

Agreement # \_\_\_\_\_


Registrar # 20-0756

# AGREEMENT CONTRACT ROUTING SHEET

Date Prepared: 6/05/2020

Need Date: 6/12/2020

**PROCESSING DEPARTMENT:**

Department: Library  
Dept. Contact: Carolyn Brooks  
Phone: x5546  
Department Head Signature:   
Carolyn Brooks

**CONTRACTOR:**

Name: California State Library  
Address: P.O. Box 942837  
Sacramento, CA 94237-0001  
Phone: 916-323-9759  
Org Code: \_\_\_\_\_  
Project # \_\_\_\_\_  
(if applicable): \_\_\_\_\_  
Funding Source: CA State Library Grant

**CONTRACTING DEPARTMENT:** Library

Service Requested: Review and approval of T & C's to accept grant funds (CA State Library & Lena) & Lena contract  
Description: Grant funding to provide early literacy outreach services through our Community Hubs  
Contract Term: Present - March 31, 2022 Contract Value: \$132,643

**COUNTY COUNSEL:** (Must approve all contracts and MOU's)

Approved:  Disapproved:  Date: 06/11/2020 By: Janeth SanPedro  
Approved:  Disapproved:  Date: \_\_\_\_\_ By: \_\_\_\_\_

Digitally signed by Janeth SanPedro  
Date: 2020.06.11 10:46:20 -0700

The CA State Library grant includes funds for purchasing Lena devices for measuring language, and the contract with Lena to purchase them includes two grants from the Lena Foundation Launch Funds (\$25,634) to be used to offset the cost of the devices. The Lena Foundation grants meet our matching funds requirement for the CA State Library grant, and the CA State Library grant meets our matching funds requirement for the Lena Foundation grants. The grants from the Lena Foundation is credited on the purchase contract for the Lena devices and those funds are not directly received by the library (they result in a lower price for the Lena devices).

**HR APPROVAL:** WILL BE REVIEWED THROUGH WORKFLOW

**RISK MANAGEMENT:** WILL BE REVIEWED THROUGH WORKFLOW

**PLEASE EMAIL FOR PICK-UP [cao-contracts-newrequests@edcgov.us](mailto:cao-contracts-newrequests@edcgov.us) Thank you!**