

Legistar #: TBD

RESOLUTION ROUTING SHEET

Date Prepared: 10/22/21

Need Date: 10/29/21

PROCESSING DEPARTMENT:

Department: Human Resources

Contact Name: Michael Reddin

Phone: 5531

Email Address: michael.reddin@edcgov.us

Department Head Signature: Bill Edwards

Digitally signed by Bill Edwards
Date: 2021.10.22 09:54:26 -07'00'

Requesting Department: Human Resources

Org Code: 0800000

Service Requested: Resolution Review

Description:

Resolution review to add 1.0 Probation Assistant to Probation to help with workload while a staff member is on an extended leave.

COUNTY COUNSEL:

Approved:

Disapproved:

Date: 10/22/2021

County Counsel Signature: Stephen L. Mansell

Digitally signed by Stephen L. Mansell
Date: 2021.10.22 15:37:10 -07'00'

County Counsel Comments:

HR APPROVAL: N/A (Resolution)

RISK MANAGEMENT: N/A (Resolution)

PLEASE EMAIL CHANGES/APPROVAL TO DEPARTMENT CONTACT