

CONTRACT ROUTING SHEET

Date Prepared: July 19, 2016

Need Date: August 5, 2016

PROCESSING DEPARTMENT:

Department: Procurement & Contracts
Dept. Contact: Linda Silacci-Smith *LS*
Phone: x5417
Department
Head Signature: *msj*

CONTRACTOR:

Name: California Native Plant Society
Address: 2707 K Street, Suite 1
Sacramento, CA 95816
Phone: _____

CONTRACTING DEPARTMENT: CAO - Facilities

Service Requested: Semi-Annual Plant Sale
Contract Term: 3 Years Contract Value: \$ -0-
Compliance with Human Resources requirements? Yes: _____ No: _____
Compliance verified by: N/A - Facility Use Agreement

COUNTY COUNSEL: (Must approve all contracts and MOU's)

Approved: Disapproved: _____ Date: 7/26/16 By: *JPS*
Approved: _____ Disapproved: _____ Date: _____ By: _____

EL DORADO COUNTY COUNSEL
2016 JUL 19 AM 11:28

With changes as noted. BOS approval + finding of public purpose for use of County property at no cost.

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

RISK MANAGEMENT: (All contracts and MOU's except boilerplate grant funding agreements)

Approved: Disapproved: *MS* Date: 7/26/16 By: *MS*
Approved: _____ Disapproved: _____ Date: _____ By: _____

Insurance uploaded to EBIX 7/19 - vendor #161616

EDS HR/RISK
'16 JUL 26 PM 12:12

OTHER APPROVAL: (Specify department(s) participating or directly affected by this contract).

Departments: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____
Approved: _____ Disapproved: _____ Date: _____ By: _____