

El Dorado County Department of Human Services (DHS)

2009-2010 Community Development Block Grant

Planning and Technical Assistance Application

Proposed Grant Budget

General Administrative Costs during Grant Term:

CDBG PTA Funding - General Administration	\$ 1,750
County of El Dorado – Local Leverage/In-Kind Staff Time	<u>1,750</u>
Total General Administrative Costs during Grant Term:	<u>\$ 3,500</u>

Client Services during Grant Term:

CDBG PTA Funding – Study	\$ 33,250
Total Study Expenditures during Grant Term:	<u>\$ 33,250</u>
Total Costs during Grant Term:	<u>\$ 35,000</u>

The proposed grant budget for a 30-month CDBG-funded Planning and Technical Assistance grant is outlined above. Studies funded under this allocation would be entirely funded by the \$35,000 grant and by a proposed local leverage commitment made by Board Resolution in the amount of \$1,750 which consists of in-kind staff services already budgeted under the DHS General Fund. There are no additional County costs anticipated during the grant period.

The County has an established system that complies with OMB Circular A-87 to track actual time worked in specific grants, and allocates costs of wages and benefits to this funding source based on actual time worked. Other administrative costs to support the activities conducted under this grant, such as postage, office supplies and space costs are eligible grant expenditures and are included in the above proposed budget. Financial accomplishments and study activities conducted under the guidelines of this grant program are monitored by staff and reported to the California Department of Housing and Community Development.

At the conclusion of the grant term, study results are presented to the Board of Supervisors in a publicly noticed meeting to inform the Board and the community of the results of the study and provide an opportunity for input.