

Contract #: 179-01310  
Index Code: 530500

# CONTRACT ROUTING SHEET

Date Prepared: 8/24/12

Need Date: 8/31/12 Please Rush

**PROCESSING DEPARTMENT:**

Department: HHSA / SSD

Dept. Contact: Heather Longo

Phone #: X7373

Department: \_\_\_\_\_

Head Signature: *Daniel Nielson*  
Daniel Nielson, M.P.A., Director

**CONTRACTOR:**

Name: AARP Foundation- Senior Community Services Employment Program

Address: 1135 Terminal Way, Suite 102  
Reno, CA 89502

Phone: (877) 324-2243

**CONTRACTING DEPARTMENT:** Health and Human Services Agency -

Service Requested: Host Agency Agreement for the AARP Foundation SCSEP Program

Contract Term: 1 year Contract Value: \$0

Compliance with Human Resources requirements? Yes N/A No: \_\_\_\_\_

Compliance verified by: \_\_\_\_\_

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 9-14-12 By: *Callum*

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

EL DORADO COUNTY COUNSEL  
2012 AUG 30 AM 10:36

PLEASE FORWARD TO RISK MANAGEMENT. THANKS!

**RISK MANAGEMENT:** (All contracts and MOU's except boilerplate grant funding agreements)

Approved: ✓ Disapproved: \_\_\_\_\_ Date: 9-11-12 By: *[Signature]*

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

**RISK MANAGER**  
**EL DORADO COUNTY**

RECEIVED  
HUMAN RESOURCES DEPT.  
12 SEP 17 AM 10:54

Please call Heather Longo for pick up x.7373. Thank you.

**OTHER APPROVAL:** (Specify department(s) participating or directly affected by this contract)

Departments: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_ Date: \_\_\_\_\_ By: \_\_\_\_\_

AW 8/24/12  
Contracts Review/date  
REV. 12/2000 (GS-GVP)

R. Webb 8/28/12  
Contracts Mgr Review/date