

RESOLUTION ROUTING SHEET

Date Prepared: 3/13/2024

Need Date: 3/27/2024

PROCESSING DEPARTMENT:

Department: Human Resources

Contact Name: Monique Heredia

Phone: x5518

Email Address: monique.heredia@edcgov.us

Department Head Signature: Joseph Carruesco Digitally signed by Joseph Carruesco
Date: 2024.03.13 17:06:30 -07'00'

Requesting Department: Health and Human Services Org Code: 5430300

Service Requested: Resolution Review

Description:
Due to transition of Emergency Preparedness from CAO to HHSA add one (1) FTE Supervising Health Education Coordinator, one (1) FTE Health Educator, one (1) FTE Accountant I/II, and one (1) FTE Fiscal Technician.

COUNTY COUNSEL:

Approved:

Disapproved:

Date: 3/18/2024

County Counsel Signature: Stephen Mansell Digitally signed by Stephen Mansell
Date: 2024.03.18 16:45:44 -07'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT