



County of El Dorado

MEETING AGENDA

Board of Supervisors

Board of Supervisors
Department
330 Fair Lane, Building A
Placerville, California
530-621-5390
FAX 530-622-3645
www.edcgov.us/bos

Brian K. Veerkamp, Chair, District III
John Hidahl, First Vice Chair, District I
Lori Parlin, Second Vice Chair, District IV
Shiva Frentzen, District II
Sue Novasel, District V

Kim Dawson, Clerk of the Board of Supervisors
Don Ashton, Chief Administrative Officer
David Livingston, County Counsel

Tuesday, January 28, 2020

9:00 AM

330 Fair Lane, Placerville, CA

Vision Statement

**Safe, healthy and vibrant communities, respecting our natural resources
and historical heritage**

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<http://eldorado.legistar.com/Calendar.aspx>

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The County of El Dorado is committed to ensuring that persons with disabilities are provided the resources to participate in its public meetings. Please contact the office of the Clerk of the Board if you require accommodation at 530-621-5390 or via email, edc.cob@edcgov.us, preferably no less than 24 hours in advance of the meeting.

The Board of Supervisors is concerned that written information submitted to the Board the day of the Board meeting may not receive the attention it deserves. The Board Clerk cannot guarantee that any FAX, email, or mail received the day of the meeting will be delivered to the Board prior to action on the subject matter.

The Board meets simultaneously as the Board of Supervisors and the Board of Directors of the Air Quality Management District, In-Home Supportive Services, Public Housing Authority, Redevelopment Agency and other Special Districts.

For Purposes of the Brown Act § 54954.2 (a), the numbered items on this Agenda give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Materials related to an item on this Agenda submitted to the Board of Supervisors after distribution of the agenda packet are available for inspection during normal business hours in the public viewing packet located in Building A, 330 Fair Lane, Placerville or in the Board Clerk's Office located at the same address. Such documents are also available on the Board of Supervisors' Meeting Agenda webpage subject to staff's ability to post the documents before the meeting.

PROTOCOLS FOR PUBLIC COMMENT

Public comment will be received at designated periods as called by the Board Chair.

Public comment on items scheduled for Closed Session will be received before the Board recesses to Closed Session.

Except with the consent of the Board, individuals shall be allowed to speak to an item only once.

On December 5, 2017, the Board adopted the following protocol relative to public comment periods. The Board adopted minor revisions to the protocol on February 26, 2019, incorporated herein:

Time for public input will be provided at every Board of Supervisors meeting. Individuals will have three minutes to address the Board. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. At the discretion of the Board, time to speak by any individual may be extended.

Public comment on certain agenda items designated and approved by the Board may be treated differently with specific time limits per speaker or a limit on the total amount of time designated for public comment. It is the intent of the Board that quasi-judicial matters have additional flexibility depending upon the nature of the issue. It is the practice of the Board to allocate 20 minutes for public comment during Open Forum and for each agenda item to be discussed. (Note: Unless designated on the agenda, there is no Open Forum period during Special Meetings.)

Individual Board members may ask clarifying questions but will not engage in substantive dialogue with persons providing input to the Board.

If a person providing input to the Board creates a disruption by refusing to follow Board guidelines, the Chair of the Board may take the following actions:

Step 1. Request the person adhere to Board guidelines. If the person refuses, the Chair may turn off the speaker's microphone.

Step 2. If the disruption continues, the Chair may order a recess of the Board meeting.

Step 3. If the disruption continues, the Chair may order the removal of the person from the Board meeting.

9:00 A.M. - CALL TO ORDER**INVOCATION AND PLEDGE OF ALLEGIANCE TO THE FLAG****ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Board Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

OPEN FORUM

Open Forum is an opportunity for members of the public to address the Board of Supervisors on subject matter that is not on their meeting agenda and within their jurisdiction. Public comments during Open Forum are limited to three minutes per person. Individuals authorized by organizations will have three minutes to present organizational positions and perspectives and may request additional time, up to five minutes. The total amount of time reserved for Open Forum is 20 Minutes.

CONSENT CALENDAR

1. [20-0104](#) Clerk of the Board recommending the Board approve the minutes from the Good Governance Workshop on January 13, 2020 and the regular meeting of January 14, 2020.

GENERAL GOVERNMENT - CONSENT ITEMS

2. [19-1877](#) Chief Administrative Office, Parks Division, recommending the Board approve and authorize the Chair to sign Amendment II to Agreement for Services 2072 (Number 3947 in FENIX) with Helix Environmental Planning, Inc. to extend the term of the agreement to December 31, 2021 for continued regulatory consulting services for the permitting of the Sacramento Placerville Transportation Corridor and El Dorado Natural Trail with no change to the scope or total amount.

FUNDING: Accumulative Capital Outlay Fund.

3. [20-0019](#) Chief Administrative Office, Parks Division, recommending the Board:
- 1) Approve and accept funding for the following California Department of Parks and Recreation, Off-Highway Motor Vehicle Recreation Project Agreements for the Rubicon Trail projects for a total of \$336,729 and authorize the Deputy Chief Administrative Officer to execute Agreements and any amendments that do not change the dollar amount of said Agreements:
 - a) G18-03-06-G01 for Grounds Operations-Annual Operations and Maintenance in the amount of \$564,972 plus County match requirement of \$188,324 (\$26,500 will be volunteer/in-kind) for a total of \$753,296, for a one year period;
 - b) G18-03-06-S01 for Education and Safety in the amount of \$67,189 plus County match requirement of \$34,719 (\$6,250 will be volunteer) for a total of \$101,908, for a one year period;
 - c) G18-03-06-P01 for Planning in the amount of \$102,925 plus match requirement of \$38,040 (match will come from outside funding, Forest Service or Rubicon Trail Foundation) for a total of \$140,965, for a three year period;
 - d) G08-03-06-R02 for Rubicon Restoration in the amount of \$41,395 plus match requirement of \$9,525 for a total of \$50,920, for a three year period; and
 - e) G18-03-06-R01 Restoration SPTC in the amount of \$39,032 plus match requirement of \$44,823 for a total of \$83,855, for a three year period;
 - 2) Approve the attached resolution accepting the grants for FY 2017-18 & FY 2018-19; and
 - 3) Approve the attached budget transfer for FY 2019-20 to revise the Rubicon budget to reflect the grant awards and matching funds. (4/5 vote required for budget transfer)

FUNDING: State Parks and Recreation, Off-Highway Motor Vehicle Division Grant Funding, Sacramento Municipal Utility District Funds, Off Highway Vehicle Fees, In-Kind Materials and Staff/Volunteer Time.

4. [19-1849](#) Chief Administrative Office, Procurement and Contracts Division, recommending the Board declare a service weapon as surplus and approve the sale of the weapon to retiring Sheriff Sgt. Danny Bears.

FUNDING: Funding received from the sale will be deposited into the General Fund.

5. [19-1198](#) Clerk of the Board recommending the Board:
1) Approve the **Final Passage** (Second Reading) of Ordinance **5113** to repeal County Ordinance Code Article VIII. *Veterans Affairs Commission*, Chapter 2.20.510 et. seq. pursuant to Board direction on June 25, 2019. Including a clerical correction to change the referenced Resolution; and
2) Approve and authorize the Chair to sign Resolution **013-2020** to continue the Veterans Affairs Commission and adopt new bylaws. (Cont. 1/7/20, Item 16)
6. [20-0038](#) County Counsel recommending the Board authorize the continuation of the current Perpetual Agreement, Contract 485 (previous Agreement 252-S1611) with WebQA, which provides a central, web-based platform to capture and track responses to Public Records Act requests, for the 2020 calendar year, pursuant to the requirement of El Dorado County Policy C-17, Procurement Policy for an annual amount of \$10,260.
- FUNDING:** General Fund.
7. [19-1698](#) Human Resources Department recommending the Board adopt and authorize the Chair to sign Resolution **008-2020** adopting the abolishment of the unused classifications listed herein.
- FUNDING:** N/A
8. [20-0053](#) Human Resources Department recommending the Board approve and adopt the newly created Board of Supervisors E-7 Policy: Ethics Training.
- FUNDING:** N/A
9. [20-0057](#) Human Resources Department recommending the Board receive and file a report (Attachment A) identifying all advanced step hires that were requested by departments and approved by either the Director of Human Resources or the Chief Administrative Officer during Calendar Year 2019.
- FUNDING:** N/A
10. [20-0058](#) Human Resources Department recommending the Board receive and file this report identifying all actions taken by the Civil Service Commission during Calendar Year 2019.
- FUNDING:** N/A

11. [20-0027](#) Human Resources Department recommending the Board approve and authorize the Purchasing Agent to sign amendment I to agreement (4459) with Bickmore Actuarial retroactively adjusting the effective date from December 2, 2019 to October 1, 2019 with no change to compensation or scope.

FUNDING: Workers' Compensation and General Liability Funds.

12. [20-0055](#) Human Resources Department, Risk Management Division, recommending the Board:
- 1) Approve the County's insurance renewal of the County Service Area 2 and 9 Special Liability Insurance Program (SLIP) for an amount of \$27,675.28, with payment covering a period retroactive to September 29, 2019, through September 29, 2020; and
 - 2) Authorize the Human Resources Department, Risk Management Division, to sign and approve all documents required to secure continued SLIP insurance coverage for Fiscal Year 2019-20.

FUNDING: Internal Service Fund.

13. [20-0044](#) Human Resources Department, Risk Management Division, recommending the Board approve and authorize the Purchasing Agent to sign agreement 4474 with Alliant Insurance Services, Inc. for employee benefit consulting services with a total not-to-exceed amount of \$135,000 for the term February 1, 2020 - January 31, 2023.

FUNDING: Risk Management Health Fund.

14. [20-0092](#)

Information Technologies Department recommending the Board:

- 1) Waive formal bid requirements in accordance with Purchasing Ordinance 3.12.160, Exemptions from competitive process, Section D;
- 2) Authorize the Purchasing Agent to utilize California Multiple Award Schedule contract 3-18-70-3164H with DSA Technologies, Inc. for the purchase of a Rubrik Cloud Data Management Solution;
- 3) Approve the addition of two (2) Rubrik Backup Appliances to Information Technologies' Fiscal Year 2019-20 fixed asset list in the total amount of \$52,677;
- 4) Approve and authorize the Chair to sign a budget transfer increasing the Information Technologies Fixed Asset appropriations by \$52,677, and reducing Services and Supplies appropriations commensurately; and
- 5) Authorize the Purchasing Agent to sign and issue a purchase order to DSA Technologies, Inc. in an amount not to exceed \$240,000, plus an estimated \$3,982 in applicable taxes, for the procurement of Rubrik Cloud Data Management Solutions, inclusive of two (2) Rubrik Backup Appliances and three (3) years of Enterprise Backup and Disaster Recovery software and support services. (4/5 vote required).

FUNDING: General Fund with partial cost recovery in future years through the County's Cost Allocation Plan (A-87).

HEALTH AND HUMAN SERVICES - CONSENT ITEMS**15. [20-0047](#)**

Health and Human Services Agency recommending the Board:

- 1) Adopt and authorize the Chair to sign Resolution **014-2020**, which authorizes the County to participate in the one-time Whole Person Care Pilot Program funding opportunity, as a result of funding allocated in the 2019-20 State of California budget; and
- 2) Designate the Health and Human Services Agency as the primary contact for the Whole Person Care Pilot Program funding opportunity for the County; and
- 3) Authorize the Director of Health and Human Services to accept funding available through the Whole Person Care Pilot Program, if awarded, contingent upon approval by County Counsel and Risk Management; and
- 4) Authorize the Director of Health and Human Services, Chief Fiscal Officer, or designee to execute and administer any agreement or subsequent administrative documents relating to said award, including required fiscal and programmatic reports.

FUNDING: Approximately \$467,854 in State funding allocated to and administered by the California Department of Health Care Services. No matching contribution is required by the County.

16. [20-0080](#)

Health and Human Services Agency recommending the Board adopt and authorize the Chair to sign Resolution **012-2020** to:

- 1) Delete one filled full time equivalent (1.0 FTE) Assistant Director of Health Services allocation; and
- 2) Authorize the Human Resources Department to initiate and process a reduction in force.

FUNDING: 50% Federal; 20% Realignment; 30% MHSA.

17. [20-0082](#)

Health and Human Services Agency recommending the Board:

- 1) Approve and authorize the Chair to sign Agreement for Services 4594 with Fiscal Experts, Inc. for the provision of a web-based automated time study service and associated training, in the amount of \$96,000, for the three year term commencing upon final execution;
- 2) Make findings in accordance with County Ordinance 3.13.030 (B) "Specialty skills and qualifications not expressly identified in County classifications are involved in the performance of the work," this proprietary software is not available through any other vendor; and
- 3) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreement for Services 4594, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: 40% Federal, 15% State, 45% Realignment.

LAND USE AND DEVELOPMENT - CONSENT ITEMS

18. [19-1820](#) Department of Transportation recommending the Board consider the following for acquiring right of way for the Silver Springs Parkway Extension Project CIP 76108/36105039 (Project):
- 1) Approve and authorize the Chair to sign the Acquisition Agreement for Public Purposes and the Certificates of Acceptance accepting a Grant Deed, Temporary Construction Easement, and Slope and Drainage Easement from John Nojan Khoshcar, a married man as his sole and separate property, for Assessor's Parcel Number 115-030-04. The Fee and Easement acquisitions provide right-of-way necessary to construct the Project, at a cost of \$545,000;
 - 2) Authorize the Director of Transportation, or designee, to execute the escrow instructions and any other related escrow documents pertaining to the transaction, including payment of title and escrow fees, which are estimated to be \$2,500; and
 - 3) Authorize the Director of Transportation, or designee to extend the date of closure of escrow upon mutual agreement of both parties if necessary.
- FUNDING:** Developer Advanced TIM fees (52.6% - Local), Traffic Impact Mitigation Fees (14.9% - Local), Developer Funds (32.1% - Local), and Road Fund/Discretionary (.4% - Local).
19. [20-0011](#) Department of Transportation recommending the Board adopt and authorize the Chair to sign Resolution **009-2020** adding a new loading zone on Hillsdale Circle.
- FUNDING:** Road Fund.
20. [20-0013](#) Department of Transportation recommending the Board adopt and authorize the Chair to sign Resolution **010-2020** amending a parking restriction on Brittany Way.
- FUNDING:** Road Fund.
21. [20-0014](#) Department of Transportation, Maintenance and Operations Division, recommending the Board approve and authorize the Chair to sign the First Amendment to Agreement for Services 286-O1811, Fenix Contract No. 2582 with Herc Rentals Inc. amending Exhibit A, Rate Schedule, with no increase to contract term or the not-to-exceed amount.
- FUNDING:** Local Discretionary Funds, SB1-RMRA (State), and Road Fund.

22. [20-0026](#) Department of Transportation recommending the Board adopt and authorize the Chair to sign Resolution **011-2020** which adopts the California Department of Transportation's Local Assistance Procedures Manual Chapter 10, Consultant Selection, for the procurement, management, and administration of engineering and design related consultant services for projects utilizing state and federal funds.
- FUNDING:** N/A
23. [19-1872](#) Department of Transportation recommending the Board approve and authorize the Chair to sign the Purchase and Sale Agreement and Joint Escrow Instructions and the corresponding Grant Deed between the County of El Dorado (Seller) and the El Dorado Hills Community Services District (Buyer) for the amount of \$250,000 for the sale of one (1) parcel of real property totaling 41.70 acres of land located in the County of El Dorado, known as Assessor's Parcel Number 115-400-002-000.
- FUNDING:** Revenue.
24. [19-1684](#) Department of Transportation recommending the Board:
- 1) Make findings in accordance with Government Code Section 31000 that the Department of Transportation's Headington, Shakori, and Emerald Bay facilities are remote from available County employee resources and that the County's economic interests are served by contracting out the work associated with janitorial services at said locations;
 - 2) Make findings in accordance with Section 3.13.030.A of County Ordinance 5116 that janitorial work at said facilities can be more economically and feasibly performed by independent contractors than County employees;
 - 3) Authorize the Purchasing Agent to sign Agreement for Services 4466 with Pro-Line Cleaning Services, Inc., to provide janitorial services for the Department of Transportation's Headington facility with a term of three years and a not-to-exceed amount of \$95,000;
 - 4) Authorize the Purchasing Agent to sign Agreement for Services 4462 with Building Services of CA and NV, LLC to provide janitorial services for the Department of Transportation's South Lake Tahoe facilities at Emerald Bay and Shakori with a term of three years and a not-to-exceed amount of \$72,000; and
 - 5) Authorize the Purchasing Agent, or designee, to execute further documents relating to Agreements for Services 4466 and 4462, including amendments which do not increase the maximum dollar amount or term of the Agreement, and contingent upon approval by County Counsel and Risk Management.

FUNDING: Road Fund.

25. [19-1865](#)

Planning and Building Department, Planning Services Division, Long Range Planning Unit, recommending the Board:

- 1) Make findings that due to the limited timeframes, temporary or occasional nature, or schedule for the project or scope of work, the ongoing aggregate of work to be performed is not sufficient to warrant addition of permanent staff to assist the County with the 2021-2029 Housing Element Update of the General Plan in accordance with Section 3.13.030 - Procedure of Chapter 3.13 (Contracting out) of Title 3 (Revenue and Finance), in the County Code of Ordinances; and
- 2) Approve and authorize the Chair to sign Agreement 4511 with PlaceWorks in an amount not to exceed \$113,862 for a term of three years pending approval by County Counsel and Risk Management.

FUNDING: General Fund.

LAW AND JUSTICE - CONSENT ITEMS**26. [19-1856](#)**

Sheriff's Office recommending the Board:

- 1) Adopt and authorize the Chair to sign Resolution **015-2020** approving the acceptance of grant funds from the California State Parks, Off Highway Vehicle (OHV) Division Grant Program in the amount of \$98,690 for law enforcement services on the Rubicon Trail and OHV areas within El Dorado County;
- 2) Approve and authorize the Sheriff to sign the Off-Highway Vehicle (OHV) Grant Project Agreement G18-03-07-L01 in the amount of \$98,690 with the California Department of Parks and Recreation for the term September 6, 2019 through September 5, 2020; and
- 3) Approve the attached budget transfer increasing use of Sacramento Municipal Utility District Upper American River Project Federal Energy Regulatory Commission Special Revenue monies from \$102,137 to \$121,310 for an increase of \$19,173 to cover costs associated with patrolling Federal Land. (4/5 vote required)

FUNDING: OHV Grant Funds of \$98,690 and a required match and supplemental funds from the Sacramento Municipal Utility District Upper American River Project Federal Energy Regulatory Commission Special Revenue monies of \$121,310 for a total of \$220,000.

27. [20-0065](#)

Sheriff's Office recommending the Board approve and authorize the Sheriff to sign the Domestic Cannabis Eradication and Suppression Program grant funding Letter of Agreement 2020-12, with the United States Department of Justice Drug Enforcement Administration in the amount of \$66,500 to provide funding retroactively for the period October 1, 2019 to September 30, 2020 to defray costs relating to the eradication and suppression of illicit marijuana.

FUNDING: United States Department of Justice Drug Enforcement Administration.

28. [20-0066](#)

Sheriff's Office recommending the Board approve and authorize the Sheriff to sign Grant Agreement C19L0602 with the State of California, Department of Parks and Recreation, Division of Boating and Waterways, in the amount of \$100,000, for the purchase of a boat for patrolling various waterways within in the County, prior to November 30, 2020.

FUNDING: Boating and Waterways Equipment Grant.

29. [20-0067](#)

Sheriff's Office recommending the Board:

1) Waive the competitive bid process for services relating to equipping law enforcement vehicles in accordance with the County's Procurement Policy 5.9 Section D; and

2) Approve and authorize the Chair to sign agreement 4410 with Stommel, Inc., doing business as Lehr Auto Electric, utilizing Placer County's contract, to provide law enforcement vehicle tear down and build up services for a term of three years and a not to exceed amount of \$350,000.

FUNDING: General Fund.

END CONSENT CALENDAR

DEPARTMENT MATTERS (Items in this category may be called at any time)

30. [20-0120](#) Department of Transportation and Department of Planning & Building recommending the Board consider and provide conceptual approval, pursuant to Board Policy A-3, to amend County ordinance code section 12.28.070(B) - Reductions and appeals, to revise the timing and means of certain Traffic Impact Mitigation (TIM) Fee payments during the appeals process. (Est. Time: 10 Min.)

FUNDING: TIM Fee program. N/A

31. [20-0069](#) Supervisors Hidahl and Veerkamp recommending the Board revise Board Policy I-1 *Business Cards for Members of Boards, Committees, and Commissions*. (Est. Time: 10 Min.)

FUNDING: General Fund.

32. [20-0049](#) Chief Administrative Office recommending the Board receive informational presentations from the listed Departments as part of the preparation for the Fiscal Year 2020-21 Budget development process:
1) Assessor; and
2) CAO - Central Services Division. (Est. Time: 30 Min.)

10:00 A.M. - TIME ALLOCATION

33. [19-1778](#) The Board will hold a community forum, pursuant to Government Code section 7283.1(d) to hear information relating to federal Immigration and Customs Enforcement access to individuals for the 2018 calendar year. This matter is a receive and file presentation and no action is scheduled to be taken. (Est. Time: 15 Min.)

34. [19-1671](#) Department of Transportation, Maintenance and Operations Division, Fleet Services Unit, recommending the Board receive and file a presentation on the operations of the Fleet Division. (Est. Time: 30 Min.)

FUNDING: N/A

2:00 P.M. - TIME ALLOCATION

- 35. [19-1378](#) Supervisor Veerkamp recommending the Board receive a presentation from the El Dorado County Fish and Wildlife Commission. (Est. Time: 20 Min.)

- 36. [19-1744](#) Receive a presentation by Betty Hess Pierce and Sue Mosbacher of the University of California Cooperative Extension on the impact of the Master Food Preserver Program to the residents of El Dorado County during the past year, the focus for 2020 to help reduce food waste and stretch home food budgets. (Est. Time: 15 Min.)

FUNDING: General Fund.

ITEMS TO/FROM SUPERVISORS

CAO UPDATE

ADJOURNMENT

CLOSED SESSION

37. [19-1871](#) **Conference with Legal Counsel - Significant Exposure to Litigation** pursuant to Government Code Section 54956.9(d)(2). Title: Planned Development PD18-0005/Tentative Subdivision Map TM18-1536/Serrano Village J7 (Assessor's Parcel Number 123-040-011), Number of potential cases: (1). (Est. Time: 15 Min.) (Cont. 1/14/20, Item 26)
38. [20-0147](#) **Pursuant to Government Code Section 54957.6 - Conference with Labor Negotiator:** County Negotiator: Director of Human Resources and/or designee. Employee organizations: Operating Engineers Local No. 3 representing employees in the Trades & Crafts Bargaining Unit and El Dorado County Probation Officers Association. (Est. Time: 15 Min.)

On August 19, 2003, the Board adopted the following protocol: It is a requirement that all speakers, County staff and the public, when approaching the podium to make a visual presentation to the Board of Supervisors, must provide the Clerk with the appropriate number of hard copies of the presentation for Board members and the audience.