

REVIEW AND APPROVAL REQUESTED FOR:

☒ Contract ☐ Amendment ☐ Resolution ☐ Ordinance ☐ Policy ☐ Other

**County Counsel
REVIEW ROUTING SHEET**

Date Prepared: 10/8/25Need Date: 10/22/25**PROCESSING DEPARTMENT**

Department: CAO - P&C
Dept Contact: Timmi King
Phone: x5102
Dept. Signature: Matthew Potter
Title: Sr. Admin Analyst

Org Code: 3620200
Funding Source: Local & State
PL String: 36105042
Legistar #: TBD

CONTRACT INFORMATIONCONTRACT #: 9847

CONTRACT AMENDMENT #: _____

Contracting Department: Department of TransportationContractor/Vendor Name: Helix Environmental Planning, Inc.Contract Term: 3 years Contract Value: \$262,435

Note - HR & RISK review will take place during Fenix Contract workflow - amendments see below.

ORDINANCE/RESOLUTION/POLICY INFORMATION

TITLE / SUBJECT: _____

NUMBER (If Assigned): _____

DESCRIPTION AND ADDITIONAL NOTES FOR COUNTY COUNSELTitle: Environmental Review Services for the White Rock Road Widening Project #36105042**COUNTY COUNSEL**

Approved ☒ Disapproved ☐ Date: 10/10/25
Approved ☐ Disapproved ☐ Date: _____

By: Daniel Vandekoolwyk
By: _____

COMMENTS**CONTRACT AMENDMENT ONLY****HR APPROVAL**Compliance with Human Resources requirements? Yes: ☐ No: ☐

Compliance verified by: _____

RISK APPROVAL

Approved ☐ Disapproved ☐ Date: _____ By: _____
Approved ☐ Disapproved ☐ Date: _____ By: _____

COMMENTS