

# BUDGET TRANSFER REQUEST #1

TO BE COMPLETED BY THE DEPARTMENT	
DOCUMENT TOTAL	570,000.00
NUMBER OF LINES	2
TRANSACTION CODE TOTAL*	000

Community Development Services

DEPARTMENT OR AGENCY NAME

LEGISLAR # 18-1965-19-0003

12/18/2018

DATE

DEPARTMENT AUTHORIZATION SIGNATURE AND PHONE NUMBER

*[Signature]*

COMPLETE THE INFORMATION BELOW WITH JUSTIFICATION NARRATIVE OR ATTACH A MEMO.  
 REMOVE THE GOLD COPY AND SUBMIT COMPLETE REQUEST TO THE AUDITOR / CONTROLLER'S OFFICE.  
 A BUDGET TRANSFER MUST BE AT LEAST TWO LINES, NOT EXCEED TWENTY-SIX LINES AND USE AN "ODD AND EVEN" NUMBERED TRANSACTION CODE\*

\* 002 = INCREASE ESTIMATED REVENUE  
 \* 003 = DECREASE ESTIMATED REVENUE  
 \* 011 = INCREASE IN APPROPRIATION / BOS APPROVED  
 \* 012 = DECREASE IN APPROPRIATION / BOS APPROVED

S F X	D/C	FENIX Org	SUB OBJECT NUMBER	PL String	AMOUNT	DESCRIPTION	(50 CHARACTERS MAX.)
1	C	3720200	1942	N/A	285,000.00	FY 18-19 FIA/PFFP CONTRACTS INC MISC REIMB	
2	D	3720200	4300	N/A	285,000.00	FY 18-19 FIA/PFFP CONTRACTS INC PROF & SPEC SRVCS	
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Prepared by: Brandi Reid

REVIEWED FOR FORMAT BY

APPROVED AND SO ORDERED THAT THE ABOVE TRANSFERS BE MADE (AS REQUESTED OR AMENDED) AND INCORPORATED IN THE MINUTES OF THIS MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

JOE HARN, C.P.A. AUDITOR / CONTROLLER

DATE

CHIEF ADMINISTRATIVE OFFICE - ANALYST

DATE

SIGNATURE: CHAIRMAN, BOARD OF SUPERVISORS

DATE

CHIEF ADMINISTRATIVE OFFICE

DATE

ATTEST: CLERK, BOARD OF SUPERVISORS

DATE



COUNTY OF EL DORADO  
COMMUNITY DEVELOPMENT SERVICES  
PLANNING AND BUILDING DEPARTMENT  
OFFICE OF THE DIRECTOR

INTEROFFICE MEMORANDUM

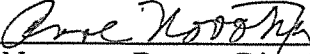
Date: December 17, 2018

To: Don Ashton, Chief Administrative Officer  
Joe Harn, Auditor/Controller

From: Tiffany Schmid, Director, Planning and Building Department


Subject: Delegation of Signature Authority

I will be out of the office from 8:00 a.m. to 5:00 p.m. on Wednesday, December 19, 2018 through Friday, December 21, 2018. During my absence I am delegating my signature authority to Anne Novotny, Deputy Director of Planning.

  
Anne Novotny, Deputy Director of Planning  
Community Development Services, Planning and Building Department

Please call Jean Warner at Extension 5888 should you need assistance during the delegation period.

Thank you.

  
Tiffany Schmid, Director  
Community Development Services, Planning and Building Department

TS: jmw

cc: Shawne Corley, Assistant Chief Administrative Officer  
Creighton Avila, Deputy Chief Administrative Officer  
Rafael Martinez, Director, Transportation Division  
Greg Stanton, Director, Environmental Management Division  
Tom Burnette, Deputy Director, Building Official  
Becky Morton, Chief Fiscal Officer  
Jeni Ramirez, Administrative Services Officer, Admin. & Finance, Personnel Unit  
Rommel Pabalinas, Principal Planner  
Karen Feathers, Chief Administrative Office  
Melanie Young, Auditor/Controller's Office  
Char Tim, Planning and Building Department  
Cara Bishop, Planning and Building Department  
Julie Hart, Admin. & Finance  
Kathy Flessing, Admin. & Finance, Personnel Unit