

# Memo

To: Members of the Board  
From: Supervisor Michael Ranalli, District IV  
Date: 1/19/2016  
Re: District IV Planning Commissioner – Appointment

---

As part of the Tuesday, January 26, 2016, Board agenda, I have submitted File Item # 16-0060 to bring forward a recommendation to the Board for the appointment of the District IV Planning Commissioner.

District IV Planning Commissioner Dave Pratt submitted his resignation on Friday, January 8, 2016. Pursuant to Government Code Section 54974, the Clerk of the Board posted a Notice of Vacancy. Additionally, the Clerk's office made the Notice of Vacancy available on the Board of Supervisors website and via electronic distribution to those who utilize the County's Electronic Subscription Service. My office also issued a media announcement. Those wishing to submit an application for consideration are able to do so until 5:00 p.m. on Monday, January 25, 2016.

In order to maintain a strong representation on the Planning Commission for the Fourth Supervisorial District, it is my intent to bring forward a recommendation for this appointment prior to the regularly scheduled January 28, 2016, meeting of the Planning Commission. Working within the parameters presented by the requirements of the Government Code and the next meeting date of the Planning Commission requires that I make a recommendation as part of the January 26, 2016, Board agenda.

Several qualified individuals have submitted applications for my consideration and I fully expect to receive additional applications by the January 25, 2016, deadline.

The January 26th agenda will be prepared, printed and published before Monday, January 25<sup>th</sup>; therefore, File Item #16-0060 does not include a name as part of the recommendation for appointment. County Counsel has reviewed the matter and did advise that the language within File #16-0060 is appropriate and acceptable under the Brown Act.

I plan to provide the members of the Board and the Clerk of the Board with a memo, prior to 9:00 a.m. on Tuesday, January 26, 2016, that contains the name of the recommended applicant and a copy of their application. This memo will be included as part of File Item #16-0060.

Please contact me directly should you have any questions.