



RESOLUTION NO. 114-2024

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF EL DORADO

**Authorization for the Health and Human Services Agency's Director or Chief Assistant Director to Execute and Administer Program-Related Funding/Revenue Agreements, Allocations, and Grants**

**WHEREAS**, in accordance with Board of Supervisors' (hereinafter referred to as the "Board") Policy A-6 "Grant Applications," the Board of Supervisors is the sole authority for accepting grant awards and approving grant agreements. After acceptance of a grant award and approval of the grant agreement, the Board may delegate authority to execute the grant agreement and other grant related documents; and

**WHEREAS**, the Health and Human Services Agency (HHSA) receives many opportunities to obtain revenue to help fund program operations in the form of funding agreements, allocations, and grants from Federal, State, and other granting agencies (hereinafter referred to as "Revenue Agreements"); and

**WHEREAS**, these funding sources are vital to HHSA's ability to provide necessary and, in some cases, mandated services, to the community and residents of the County; and

**WHEREAS**, these Revenue Agreements are often received late and the timeline allowed by the funding authority (Federal, State, and other) for execution of the various Revenue Agreements is brief, resulting in a significant workload impact for HHSA, County Counsel, Risk Management, the Chief Administrative Office, and the Board; and

**WHEREAS**, the additional time required to prepare for and receive approval from the Board to accept the funding and to execute Revenue Agreements reduces the period of time costs may be charged against the funding sources and results in costs charged to other funding sources, including General Fund; and

**WHEREAS**, the funding realized by these Revenue Agreements is included annually in HHSA's operating budget or has been approved individually by the Board; and

**WHEREAS**, to ensure the timely and efficient processing of revenue agreements thereby safeguarding the continuation of essential services, the Board of Supervisors hereby authorizes the HHSA Director or Chief Assistant Director to act on behalf of the County of El Dorado through June 30, 2025, and accept funding and execute all necessary documents required to secure and maintain Revenue Agreements from funding sources or granting agencies, as represented in Attachment A, or as represented in the Agency's operating budget, or as approved separately by the Board of Supervisors, including any future amendments or subsequent agreements, and contingent upon approval by County Counsel and Risk Management, as applicable.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of El Dorado does hereby:

- 1) Delegate authority to Health and Human Services Agency Director or Chief Assistant Director on behalf of the County, through June 30, 2025, in accordance with Board of Supervisors Policy A-6, to accept funding and execute Revenue Agreements from funding sources or granting agencies as represented in Attachment A, attached hereto and incorporated by reference herein, including subsequent agreements from funding sources or granting agencies previously approved by the Board, retroactive funding agreements, and amendments thereto, if any, that provide the means for the Health and Human Services Agency to operate its various programs, and contingent upon approval by County Counsel and Risk Management, as applicable; and
- 2) In the event of a conflict between the funding amount in Attachment A and the funding adopted in the Agency's operating budget, the delegation of authority of this Resolution extends to the funding level documented in the operating budget; and
- 3) Approve and authorize the HHSA Director or Chief Assistant Director to continue to administer these funding/revenue agreements, allocations, and allotments, and further authorize the HHSA Director, Chief Assistant Director, or Chief Fiscal Officer to execute any required fiscal and programmatic reports.

**PASSED AND ADOPTED** by the Board of Supervisors of the County of El Dorado at a regular meeting of said Board, held the 25 th day of June, 2024, by the following vote of said Board:

Attest:  
Kim Dawson  
Clerk of the Board of Supervisors

Ayes: Thomas, Hidahl, Turnboo, Parlin, Laine  
Noes: None  
Absent: None

By:   
Deputy Clerk

  
Chair, Board of Supervisors  
Wendy Thomas