



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
CONSERVATION CAMP PROGRAM PROJECT REQUEST AND RECORD
FC-32 (REV. 01/19)

Page 1 of 3

MOU # 7572

CAL FIRE USE ONLY	PROJECT NAME
	County of El Dorado
	DATE
	8/19/2025
	FC-79 CODING
	PN

CAL FIRE USE ONLY	CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION	
	NAME	
	Growlersburg Conservation Camp	
	ADDRESS	
	5440 Longview Lane	
	CITY, STATE	
	Georgetown, CA 95634	
	PHONE	FAX
	(530) 333-4385	(530) 333-1746

CDCR/DJJ-CHECKLIST CUSTODIAL QUARTERLY REVIEW			
INITIAL INSPECTION	Mf		
SECURITY FORM PREPARED	DocuSigned by: Mike Hill		
SUPERVISION LEVEL	1	2	3 X
SECOND QUARTER			
THIRD QUARTER			
FOURTH QUARTER			

SPONSORING AGENCY	
SPONSORING AGENCY	NAME
	County of El Dorado, Attn: Matthew McKain
	ADDRESS
	330 Fair Lane
	CITY, STATE
	Placerville, California 95667
	PHONE
	530-621-5974 or 530-391-7604 cell
	FAX
	Email
Matthew.mckain@edcgov.us	
COMMENTS:	
<p>Agreement amount not to exceed \$50,000 for the contract Period of Upon execution to one (1) year thereafter. Project Contacts: EDC Parks: Kevin Gilliland (530) 621-5833 EDC Roads: Brian Mullens (530) 642-4924 Placerville Airport and EDC Cemeteries: Sherrie Busby (530) 621-5984 *Union Mine Water District Billing-County of El Dorado, Attn: Matthew McKain Procurement & Contracts 330 Fair Lane, Placerville, California 95667</p>	

CAL FIRE-CHECKLIST	
CAL FIRE USE ONLY	INITIAL INSPECTION
	PROJECT NUMBER
	0008-2025
	IIPP-2 JOB HAZARD ANALYSIS
	With assigned ECT
	IIPP-3 CODE OF SAFE PRACTICES
	With assigned ECT
	IIPP-4 JOB SAFETY SURVEY
	With assigned ECT
	IIPP-6 EMPLOYEE TRAINING
With assigned ECT	
CEQA/NEPA COMPLETED	
On file with County of El Dorado	
FC-31 ATTACHED AND SIGNED	
Yes	
SLASH & PILE BURNING PROCEDURES	
Cal Fire burn checklist and County burn permit	

PROPERTY OWNER

PRIVATE PROPERTY?	NON PROFIT ORGANIZATION	FORM CAL FIRE-719
<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
PROPERTY OWNER		
County of El Dorado Attn: Annika Andersson		
ADDRESS		
330 Fair Lane		
CITY/STATE/ZIP		PHONE
Placerville, Ca 95667		530-621-5911
DESCRIPTION OF PROJECT (Type of work to be performed, attached additional sheets if necessary)		
Services shall include, but not limited to brush clearing, weed eating, tree trimming and/or removal, pruning, leaf and refuse removal, ditch digging, burning or chipping slash, hedging, raking and mowing for County-operated cemeteries, grounds, parks, trails, properties, facilities, roads, and airports.		
** Sponsor shall close public restrooms when crews are working near those facilities**		
** Inmates to be in line of sight at all times**		



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
CONSERVATION CAMP PROGRAM PROJECT REQUEST AND RECORD
FC-32 (REV. 01/19)

Page 2 of 3

PERIOD WORK CAN BE PERFORMED Year Round		25-1726 C 1 of 5	ESTIMATED CREW DAYS As needed
REQUESTED START DATE Upon execution		REQUESTED FINISH DATE One (1) Year thereafter	
PLANS ATTACHED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			
PROJECT NAME County of El Dorado		SPONSOR'S PRIORITY N/A	
PROJECT LOCATION County of El Dorado operated Cemeteries, Grounds, Parks, Trails, Properties, Facilities, Roads, and Airports.			
		GPS COORDINATES N/A	

PROJECT BENEFIT ASSESSMENT (Estimate the benefits of the project including such items as; fire defense, public safety, watershed, recreation, wildlife habitat, property, vegetation, soil, water, air surface configuration, wildlife, people, economic benefits that include; reduced maintenance costs, reduced suppression costs, reduced damage, elimination of hazards, etc. attach additional sheets as necessary).

The benefits of the work performed under this agreement include:

- 1) Maintenance of cemeteries in accordance with health and safety regulations established by the State of California;
- 2) Creation of fire breaks and fire defense for surrounding communities;
- 3) Improvement of recreational facilities;
- 4) Beautification of public property; and
- 5) Reduction of maintenance costs through availability of lower cost labor.

PROJECT SLASH & PILE BURNING PROCEDURES

- | | |
|---|--|
| <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO Predicted Fire Weather Watches or Warnings |
| <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO Hazard Reduction Pile Burning Checklist (8100) |
| <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO Sponsor has a valid burn permit on site. |
| <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO All slash & piles will be consumed or extinguished prior to crew leaving project site. |
| <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO Sponsor will provide suppression control capabilities and supervision of all slash & pile burning that continues beyond crew work day. |
| <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO Notification to agency with fire suppression responsibility for the project burn site. |



STATE OF CALIFORNIA, NATURAL RESOURCES AGENCY
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
CONSERVATION CAMP PROGRAM PROJECT REQUEST AND RECORD
FC-32 (REV. 01/19)

Page 3 of 3

CAL FIRE USE ONLY	PROJECT SPONSOR RESPONSIBILITIES	DESCRIPTION	ESTIMATED DURATION OF NEED
	MATERIALS AND SUPPLIES	Additional tools my requested, sponsor is responsible for transportation (i.e. weed eaters, blowers etc.)	
	SPECIAL TOOLS County of El Dorado	County of El Dorado will provide restrooms and hand washing station	
	VEHICLE OPERATIONS Cal Fire	Inmates will not operate mobile equipment	
	TECHNICAL SUPERVISION AND LABOR General Public	Areas of work must be closed to public	
	OTHER (DESCRIBE)	Sponsor is responsible for any permits needed to complete assigned work.	

OPERATIONAL COST RECOVERY FROM SPONSOR

CAL FIRE USE ONLY	Total \$394.32/day per work crew (plus current FY administrative fee)	Administrative Rate \$53.11	Total \$447.43 per day
	Weed eater \$125.00/day	If Applicable	
	Track Chipper \$1,102.72/day Tow Chipper \$551/day	If Applicable	

CAL FIRE USE ONLY	Approved For Final Planning and Scheduling	
	CAL FIRE DIVISION CHIEF <i>J. P. Hill</i>	DATE 8/27/2025
	CDCR CAMP COMMANDER <i>Mike Hill</i>	DATE 8/28/2025
	UNIT CHIEF <i>Mike Blankenheim</i>	DATE 8/28/2025

Sponsors Signature	
NAME (PRINT) Laura Schwartz	
SIGNATURE <i>Laura Schwartz</i>	DATE 8/28/2025
TITLE Deputy Chief Administrative Officer	

STATE OF CALIFORNIA
DEPARTMENT OF FORESTRY AND FIRE PROTECTION
CONSERVATION CAMP PROGRAM – MEMORANDUM OF UNDERSTANDING
FC-31 (Rev. 11/10)
MOU # _____ Master Agreement # _____

This Memorandum of Understanding (**MOU**) is made and entered into by and between the California Department of Forestry and Fire Protection (**CAL FIRE**) and _____ El Dorado County _____ (**Sponsor**).

WHEREAS, CAL FIRE is authorized under Public Resources and Penal Codes to utilize inmates, or wards, assigned to conservation camps to perform the work of CAL FIRE;

WHEREAS, through contracts or cooperative agreement CAL FIRE may permit inmates, or wards to be used in the performance of conservation projects, fuels management and or hazard reduction (which could include slash and pile burning) for a public agency (local, state, or federal) or a qualified nonprofit organization under policies established by the Prison Industries Authority; and

WHEREAS, the Sponsor has a need for assistance in performing such projects,

The parties agree as follows:

- A. The Sponsor shall submit project proposals on a form approved by CAL FIRE (currently an FC-32). By doing so, with reference to any such proposals subsequently approved by the CAL FIRE, Sponsor agrees to:
 1. Pay for all costs directly related to and necessitated by such projects, except for wages, salaries, and other remuneration paid to CAL FIRE employees, inmates, or wards, and the cost of their support.
 2. Demonstrate the availability of adequate plans and specifications, sufficient funds, materials, supplies, and equipment, adequate technical supervision and any special labor requirements to complete such projects.
 3. Obtain the approvals, notification, and permits required by any state, federal, or local agency necessary to commence construction, fuels management, or operation of such projects.
 4. Hold an orientation meeting with CAL FIRE at the commencement of such projects to explain the technical aspects, execution of, and need for such projects.
- B. From proposals submitted by the Sponsor, CAL FIRE shall select those projects meeting the priorities and resources of CAL FIRE. CAL FIRE shall submit evaluations to Sponsor that set forth any special requirements or conditions related to the projects. By so doing, with reference to any such evaluations subsequently approved by Sponsor, CAL FIRE agrees to provide labor, crew, supervision, normal transportation, food, and such tools as CAL FIRE determines to be available. Upon receipt of Sponsor's acceptance of such evaluations, projects shall be assigned to a conservation camp where they will be scheduled in accordance with the priorities and resources of CAL FIRE.
- C. Timing
 1. Sponsor recognizes that fire suppression and other emergency activities have priority over any other work for conservation camp crews.
 2. Sponsor further recognizes that the resources of CAL FIRE are limited and the public service conservation work of CAL FIRE may be altered in priority from time to time.
 3. Projects will be performed within the rules and regulations of CAL FIRE which may require temporary suspension or permanent cessation of projects due to emergency conditions as defined by such rules and regulations.
 4. The Parties agree that any justified delays by either party shall be excused and costs caused by such delays shall be borne by the party incurring such costs.
- D. Work performed under this MOU will be under the immediate supervision of CAL FIRE officials. The Sponsor will provide such operation supervision, technical assistance, guidance, and inspection, as it considers necessary to properly complete the work.
- E. Nothing herein shall be construed as obligating the Sponsor to expend or to obligate funds in excess of appropriations authorized by law.
- F. All improvements constructed in whole or in part on lands owned or controlled by Sponsor will remain the property of Sponsor.
- G. Permission to perform work on lands owned or controlled by Sponsor does not in any way convey to CAL FIRE, its staff or any persons working with CAL FIRE in the performance of said work, employee status that would extend to them the benefits afforded to permanent employees of Sponsor.

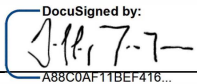
- H. Upon completion of each project, or any phase thereof, permission is hereby granted to CAL FIRE to place upon the project site a sign or emblem consistent in size and design to its surroundings, indicating the participation of CAL FIRE and the year thereof.
- I. Other than as indicated in Section H, neither party shall use the name of the other party in any form or manner in advertisements nor other information released to the public without the prior written approval of the other party. Sponsor may be, and CAL FIRE is, subject to the California Public Records Act. This Section I is not intended to prohibit either party from legally complying with the PRA.
- J. Each party, to the extent permitted by law, agrees to indemnify and hold harmless the other party, its officers, agents and employees from all claims, demands, or liability arising out of the indemnifying party's performance under this MOU except where such injury or damage arose from the sole negligent or intentional acts or omissions of the other party.
- K. Neither party may assign this MOU or any interest herein without the written consent of the other party.
- L. Subject to the provisions herein, all remedies allowed by law are available to either party for enforcement of this MOU. Any waiver of rights by either party on any matter related to this MOU shall not be deemed to be a waiver on any other matter relating to the MOU.
- M. All provisions of this MOU constitute essential elements of the agreed exchange that is the subject matter of this MOU. Accordingly, if any of these provisions are determined to be invalid, illegal, or unenforceable in any material respect, the remainder of this MOU is not enforceable against either of the Parties except as may be necessary to effect payment for services already rendered.
- N. This MOU may be modified by mutual written agreement of the parties.
- O. This MOU takes effect upon execution and shall remain in effect for 1 year (1) unless terminated prior to that date by 60 days written notice from one party to the other.
- P. The County Officer or employee with responsibility for administering the Agreement is Matthew McKain, Administrative Analyst, Chief Administrative Office, Procurement and Contracts Division, or successor.

IT IS AGREED:

CAL FIRE

Date: 8/27/2025

DocuSigned by:

By:  A88C0AF11BEF416...

Print Name: Jeff Loveless

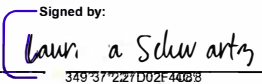
Title: Cal Fire Division Chief

Address: 5440 Longview Lane
Georgetown, Ca 95634

SPONSOR: El Dorado County

Date: 8/28/2025

Signed by:

By:  34937227D02F4063

Print Name: Laura Schwartz

Title: Deputy Chief Administrative Officer

Address: 330 Fair Lane
Placerville, California 95667