



# County of El Dorado

## Chief Administrative Office

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October 25, 2016

TO: Members, Honorable Board of Supervisors  
FROM: *FENIX Executive Sponsors and Project Manager*  
SUBJECT: OCTOBER 25, 2016 BOARD OF SUPERVISORS UPDATE

This is to provide you with an update on the implementation efforts of FENIX through October 25, 2016.

### UPDATES

Since the last update, Tyler assigned a project manager who is now working with the County's project team. We anticipate finalizing and posting a project schedule to the website no later than the end of October. On September 15<sup>th</sup>, the County's core project team attended the California MUNIS Users Group Conference in Hayward. On October 10<sup>th</sup>, the project team traveled to Butte County to obtain an understanding of the functionality of Kronos relative to completing time studies for Social Services. Lastly, the project team continues ongoing discussions with departments relative to the development of the Project Ledger and General Ledger.

### CRITICAL ISSUES

#### Financial System

On September 29, 2016, the project team provided the Executive Sponsors with a report identifying concerns they felt must be resolved in order to successfully implement the financial system. Examples of concerns related to having the appropriate staff identified as Subject Matter Experts, the lack of an appropriate business analysis, the lack of appropriate subject matter expertise and lack of priority/urgency from some departments.

To address these concerns the Executive Sponsors agreed to restructure the role and individuals identified as the appropriate Subject Matter Experts. In addition, the Executive Sponsors are exploring options to ensure a thorough business analysis of one department is conducted, ensure appropriate staff from another department is assigned to the project and

allow the backfill of that individual so the department is not negatively impacted, and finally ensure that all departments recognize the importance and urgency to have FENIX assignments completed in a timely manner in order to prevent delays in implementation.

While these challenges are significant, at this time the project team believes things are progressing and the October 2017 implementation date is achievable.

Payroll System

As mentioned in the August 30, 2016 update, a significant challenge continues to be the inconsistency across Labor MOUs and the Personnel Rules. Due the complexity of the issues, and considering the County is in the middle of completing the class/comp study as well as negotiating new labor contracts, there is a possibility these issues will not be resolved in time to meet the January 2018 implementation date. We will continue to keep the Board apprised as things progress in this regard.

PROJECT TIMELINE

<u>Module</u>	<u>Scheduled Go-Live Date</u>	<u>Target Go-Live Date</u>
Finance	October 2017	October 2017
HR/Payroll	January 2018	To Be Determined

An update report identifying the status of each of the requested modifications will be provided during the next update.

The next FENIX update is scheduled to be provided in December 2016.

If you have any questions or need additional information, please let Don Ashton know.

c. Jim Mitrisin, Clerk of the Board