced their case management system, resulting in the original eCourts interface between Karpel and the Court's previous system becoming obsolete. Due to the need to meet year-end deadlines, the District Attorney's Office has authorized Karpel to initiate the process of the replacement eCourts interface software, prior to the approval of this amendment

request. This component bears a one-time \$25,000 implementation fee and a \$5,000 annual maintenance fee following implementation.

Since Agreement #4038 had been planned to be amended regardless during the annual perpetual Agreement review process for other reasons, Fiscal determined all necessary revisions would be processed under one amendment as to avoid the need to process multiple amendments within a short timeframe.

Amendment I to Agreement #4038, covering the retroactive RIMs interface and eCourts interface implementation, in addition to other minor revisions, is currently in process and will be taken to the Board on item 23-0842.

Thank you for your consideration.