

APPROVED

BOARD OF SUPERVISORS

COUNTY OF SACRAMENTO
CALIFORNIA

By Res 2014-0125?

FEB 25 2014 *2014-0126*

By *Cyndi Lee*
Clerk of the Board

For the Agenda of:
February 25, 2014

To: Board of Supervisors

From: Department of Health and Human Services

Subject: Authority To Execute A Zero Dollar Continuous Memorandum Of Understanding With The County of El Dorado And Execute A Retroactive Pooled Authority Expenditure Agreement With Sierra Foothills AIDS Foundation Funded By The Ryan White CARE Act

Supervisorial District(s): All

Contact: Sherri Z Heller, Director, Health and Human Services, 875-2002
Olivia Kasirye, Health Officer, Public Health, 875-5881

Overview

The Department of Health and Human Services (DHHS) requests authority to execute a Memorandum of Understanding (MOU) with the County of El Dorado and execute a retroactive pooled authority expenditure agreement with Sierra Foothills AIDS Foundation (SFAF) funded by the Ryan White CARE Act allocation from the Federal Health Resources Services Administration (HRSA).

Recommendation

1. Adopt the attached Resolution authorizing the Director of DHHS, or her designee, to execute a zero dollar continuous MOU with the County of El Dorado for the Ryan White Program beginning the date of execution, to amend the agreement for non-monetary changes, to assign, to terminate, and to do and perform everything necessary to carry out the purpose of this Resolution.
2. Adopt the attached Resolution authorizing the Director of DHHS, or her designee, to execute a retroactive pooled authority expenditure agreement for the Ryan White Program with SFAF for a pooled contract authority not to exceed \$9,908,070 for the term beginning December 1, 2013 through June 30, 2015, and contract amendment authority for non-monetary changes, monetary decreases, to assign or to terminate this agreement, and to do and perform everything necessary to carry out the purpose of this resolution.

Measures/Evaluation

This program supports the County Strategic Objective of keeping residents healthy and free from preventable disease. Outcomes are measured annually by the following indicators:

- Service utilization and health outcomes measured using the Ryan White Client Level Database.
- Number and percent of clients who enter into and remain in HIV specialty medical care.

Fiscal Impact

There is no increase in net County cost with the recommended actions. The revenue and appropriations for the SFAF agreement are included in the Department's Fiscal Year 2013-14 Adopted Budget.

BACKGROUND

The Sacramento County Ryan White Program serves as the Fiscal Agent for HRSA funds allocated to Sacramento, Yolo, El Dorado, Placer and Alpine counties. On June 19, 2012, the Board of Supervisors approved Resolution #2012-0477 "Authority to Execute a Three-Year Pooled Authority Expenditure Contracts Funded by the Ryan White Care Act and the State AIDS Master Grant." One of the contracts authorized by Resolution #2012-0477 was with the County of El Dorado, which, in turn, subcontracted with SFAF to provide the services.

DISCUSSION

On November 5, 2013, the Sacramento County Ryan White Program received a letter from the El Dorado County Health and Human Services Agency (Attachment A), authorized by the El Dorado County Board of Supervisors (Attachment B). The letter requested that, in the interest of a collaborative partnership to provide the most effective and efficient services under the Ryan White Care Act, and to ensure the needs and interests of HIV afflicted residents of El Dorado County are represented, Sacramento County, the Fiscal Agent for the Ryan White Transitional Grant Area, contract directly with SFAF for provision of locally delivered specialized services to HIV/AIDS afflicted residents of El Dorado County; and that El Dorado County enter into a zero dollar continuous MOU with Sacramento County for continuation of El Dorado County's active participation as a member of the HIV Health Services Planning Council.

DHHS agrees with El Dorado County's proposed MOU and contract between Sacramento County and SFAF for provision of specialized Ryan White services to eligible HIV/AIDS afflicted residents of El Dorado County. These proposed changes will eliminate process redundancies related to the distribution of Ryan White Care Act funds, will streamline payments to SFAF for services provided, and will continue El Dorado County's active participation as a member in the HIV Health Services Planning Council.

SFAF has been the sole provider of Ryan White Program services in El Dorado County. To maintain continuity of care for the El Dorado patients, SFAF has continued to provide services under their current agreement with El Dorado County. El Dorado County has not terminated the contract with Sacramento County as a fiscal agent for Ryan White funding in El Dorado. Upon approval of SFAF as the Ryan White services provider, Sacramento County would enter into a retroactive agreement with SFAF, whereupon the agreement between El Dorado and Sacramento and the agreement between SFAF and El Dorado will be terminated effective the date of execution of the Sacramento County contract with SFAF.

Competitive Selection – Letters of Interest and Statement of Qualifications No. DPH/028

On January 18, 2014 a Request for Letters of Interest and Statement of Qualifications (LOI/SOQ) for provision of Medical Case Management and support services in El Dorado County

Authority To Execute A Zero Dollar Continuous Memorandum Of Understanding With The County of El Dorado And Execute A Retroactive Pooled Authority Expenditure Agreement With Sierra Foothills AIDS Foundation Funded By The Ryan White CARE Act

Page 3

for HIV/AIDS patients meeting the eligibility criteria for Ryan White CARE Program services and living in El Dorado County was published in the Sacramento Bee and posted on the Department's website.

Selection Process – LOI/SOQ

The Sierra Foothills AIDS Foundation (SFAF), was the only respondent to the LOI/SOQ by the January 24, 2014 deadline. An LOI/SOQ Screening Team that included representatives from the Ryan White CARE program, the DHHS HIV Prevention and Education Program, and the HIV Health Services Planning Council screened the LOI/SOQ for the minimum requirements.

Award Recommendation - LOI/SOQ

SFAF (Sierra Foothills AIDS Foundation) was the only organization that responded and met the minimum requirements provision of Medical Case Management services to HIV positive individuals residing in El Dorado County and was recommended for funding. The Department Director reviewed and approved the funding award recommendation resulting from the Ryan White Program LOI/SOQ. The funding award recommendation was publicly posted on Friday, January 31, 2014.

Pooled Authority

Pooled contract authority will continue to provide the Department with an efficient and flexible mechanism to pay the contractors based on client needs and services provided, will avoid penalties and funding reductions resulting from legislative rules, and will reduce the need for frequent requests to the Board for authority to amend these agreements. The combined total of all of the Ryan White contracts will not exceed the \$9.9 million pooled authority plus 20% amendment authority granted by Resolution #2012-0477, dated June 19, 2012.

Request for Retroactive Authority

Retroactive authority is being requested in order to prevent a break in service for clients currently receiving Ryan White Services through Sacramento County's contract with El Dorado County. El Dorado County will terminate their agreement with SFAF effective November 30, 2013 and SFAF's agreement with Sacramento County will have a start date of December 1, 2013. This will allow SFAF to continue providing services while El Dorado County reconciles actual costs and requests reimbursement for services provided through November 30, 2013. HIV positive clients in rural counties rely heavily on their Medical Case Managers to coordinate their care and treatment with HIV specialists and provide access to treatment which is only available at the Ryan White funded clinic in Sacramento. A break in service could lead to loss of follow-up and delays in treatment that may interfere with client medication adherence causing increases in viral load counts, disease progression, and increased likelihood of disease transmission.

71-J ANALYSIS

County Counsel issued an opinion dated February 26, 2002 stating that the Ryan White and other programs where the County acts solely as the "Fiscal Agent" are not subject to County Charter Section 71-J.

MEASURES/EVALUATION

The desired outcome of the Ryan White Program is to provide low-income HIV positive clients with access to HIV specialty care and psychosocial support services to assist them with remaining in HIV specialty medical care. This program is consistent with the Strategic Objective of keeping residents healthy and free from preventable disease.

Program outcomes are constantly measured using the Ryan White Client Level Database. Data collected includes, but is not limited to, number of clients in HIV specialty medical care, method of transmission, demographics, income level, health insurance status, services provided, cost of each service provided, and each client's long-term health status.

FINANCIAL ANALYSIS

There is no increase in net County cost with the recommended actions. The revenue and appropriations for the SFAF agreement are included in the Department's Fiscal Year 2013-14

Respectfully submitted,

APPROVED:
BRADLEY J. HUDSON
County Executive

SHERRI Z. HELLER, Director
Department of Health and Human Services

By: _____
NAVDEEP S. GILL
Assistant County Executive

Attachments:

- Resolution - Authority To Execute A Zero Dollar Continuous Memorandum Of Understanding With The County of El Dorado
- Resolution - Authority To Execute A Retroactive Pooled Authority Expenditure Agreement With Sierra Foothills AIDS Foundation Funded By The Ryan White CARE Act
- Attachment 1 - Letter from Donald Ashton, M.P.A., Director, El Dorado County DHHS
- Attachment 2 - El Dorado County Board Approval

RESOLUTION NO. 2014-0125

AUTHORITY TO EXECUTE A ZERO DOLLAR CONTINUOUS MEMORANDUM OF UNDERSTANDING WITH THE COUNTY OF EL DORADO

BE IT RESOLVED AND ORDERED that the Director of the Department of Health and Human Services, or her designee, be and is hereby authorized to execute a zero dollar continuous Memorandum of Understanding on behalf of the COUNTY OF SACRAMENTO, a political subdivision of the State of California, with the County of El Dorado, beginning the date of execution.

BE IT FURTHER RESOLVED that the Sacramento County Board of Supervisors authorizes the Director of the Department of Health and Human Services, or her designee, to amend the agreement for non-monetary changes, to assign, to terminate, and to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Supervisor Serna, seconded by Supervisor MacGlashan, the foregoing Resolution was passed and adopted by the Board of Supervisors of the County of Sacramento this 25th day of February 2014, by the following vote, to wit:

AYES: Supervisors, MacGlashan, Nottoli Serna, Peters, Yee

NOES: Supervisors, None

ABSENT: Supervisors, None

ABSTAIN: Supervisors, None



ATTEST: Cyndi Lee
Clerk, Board of Supervisors

Jeanne R Yee
Chair of the Board of Supervisors
of Sacramento County, California

In accordance with Section 25103 of the Government Code of the State of California a copy of the document has been delivered to the Chair of the Board of Supervisors, County of Sacramento on 2/25/14

By: V. Robinson
Deputy Clerk, Board of Supervisors

FILED
BOARD OF SUPERVISORS

FEB 25 2014

BY Cyndi Lee
CLERK OF THE BOARD

RESOLUTION NO. 2014-0126

**AUTHORITY TO EXECUTE A RETROACTIVE POOLED AUTHORITY
EXPENDITURE AGREEMENT WITH SIERRA FOOTHILLS AIDS FOUNDATION
FUNDED BY THE RYAN WHITE CARE ACT**

BE IT RESOLVED AND ORDERED that the Director of the Department of Health and Human Services, or her designee, be and is hereby authorized to execute a retroactive pooled authority expenditure agreement for the Ryan White Program on behalf of the COUNTY OF SACRAMENTO, a political subdivision of the State of California, with Sierra Foothills AIDS Foundation for a pooled contract authority not to exceed \$9,908,970, for the term beginning December 1, 2013 through June 30, 2015.

BE IT FURTHER RESOLVED that the Sacramento County Board of Supervisors authorizes the Director of the Department of Health and Human Services, or her designee, contract amendment authority for the contract with Sierra Foothills AIDS Foundation for non-monetary changes, monetary decreases, to assign or to terminate this agreement, to amend the Ryan White Program pooled authority agreements by no more than 20% of the pooled current authority, as granted by Resolution #2012-0477 and to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Supervisor Serna, seconded by Supervisor MacGlashan, the foregoing Resolution was passed and adopted by the Board of Supervisors of the County of Sacramento this 25th day of February 2014, by the following vote, to wit:

AYES: Supervisors, MacGlashan, Nottoli Serna, Peters, Yee

NOES: Supervisors, None

ABSENT: Supervisors, None

APSENT: Supervisors, None

FILED
BOARD OF SUPERVISORS
FEB 25 2014
BY *Cyndi Lee*
CLERK OF THE BOARD



Jeannette R. Yee

Chair of the Board of Supervisors
of Sacramento County, California

ATTEST:

Cyndi Lee
Clerk, Board of Supervisors

In accordance with Section 25103 of the Government Code of the State of California a copy of the document has been delivered to the Chair of the Board of Supervisors, County of Sacramento on 2/25/14

By: *V. Rodriguez*
Deputy Clerk, Board of Supervisors



**EL DORADO COUNTY
HEALTH AND HUMAN SERVICES AGENCY**

**Donald Ashton, M.P.A.
Interim Director**

November 5, 2013

Adrienne Rogers
Ryan White CARE Program Coordinator
Sacramento County Department of Health and Human Services
Division of Public Health
7001-A East Parkway, Suite 600 B
Sacramento, CA 95823

Dear Ms. Rogers,

In the interest of a collaborative partnership to provide the most effective and efficient services under the Ryan White Care Act, the County of El Dorado agrees to relinquish its role and responsibility as the Fiscal Agent for the local allocation of Ryan White Care Act Funding to the County of Sacramento. It is the desire and expectation that the County of Sacramento will contract directly with the Sierra Foothills AIDS Foundation (SFAF) in order to continue the provision of locally delivered specialized services to the HIV/AIDS afflicted residents of El Dorado County. It is also our desire and expectation to continue our active participation in the HIV Services Planning Council as a member to ensure the needs and interests of those individuals residing in the County of El Dorado are represented.

It is our goal that through this action, as well as the subsequent Memorandum of Understanding to be executed shortly, that the Ryan White Care Act funding will flow directly from the County of Sacramento to SFAF in order to streamline funding distribution and eliminating process redundancies to disburse payments to SFAF. We look forward to our continued partnership with the County of Sacramento in the planning and delivery of local services to the HIV/AIDS afflicted population within the County of El Dorado.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald Ashton".

Donald Ashton, M.P.A.
Interim Director

Transforming Lives and Improving Futures

3057 Briw Road, Suite B ♦ Placerville, CA 95667 ♦ (530) 642-7300 ♦ FAX (530) 626-7734
3368 Lake Tahoe Boulevard, Suite 100 ♦ South Lake Tahoe, CA 96150 ♦ (530) 573-3200 ♦ FAX (530) 541-6736

<https://eldorado.legistar.com/LegislationDetail.aspx?ID=1515601&GUID=765B59CE-F5F2-49AC-8AD8-9A4CB5279982>

County of El Dorado
California

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Details	Reports
File #:	13-1390 Version: 1
Type:	Agenda Item
Status:	Approved
File created:	10/25/2013
In control:	Board of Supervisors
On agenda:	11/5/2013
Final action:	11/5/2013
Title:	Health and Human Services Agency, Public Health Division, recommending the Board consider the following: 1) Authorize the Director to sign a letter to the County of Sacramento relinquishing the County of El Dorado's role as Local Jurisdiction Fiscal Agent for the Ryan White HIV/AIDS Program funds; and 2) Authorize the Director to terminate Cost Reimbursement Agreement 223-F1311 with the County of Sacramento (County of Sacramento No. 7202700-13/15-709) upon execution of perpetual and nonfinancial Memorandum of Understanding 148-M1410 with the County of Sacramento and Sierra Foothills AIDS Foundation, Inc. FUNDING: Federal Ryan White HIV/AIDS Program funds through the County of Sacramento.
Attachments:	1. A - Title 1 Fiscal Agent Change ltr 11/5/13

History (1)

Print

1 record: Group Export