

BUDGET TRANSFER REQUEST

TRANSFER #	
JOURNAL #	
DATE	
INPUT BY	

BUDGET TRANSFER #1 - INCREASING TOTAL APPROPRIATIONS, REVENUES, OR FIXED ASSETS REQUIRES BOS APPROVAL

BUDGET TRANSFER #2 - MOVING APPROPRIATIONS or REVENUE BETWEEN CLASSIFICATIONS REQUIRES CAO APPROVAL

DOCUMENT TOTAL	\$90,000.00
NUMBER OF LINES	2
NET TOTAL	\$0.00

TO BE COMPLETED BY DEPARTMENT

DEPT NAME	DISTRICT ATTORNEY
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Budget Transfer Type:	Transfer 1: BoS Approval
Legistar Number & Date:	24-1798 10/22/24

DEPT CONTACT & EXT.	JUSTENE CLINE x5640
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VRP
VRP (Oct 4, 2024 11:26 PDT)

10/4/2024	PAGE 1 OF 1
DATE	

DEPARTMENT AUTHORIZATION SIGNATURE AND DATE

DIRECTIONS:

JA
JA

KWH
KWH

- MEMO REQUIRED, IF BOS, INCLUDE A COPY OF THE LEGISTAR MASTER REPORT
- REMOVE THE GREEN COPY AND SUBMIT COMPLETED REQUEST TO THE CHIEF ADMINISTRATIVE OFFICE
- IF BUDGET TRANSFER EXCEEDS 12 LINES, EMAIL EXCEL WORKBOOK TO APINTERFACES AND CAO ANALYST

S F X	Budget Rollup Code	ORG	OBJECT	PROJECT STRING	GL Project	INCREASE OR DECREASE (INC / DEC)	AMOUNT	DESCRIPTION (30 CHARACTERS MAX.)
1	22300	2200000	3000	22CALOESUV-C30SALBEN		DEC	\$ 45,000	24/25 DEC SAL UV VEH 24-1798
2	22600	2200000	6045	22CALOESUV-C60FA		INC	\$ 45,000	24/25 INC FA UV VEH 24-1798
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_____	JOE HARN, C.P.A. AUDITOR / CONTROLLER	DATE
_____	CHIEF ADMINISTRATIVE OFFICE - ANALYST	DATE
_____	CHIEF ADMINISTRATIVE OFFICER	DATE

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

_____	SIGNATURE: CHAIR, BOARD OF SUPERVISORS	DATE
_____	ATTEST: CLERK, BOARD OF SUPERVISORS	DATE


MEMO SHEET: BUDGET TRANSFER INFORMATION

Department Name*	DISTRICT ATTORNEY	Budget Transfer Type:	Transfer 1: BoS Approval
Clerk*	JUSTENE CLINE	Document total*	\$ 90,000
Contact phone*	530-621-5640		

BUDGET TRANSFER HEADER

Prepared date*	10/04/24	Check Applicable* <input checked="" type="checkbox"/> One Time (after Adopted Budget) <input type="checkbox"/> Continuing (include in the Adopted Budget)	
Fiscal year	FY 23/24		
Short Description* <small>(10 characters)</small>	UV VEH		
		Legistar Item Number*	24-1798 10/22/24
* REQUIRED FIELDS		Project Strings Required*	Yes

By signing this memo I hereby certify that:
1. information herein is true and accurate to the best of my knowledge, 2. I have been delegated signature authority in accordance with County's policies and procedures and 3. all transfers approved on this journal are in compliance with County policies and procedures and any other relevant governmental regulations.

Authorized signature*

 VRP (Oct 4, 2024 11:26 PDT)

BUDGET TRANSFER JUSTIFICATION AND DESCRIPTION* (will be scanned into FENIX TCM)

The enclosed budget transfer is to transfer appropriations from character 30 to 60 to support the Department's request to make a one-time Fixed Asset purchase of a vehicle. The vehicle will be dedicated towards enhancing victim witness services and will be funded by CalOES administered grant funds under the Unserved/Underserved Victim Advocacy and Outreach (UV) Program.

As detailed throughout the legistar item, the District Attorney's Office Victim Witness Unit (VWU) currently has an active UV award with available savings due to a program funded staff vacancy. The vehicle will be utilized by VWU staff, primarily the UV program specialist, for transpiration to/from South Lake Tahoe and to provide transportation of victims and witnesses to/from court, interviews, etc and for outreach purposes.

FOR AUDITOR'S OFFICE USE ONLY

Audit date:	_____	Budget Transfer number:	_____
Audited by:	_____	Interfaced by:	_____
		Processed on:	_____












UV Vehicle Budget Transfer & Item R

Final Audit Report

2024-10-07

Created:	2024-10-04
By:	Justene Cline (Justene.Cline@edcgov.us)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_wKLmuXaRRJQ6iAiGiL4IIW1odUP44y6

"UV Vehicle Budget Transfer & Item R" History

-  Document created by Justene Cline (Justene.Cline@edcgov.us)
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-  Document emailed to Jeremy Apodaca (jeremy.apodaca@edcgov.us) for approval
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-  Document emailed to Kerri Williams (kerri.williams-horn@edcgov.us) for approval
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-  Email viewed by Jeremy Apodaca (jeremy.apodaca@edcgov.us)
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-  Signer vern.pierson@edcda.us entered name at signing as VRP
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-  Document e-signed by VRP (vern.pierson@edcda.us)
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Document approved by Jeremy Apodaca (jeremy.apodaca@edcgov.us)

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Agreement completed.

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