



County of El Dorado

OFFICE OF AUDITOR-CONTROLLER

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JOE HARN, CPA
Auditor-Controller

BOB TOSCANO
Assistant Auditor-Controller

March 15, 2013

Board of Supervisors
330 Fair Lane
Placerville, California 95667

Subject: Authorization to Remove Items from the Fixed Asset Records

Agenda Date: April 9, 2013

Dear Board Members:

Recommendation

The Auditor-Controller recommends that the Board of Supervisors authorize the Auditor-Controller to remove the fixed assets listed on the attached schedule from the County's fixed asset records.

Reason for Recommendation

Departments are required to complete their annual physical inventory by November 30th. The attached schedule lists assets that were identified as missing, stolen or that were disposed of without prior Board authorization as a result of that inventory process for the year ended June 30, 2012.

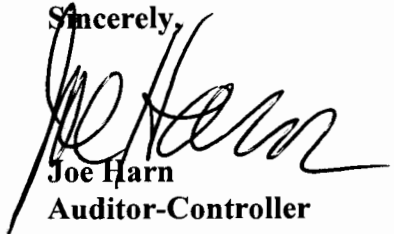
The recommendation will allow the Auditor-Controller to remove fixed assets having an acquisition cost of \$114,517 with a net book value of \$6,534 from the County's property records.

Fiscal Impact -There is no fiscal impact.

Action to be Taken Following Approval

The Auditor-Controller will remove the fixed assets listed on the attached Schedule A from the County's property records.

Sincerely,


Joe Harn
Auditor-Controller

**SCHEDULE A
EL DORADO COUNTY
INVENTORY CERTIFICATION
FY 2011/2012**

UNLOCATED PROPERTY

<u>DEPARTMENT NAME</u>	<u>INVENTORY DEPARTMENT NUMBER</u>	<u>INVENTORY TAG NUMBER</u>	<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACQUISITION DATE</u>	<u>ACQUISITION AMOUNT</u>	<u>USEFUL LIFE (YRS.)</u>	<u>ACCUM. DEPRECIATION</u>	<u>BOOK VALUE</u>
RISK MANAGEMENT	8	29488	FURNITURE	WORKSTATION	Jun-00	2,390.17	5	2,390.17	0.00
		32662	MONITOR	DELL UTRASHARP 1901FP FLAT PANEL	Oct-03	626.34	3	626.34	0.00
SUB-TOTAL RISK						3,016.51		3,016.51	0.00
INFORMATION TECHNOLOGIES	10	30588	SERVER	DELL OPWEREDGE 2550 P3 S/N 1BB9611	Feb-02	5,958.81	3	5,958.81	0.00
		101845	PRINTER	DELL 1815DN PRINTER S/N 94YJCD1	Mar-08	702.23	3	702.23	0.00
		29663	FURNITURE	BPI SYSTEM FURNITURE	Dec-00	2,580.43	10	2,580.43	0.00
		30293	FURNITURE	BPI SYSTEM FURNITURE	Apr-01	4,574.87	10	4,574.87	0.00
SUB-TOTAL IT						13,816.34		13,816.34	0.00
DISTRICT ATTORNEY	22	27655	CAMERA	MAVICA FD7 CAMERA	Jun-98	750.02	10	750.02	0.00
		30310	FURNITURE	BPI SYSTEM FURNITURE	Jun-01	2,022.74	15	2,022.74	0.00
		30498	SCOPE	PERISCOPE W/LENS CONTROL	Sep-01	7,085.97	8	7,085.97	0.00
		33258	SCANNER	HP SCANJET 820 S/N CN45PT0312	Nov-04	1,329.77	3	1,329.77	0.00
SUB-TOTAL DA						11,188.50		11,188.50	0.00
PUBLIC DEFENDER	23	24352	SHELVES	HI DENSITY W/LOCKS & DOORS	May-93	862.26	15	862.26	0.00
		25283	CABINET	A FILE CASES	Dec-94	951.99	15	951.99	0.00
		25284	CABINET	A FILE CASES	Dec-94	951.99	15	951.99	0.00
SUB-TOTAL PUBLIC DEFENDER						2,766.24		2,766.24	0.00
SHERIFF	24	17660	RESUSTTATOR	CASE MASK CYLINDERS	May-85	551.20	10	551.20	0.00
		17789	RECEIVER	TACTICAL RF SYSTEM 80	Oct-85	5,631.00	15	5,631.00	0.00
		24497	KAYAK	PIROUETTE SN WEM15287E393	Jun-93	665.89	15	665.89	0.00
		24498	KAYAK	PIROUETTE SN WEM151940393	Jun-93	665.90	15	665.90	0.00
		29051	BAR CODE	PROPERTY BAR CODING SYSTEM SN 47180722	Aug-99	7,085.20	3	7,085.20	0.00
		29709	GENERATOR	LARGE GAS GENERATOR	Dec-00	4,590.00	15	3,544.50	1045.50
		31602	RADIO	GE MDX S/N 1736636	Jun-02	657.00	4	657.00	0.00
		32590	COMM DEVICE	INTERCOM SYS ULTRA SOUND VOICE ACTIVATER	Sep-03	4,094.07	4	4,094.07	0.00
		33223	HEATER	HATCO S-45 BOOSETER HEATER	Sep-04	2,835.34	10	2,221.18	614.16
		35118	RECORDER	ASSY T-2071-MP-2A	Jun-06	1,988.75	8	1,512.54	476.21
		35397	STEAM TABLE	PIPER 3-PAN STEAM TABLE	Oct-06	3,582.69	15	1,373.38	2209.31
		35841	GPS	GARMIN QUEST GPS	Mar-07	559.95	3	559.95	0.00
		35842	GPS	GARMIN QUEST GPS	Mar-07	559.95	3	559.95	0.00
SUB-TOTAL SHERIFF						33,466.94		29,121.76	4,345.18
RECORDER	28	24112	MICROFICHE	TRAY FRAME 3931-2	Jan-93	707.85	10	707.85	0.00
SUB-TOTAL RECORDER						707.85		707.85	0.00
TRANSPORTATION	30	200025	Radio	HANDHELD MOT GP300 174FXN0422	Sep-97	574.54	4	574.54	0.00
SUB-TOTAL TRANSPORTATION						574.54		574.54	0.00

**SCHEDULE A
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<u>DEPARTMENT NAME</u>	<u>INVENTORY DEPARTMENT NUMBER</u>	<u>INVENTORY TAG NUMBER</u>	<u>ITEM</u>	<u>DESCRIPTION</u>	<u>ACQUISITION DATE</u>	<u>ACQUISITION AMOUNT</u>	<u>USEFUL LIFE (YRS.)</u>	<u>ACCUM. DEPRECIATION</u>	<u>BOOK VALUE</u>
COUNTY ENGINEER/FACILITIES	30	200574	COMPRESSOR	06BT275360 COMPRESSOR	Jun-06	3,681.98	15	1,492.76	2,189.22
		200581	BAGGER	PECO 7950 BAGGER S#70925	Sep-97	<u>4,070.14</u>	15	<u>4,070.14</u>	<u>0.00</u>
SUB-TOTAL COUNTY ENGINEER/FACILITIES						7,752.12		5,562.90	2,189.22
PUBLIC HEALTH	40	99561	EXAM LITE	LL LAMP	Mar-95	556.12	8	556.12	0.00
		35324	LAPTOP	DELL LATITUDE D520 S/N 7YH51C1	Dec-06	1,302.72	3	1,302.72	0.00
		34547	LAPTOP	DELL LATITUDE D510 S/N 4JWQ491	Feb-06	<u>1,226.18</u>	3	<u>1,226.18</u>	<u>0.00</u>
SUB-TOTAL PUBLIC HEALTH						3,085.02		3,085.02	0.00
MENTAL HEALTH	41	33755	COMPUTER	DELL OPTIPLEX GX280 S/N J2V2P71	Jun-05	1,168.61	3	1,168.61	0.00
		32494	PROJECTOR	DELL PWERELITE 811 S/N EH2035019M	Jun-03	<u>2,755.25</u>	3	<u>2,755.25</u>	<u>0.00</u>
SUB-TOTAL MENTAL HEALTH						3,923.86		3,923.86	0.00
HUMAN SERVICES	53	33868	COMPUTER	DELL OPTIPLEX GX280 S/N GJWHR71	Jun-05	<u>1,131.25</u>	3	<u>1,131.25</u>	<u>0.00</u>
SUB-TOTAL HUMAN SERVICES						1,131.25		1,131.25	0.00
TOTAL UNLOCATED						78,662.93		72,128.53	6,534.40
<u>DISPOSED PROPERTY</u>									
AGRICULTURE	26	19867	RADIO	MOTOROLA S/N 428FPN5325	Jul-89	962.31	4	962.31	0.00
RECORDER	28	34544	PRINTER	EPSON RECEIPT PRINTER S/N A95G027194	Jan-06	773.23	3	773.23	0.00
TRANSPORTATION	30	200343	SNOW BLOWER	ROTARY RAHS 3000A 41-01	Oct-87	27,191.98	15	27,191.98	0.00
PUBLIC HEALTH	40	33160	PROJECTOR	INFOCUS LP 640 PROJECTOR	Jun-04	<u>2,869.17</u>	3	<u>2,869.17</u>	<u>0.00</u>
TOTAL DISPOSED						31,796.69		31,796.69	0.00
<u>STOLEN PROPERTY</u>									
VETERAN AFFAIRS	51	101672	LAPTOP	DELL LATITUDE D520 S/N BQFQCF1	Jan-08	1,230.30	3	1,230.30	0.00
PROBATION	25	101262	RADIO	MOTOROLA EX600XLS RADIO S/N 004THA6319	Jun-07	677.31	4	677.31	0.00
INFORMATION TECHNOLOGIES	10	34204	LAPTOP	DELL LATITUDE D810 S/N G7JD81 (stolen 01/13)	Jan-06	<u>2,150.11</u>	3	<u>2,150.11</u>	<u>0.00</u>
TOTAL STOLEN						4,057.72		4,057.72	0.00
GRAND TOTAL						\$ 114,517.34		\$ 107,982.94	\$ 6,534.40