











### County of El Dorado Property Transfer Request

**Surplus**                       **Inter-Department Transfer**

Transfer from index code: 081000

Transfer to index code:

Department: Human Resources

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

*[Signature]*                      8/28/14

Specific location (address): 330 Fair Lane, Placerville 95667

Where in facility? HR Office

First contact person: Mitch Applegarth

Phone: 621-5510

Second contact person: Christine Kloczko

Phone: 621-5124

Cty Tag #	Description	Serial/VIN #	Condition
	8 ft. corkboard	n/a	Fair
	Office Chair (by Gail's office)	n/a	Poor
	Small Round Table	n/a	Good
35037	Dell Computer	B5YWLB1	Unknown
	Binders (27)		Fair
	CORK BOARDS (2)		Good
	ADDING MACHINE w/ Tape		unknown
	WRIST PAD		Fair
	2- speakers		unknown
	2- TRAYS		Good
	Kensington paper holder		Poor
	Principle of RM & INS Vol. I (Book)		Good
	Leadership secrets of SANTA Claus (Book)		Good
	Practical self-insurance (BOOK)		Good
	EDC Keyboard TRAY		Good
	RED CHAIR		Good
	15- CPI VHS Tapes		
	4- AIMS VHS Tapes		
	Ready Response DVD		
	CPI Domestic Violence		
	5 MISC. VHS Tapes		

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
Sent to Auditor/ <u>Purchasing</u>	8/28/14
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<u>Remarks:</u>
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor  
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Copy-From Dept., Copy-Purchasing

### County of El Dorado Property Transfer Request

<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code: 241110		Transfer to index code:	
Department: EDSO		Department:	
Approved (Dept Head) <i>Jon Deville</i>	Date 8-18-14	Approved (Dept Head)	Date
Specific location (address): 300 Fair Lane - Fiscal			
Where in facility? Conference Table			
First contact person: Summer Mulhollen		Phone: 621-6542	
Second contact person: Jon Deville		Phone: 621-5691	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Misc. Office Supplies <i>filig baskets, trays, Rolodex, Calculators</i>		Old
	<i>label maker, Key board arm rests, date stamps</i>		

<b><u>Routing of PTR Form</u></b>	<b><u>N/A or Date</u></b>	<b><u>Remarks:</u></b>
Sent to Auditor/Purchasing	8/24/14	
Posted to Intranet		
Board Approval		
Pick-up by Contractor		
Copy to Auditor		
		Auditor records updated by: <span style="float: right;">Date:</span>

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**County of El Dorado  
Property Transfer Request**

**Surplus**

**Inter-Department Transfer**

Transfer from index code: 526070

Transfer to index code:

Department: Human Services

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

*bs*

*J. Coleman*      *9/2/2014*

Specific location (address): 937 Spring St, Placerville CA

8/22/2014

Where in facility? Kitchen

First contact person: Carmen Coleman

Phone: (530) 621-6162

Second contact person: Miguel Miranda

Phone: (530) 621-6136

Cty Tag #	Description	Serial/VIN #	Condition
31277	Freezer 2 Doors		Poor
	note: This item is going to be pick it up the day when we receive		
	the new one.		

<u>Routing of PTR Form</u>	<u>N/A or Date</u>
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**County of El Dorado  
Property Transfer Request**

**Surplus**  **Inter-Department Transfer**

Transfer from index code:		Transfer to index code:	
Department: Human Services		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>[Signature]</i>	<i>9/2/14</i>		

Specific location (address): 937 Spring St, placerville CA

Where in facility? Basement

First contact person: Miguel Miranda	Phone: 621-6136
Second contact person: Jill Rubin	Phone: 621-7303

Cty Tag #	Description	Serial/VIN #	Condition
	Grey Chair CS002		Poor
	Pink Chair CS953		Poor
	Grey Chair CS5084		Poor
	Grey Chair CS5101		Poor
	Black Chair CS1347		Poor
	Blue Chair CS046		Poor
	Blue Chair CS700		Poor
	Tv Cart CS884		Poor
	TV Goldstar CS310		Poor
	File Cabinet CS902		Poor
	File Cabinet 4 drs AG1412		Poor
	File Cabinet 4 drs AG1408		Poor
	File Cabinet 5 drs AG1344		Poor
	Desk w return CS819		Poor
	Wood Desk CS556		Poor
	File Cabinet 5 drs CS1344		Poor
	File Cabinet 5 drs 1682		Poor
	Pink Chair		poor

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**County of El Dorado  
Property Transfer Request**

**Surplus**

**Inter-Department Transfer**

Transfer from index code:

Transfer to index code:

Department: Human Services

Department:

Approved (Dept Head)

Date

Approved (Dept Head)

Date

*bc*

*J. Scott*

*9/2/2014*

Specific location (address): 937 Spring St, Placerville

8/27/2014

Where in facility? Basement

First contact person: Miguel Miranda

Phone: 621-6136

Second contact person: Jill Rubin

Phone: 621-7303

Cty Tag #	Description	Serial/VIN #	Condition
	2 Fans for blowing system N/T		Poor
	1 Case of Blowing System		Poor
	3 Folding circular Tables		Good
	1 Folding Table Rect.		Good
	1 Purple Chair		Poor
	2 Coolers		Poor
	1 Book Shelf		Good
	1 Box of Napkins dispenser		Poor
	3 Metals Carts		Poor
	1 Potato Peeler		Poor
	2 Blue Chairs		Poor
	6 Wood Chair		Poor
	2 Green chair		Poor
	1 Orange Chair		Poor
	1 Screen Projector		Poor
	5 Milk Pumps		Poor
	1 Food Cart		Poor
	1 Grey Chair		Poor

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**County of El Dorado  
Property Transfer Request**

<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code: 103110		Transfer to index code:	
Department: Information Technologies		Department:	
Approved (Dept Head) <i>Deepest Woods</i>	Date <i>8/25/14</i>	Approved (Dept Head)	Date

Specific location (address): Building B- 360 Fair Lane, Placerville, CA

Where in facility? IT Storage Area

First contact person: Jaime Cone Phone: (530) 621-7664

Second contact person: Paul Osier Phone: (530) 621-7600

Cty Tag #	Description	Serial/VIN #	Condition
N/A	IBM Tag Terminator	2282676	Old
N/A	IBM Tag Terminator	2282675	Old
102385	MCK Extender	UNK	Old
101102	IPT Remote Site Manager	546203740	Old
<del>N/A</del>	<del>DLink DES-1026G Gigabit Switch</del>	<del>BH01135000331</del>	<del>Old</del>
29746	Cisco PIX Firewall	481050620	Old
102144	NetIntercept Sandstorm D410 Internet Forensics	NI-D10-0260	Old
35205	IPT Remote Site Manager	546203243	Old
103588	Teleboss 850	850001407	Old
28194	Best Power UPS	UNK	Old
34540	Shark Data Storage Unit	Machine #2105, P/N 18P5456	Old
N/A	Garbage can full of misc. cables	N/A	Old
N/A	AT&T Monitor & Keyboard	N/A	Old
N/A	Multiple boxes of old phones	N/A	Old
<i>32364</i>	<i>CISCO 3600 Router</i>	<i>JHV0645K1KT</i>	<i>Old</i>

Routing of PTR Form	N/A or Date
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<b>Remarks:</b>	
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**County of El Dorado  
Property Transfer Request**

**Surplus**  **Inter-Department Transfer**

Transfer from index code: 403310		Transfer to index code:	
Department: HHSA		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>[Signature]</i>		<i>[Signature]</i>	

Specific location (address): 2900 Fair Lane Ct., Placerville, CA 95667

Where in facility? EMS Agency

First contact person: Richard Todd Phone: 621-6505

Second contact person: Patti Perillo Phone: 621-6509

Cty Tag #	Description	Serial/VIN #	Condition
N/A	Sylvania Progressive DVD/ CD Player. Model: DVL 700E	D14422604A	Good
N/A	Panasonic DVD / VHS Player / Recorder. Model: PV-D4744SA	I4IA42980	Good
33975	Bacharach Nitrous Oxide Monitor. Model: 3010	KQ10469	Excellent
N/A	Lowrance Globalmap 100 GPS unit.	5308760	Fair
N/A	Word Perfect Office 2002 Software	N/A	Good
N/A	Word Perfect 8 Software	N/A	Good
N/A	Word Perfect Office 2002 Software	N/A	Good
N/A	TIF Super Scanner Refrigerant Leak Detector. Model:5750A	68426	Excellent
N/A	ASE Technologies Inc. Satellite Receiver. Model: ASE4152S	N/A	Good
N/A	Sony Micro cassette recorder. Model: M-100mc	N/A	Good
N/A	Motorola Satellite Receiver. Model: DSR 406MH	0433128029004041	Good
26775	General Instruments Satellite Receiver. Model: CU-450	140127776	Good
	W/O 10' Dish.		

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**County of El Dorado  
Property Transfer Request**

<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code: 530500		Transfer to index code:	
Department: Health & Human Services\Social Services		Department:	
Approved (Dept Head) <i>[Signature]</i>	Date <i>8/15/14</i>	Approved (Dept Head)	Date
Specific location (address): 3057 Briw Rd. Suite A			
Where in facility? Patio			
First contact person: Jill Rubin		Phone: 642-7303	
Second contact person: Dianne Faiferek		Phone: 642-7179	

Cty Tag #	Description	Serial/VIN #	Condition
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL8520LD0	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL8520KGQ	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL8520KH7	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL8520L44	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL85204F6	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL85204Q5	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL8520L99	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL8520KW3	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL85204RQ	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL8520KQX	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL8520L76	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL85204GH	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL85204HB	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL852040D	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL85204F0	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL8520L7W	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL8520KV0	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL8520462	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL85204NF	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL85204FN	Poor
N/A	HP DC7900 sff (Former C-IV PC transferred into HHSA)	MXL85204GJ	Poor

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Board Approval	
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<b>Remarks:</b> <i>OK TO Surplus 8/21/14</i>	
Auditor records updated by:	Date:

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**County of El Dorado  
Property Transfer Request**

<input checked="" type="checkbox"/> <b>Surplus</b>		<input type="checkbox"/> <b>Inter-Department Transfer</b>	
Transfer from index code:		Transfer to index code:	
Department: AUDITOR CONTROLLER		Department:	
Approved (Dept Head) <i>Bob Escano</i>	Date	Approved (Dept Head)	Date

Specific location (address): 360 FAIR LANE, BLDG B

Where in facility? ROCK ROOM

First contact person: KEELY *V. Gonzalez* Phone: (530) 621-5421

Second contact person: BOB Phone: (530) 621-5458

Cty Tag #	Description	Serial/VIN #	Condition
33818	DELL MONITOR 19"	CN-OT6116-71618-516-ACXY	POOR
NA	DELL MONITOR 19"	CN-O11642-71618-4AP-AFQH	POOR
33830	DELL MONITOR 19"	CN-OT6116-71618-4AJ-ALSU	POOR
GREEN	HP LASERJET 2100 SERIES	CNBSJ72794	POOR
GREEN	BROTHER INTELLIFAX 1270E	U60302M4K865888	GOOD
35229	DELL OPTIPLEX GX620	PTK4W-799XH-JPH9G-JVJF4-MCJM	POOR
101893	DELL 2335DN PRINTER TRAY	CN-UOF065-72211-79A-0362	POOR
NA	WIRE STACKING CUBE STORAGE UNIT	NA	GOOD
NA	KRAFT MANILLA 5X11 BUSINESS ENVELOPES (2 BOXES)	NA	NEW
35489	DELL OPTIPLEX GX520	P04W3-7XC2H-H69HJ-J4GB7-P4MB	POOR
33827	DELL MONITOR 19"	CN-OT6116-71618-516-ADQZ	POOR
NA	CUBICLE WALL BINDER RACK	NA	GOOD
35486	DELL OPTIPLEX GX520	Q4DHBP339V-H8T4Q-XDMDW-R7D	POOR
NA	BOX OF MISC COMPUTER/PRINTER CABLES	NA	POOR
28722	HP LASERJET 4000		POOR

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**County of El Dorado  
Property Transfer Request**

**Surplus**

**Inter-Department Transfer**

Transfer from index code: Multi

Transfer to index code:

Department: Development Services - *CDA*

Department:

Approved (Dept Head) *John M. Reddick* Date *9/5/14*

Approved (Dept Head) \_\_\_\_\_ Date \_\_\_\_\_

Specific location (address): Development Services Bldg. C, 2850 Fairlane Court, *Placerville 95667*

Where in facility? Main Floor

First contact person: Juliianne Melchor

Phone: 621-5910

Second contact person: Pam Niebauer

Phone: 621-5419

City Tag #	Description	Serial/VIN #	Condition
29474	HP Laserjet 4000TN Printer - 340000 - <i>IC</i>	USNC020076	Worn Out
29757	HP Laserjet 2100 Printer - 340000 - <i>IC</i>	USGH260617	Not Working
27328	HP Laserjet 4000TN Printer - 340000 - <i>IC</i>	USNC020076	Worn Out
29486	Canon DR-5020 Scanner - 340000 - <i>IC</i>	BR300977	Broken
32259	Dell GX260 Computer - <i>340000 - IC</i>	FTGCT21	Hard Drive Out
	<i>341000 - IC</i>		
31957	HP Laserjet 2200 Printer	JPGGC94925	Not Working
34363	Dell GX520 Computer	4HNV391	Hard Drive Out
34362	Dell GX520 Computer	2GNV391	Hard Drive Out
34365	Dell GX520 Computer	3MNV391	Hard Drive Out
34364	Dell GX520 Computer	5KNV391	Hard Drive Out
33603	Dell Powervault 112T	B0021110	Obsolete
	<i>341100 - IC</i>		
32056	Canon DR-5020 Scanner	BR303027	Broken
32056	Canon DR-5020 Scanner	BR306412	Broken
34367	Dell GX520 Computer	JMNV391	Hard Drive Out
34369	Dell GX520 Computer	2KNV391	Hard Drive Out
34368	Dell GX520 Computer	GFNV391	Hard Drive Out

Routing of PTR Form	N/A or Date
Sent to Auditor <i>(Purchasing)</i>	<i>9/5/14</i>
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**County of El Dorado  
Property Transfer Request**

**Surplus**

**Inter-Department Transfer**

Transfer from index code: Multi		Transfer to index code:	
Department: CDA/Development Services Div.		Department:	
Approved (Dept Head)	Date	Approved (Dept Head)	Date
<i>John M. Reddick</i>	<i>9/5/14</i>		

Specific location (address): 2850 Fairlane Ct., *Placerville 95667*

Where in facility? Main Floor

First contact person: Julianne Melchor

Phone: 621-5910

Second contact person: Pam Niebauer

Phone: 621-5419

City Tag #	Description	Serial/VIN #	Condition
	<u>342000 - IC</u>		
32876	Business Inkjet 2300 Printer	CN4281304X5E	Worn Out
34370	Dell GX520 Computer	CMNV391	Hard Drive Out
	<u>343000 - IC</u>		
34356	Dell GX520 Computer	FLNV391	Hard Drive Out
34351	Dell GX520 Computer	CLNV391	Hard Drive Out
34352	Dell GX520 Computer	4JNV391	Hard Drive Out
34359	Dell GX520 Computer	HKNV391	Hard Drive Out
34360	Dell GX520 Computer	4PNV391	Hard Drive Out
34353	Dell GX520 Computer	7KNV391	Hard Drive Out
	<u>345000 - IC</u>		
27259	HP Laserjet 5Si Printer	USDK138414	Worn Out
34251	Dell GX620 Computer	2RLKV81	Hard Drive Out

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**County of El Dorado  
Property Transfer Request**

**Surplus**  **Inter-Department Transfer**

Transfer from index code: <u>340000</u>	Transfer to index code:
Department: <u>CDA/Development Services Div.</u>	Department:
Approved (Dept Head) <u>John M. Redwath</u> Date <u>9/5/14</u>	Approved (Dept Head) _____ Date _____

Specific location (address): 2850 Fairlane Ct., Placerville 95667

Where in facility? Main Floor

First contact person: Julianne Melchor Phone: 621-5910

Second contact person: Pam Niebauer Phone: 621-5419

Cty Tag #	Description	Serial/VIN #	Condition
<u>NA</u>	BUSINESS INKJET 2300 PRINTER	CN4AT2304MSE	WORN OUT
	HP LASERJET 2100 PRINTER	USGH213537	Not working
	HP LASERJET 2100 PRINTER	USGH194462	Not working
	HP LASERJET 2100 PRINTER	USGH084928	Not working
	HP LASERJET 2100 PRINTER	USGZ076400	Not working
	HP DESKJET 5650 PRINTER	MY5114P32C79	Wkg. no need
	HP DESKJET 5650 PRINTER	MY4AC4N40D79	Wkg. no need
	HP FAX 1240	CN61MGJ2YG19	Not working
	HP FAX 1240	CN61MGJ2Z819	Not working
	HP FAX 1240	CN13CBN07905DM	Not working
	DELL 1702FP MONITOR	MX08G1524760533EDDE3	Not working
	DELL 1702FP MONITOR	MX08G1524760533EDCPM	Not working
	DELL 1704FPT MONITOR	CN0Y4299716185CMCG1Z	Not working
	DELL 1702FP MONITOR	MX08G1524760533DDC95	Not working
	DELL 1702FP MONITOR	MX08G1524760533DDC8U	Not working
	DELL 1702FP MONITOR	MX08G1524760533DDC8R	Not working
	DELL 1704FPT MONITOR	CN0Y4299716185CMCG2J	Not working
	DELL 1704FPT MONITOR	CN0J6642716185C7AHWH	Not working
	DELL 1702FP MONITOR	MX08G1524760533DDC8V	Not working
	DELL 1702FP MONITOR	MX08G1524760533EDDEC	Not working
	DELL 1704FPT MONITOR	CN0Y4299716185CMCEUE	Not working

Routing of PTR Form	N/A or Date
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**County of El Dorado  
Property Transfer Request**

**Surplus**

**Inter-Department Transfer**

Transfer from index code: 307220	Transfer to index code:
Department: CDA Transportation	Department:
Approved (Dept Head) <i>John M. Reddick</i>	Approved (Dept Head)
Date 9/5/14	Date

Specific location (address): Fleet 2441 Headington Rd., *Placerville 95667*

Where in facility? Please call Regina Brown for location - 642-4943

First contact person: Regina Brown

Phone: 642-4943

Second contact person: Pam Niebauer

Phone: 621-5419

Cty Tag #	Description	Serial/VIN #	Condition
510763	1998 JEEP CHEROKEE - 10-755	1JAFJ68S7WL194897	GOOD
502246	2006 FORD EXPEDITION - 02-246	1FMPU16526LA55807	FAIR
510862	2000 JEEP CHEROKEE - 10-862	1JAFF48S5YL231745	GOOD
510063	2002 FORD EXPLORER - 10-063	1FMZU72K62K62ZC48265	GOOD
510049	2002 FORD EXPLORER - 10-049	1FMZU72KX2ZC48270	GOOD
501437	2009 FORD CROWN VICTORIA - 01-437	2FAHP71V59X40938	GOOD
501447	2009 CROWN VICTORIA - 01-447	2FAHP71V39X140937	GOOD
510619	1996 JEEP CHEROKEE - 10-619	1J4FJ68S8TL256111	GOOD
510062	2002 FORD EXPLORER - 10-062	1FMXU72K32ZC48272	GOOD
501269	2006 FORD CROWN VICTORIA - 01-269	2FAHP71WX6X137196	FAIR
510126	2003 FORD EXPLORER - 10-126	1FMZU72KX3ZB01447	FAIR
510064	2002 FORD EXPLORER - 10-064	1FMZU72K52ZC48273	FAIR
514147	2003 FORD F-250 PICK-UP - 14-147	3FTNF21L13MB36843	GOOD
501411	2008 FORD CROWN VICTORIA - 01-411	2FAHP71V38X165139	FAIR
504173	2001 FORD WINSTAR - 04-983	2FMXA50471BC17061	FAIR
502444	2009 FORD EXPEDITION - 02-444	1FMFU16589EB07025	FAIR
501438	2009 FORD CROWN VICTORIA - 01-438	2FAHP71V19X140936	TOTALED
510283	2007 FORD EXPLORER - 10-283	1FMZU73E87UB65299	GOOD
510794	1999 JEEP CHEROKEE - 10-794	1JAFF68S5XL610528	GOOD
510186	2004 FORD EXPLORER - 10-186	1FMZU72K64ZB24449	POOR

Routing of PTR Form	N/A or Date
Sent to Auditor/Purchasing	9/5/14
Posted to Intranet	
Board Approval	
Pick-up by Contractor	
Copy to Auditor	

<b>Remarks:</b>
Proceeds from sale to be deposited to 307220, 92000A.
Auditor records updated by: _____ Date: _____

Do not separate form. All parts of form are to be submitted as follows: Surplus only – to Purchasing, Inter-Department transfers – to Auditor  
When processing is complete, form will be separated and distributed as follows: White-Auditor, Yellow-To Dept., Pink-From Dept., Gold-Purchasing

